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/With Compliments

of the

HEADMASTER

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Minutes of a meeting of Batlagae Trustees held on the 21.06.1994 at St. Barnabas College.

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2.

Apologies: J. Samuel

Minutes of the previous meeting held on the 24.02.1994 approved and signed.

Matters arising: The executive director pointed out that the Pen-Tech issue was resolved largely through the donation from DANIDA.

Executive Director's report - M. Tickly.

Financial Summary. The office and all projects are functioning well within the allocated budget. So far R7.5 million rand has been spent. (See attached account of Bursary 1).

1993 Audited Financial Report. There has been a delay. This time the auditors are not to blame.

The director has had problems in receiving work from our book-keeper Chris Govender. A decision has been made to find another person. The person who was recommended proved unsuitable.

Letters of authority for each trustee handed out.

Tax exemption status: Correspondence from the Inland Revenue office in this regard was circulated. It was noted that the Trust now has this status but some donors from overseas are not covered, especially the U.S.A. For this reason, the director sent a copy of this letter to Kellogg's Foundation in the U.S.A.

Planning for 1995. Letters have been sent to parents and bursary holders to inform them about the phasing off of services. Some responses have been received from parents - especially the pre-school parents. There is still uncertainty on whether the State will be able to assist this group, or if so, to what extent.

With regard to the renewal of some bursaries it was agreed that this would depend on what funds were available. It was also agreed that individualised letters would be sent for reapplication.

Where fees are low, books would be paid for to create more equity between students in low and high fee schools. At all times, the more needy families would be helped first.

Proposals agreed upon:

(a) Equalise rate of service for those in poorer schools.  
(b) Other projects will be discontinued - these are at Liivha and Phambili Schools.

(0) Yeoville Community School is now independent of Batlagae Trust support and has an autonomous board. Interest in the school should however be maintained.

5. Yeoville Educational Polyclinic Report - B. Watson.

This project is also becoming autonomous. It was agreed that Yeoville Educational Polyclinic needs to be made known and popularised with the new government or the Reconstruction and Development Programme.

. \_ It was reported that a burglary occurred at the school and YEP suffered the most with the theft of the two computers donated by I.S.M.

- The auditors have since donated 10 computers. We are still to check their working condition.

- Busi Mbatha the secretary has a boy. She will be returning to work on the 1.9.1994. The substitute - Mrs. M. Moss has settled in well.

6. Planning for 1995.

M. Tickly proposed that the office should be closed by the beginning of April 1995. All residual funds and office equipments and furniture should be handed to YEP. The staff at the Trust office has been encouraged to seek alternative appointments. M. Tickly is also assisting them. Most of them have essential skills and should find jobs easily. At the least one person should be seconded to YEP for the rest of 1995 in order to handle any outstanding paper work.

Termination Agreements: It was suggested that Mr. Tickly should seek Mr. B. Tucker's advise on this matter and also what to follow in the winding up process of the trust.

7. General: Date of next meeting is 22.09.1994 at Sacred Heart College at 3.00pm.

Signed: W Wave &

Date: QQ/Wb (40/91