18.11.86

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To: The Diector

SOMAFCO

From: Librarian

Library

18/11/86

COOPERATION WITH THE RESOURCES DEPARTMENT

We suggest that when any new books that are not particularly assigned to any department, arrive to Somafco they will be taken to the old library to be sorted out. Representatives both from the Resources Department and Library should then be there to carry out the distribution of books. This will allow the librarian to see to it that material ordered for the library is not taken somewhere else. It will also prevent sending to the library books that are not needed there. Librarians may also give suggestions about where some of the material can be placed.