



WRKGROUP\IMPLTIME\MINMAR2 (2)

WORKING GROUP 5\MINUTES\2 MARCH

THESE MINUTES ARE CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF WORKING GROUP 5, ITS STEERING COMMITTEE, THE MANAGEMENT COMMITTEE AND THE DAILY MANAGEMENT COMMITTEE.

(Adopted at the meeting of 23 March, without amendment)

**MINUTES OF THE MEETING OF WORKING GROUP 5 HELD AT THE WORLD TRADE CENTRE ON MONDAY 2 MARCH AT 10H00**

**PRESENT:** (Addendum A)

**APOLOGIES:** QJ Qetuka Ciskei Government

**1. Chairperson's opening remarks**

The meeting was chaired by Mr O Ganie, with Mr G Bartlett acting as adviser to the chair.

Substitutes for delegates and advisers to the Working Group were noted, as they appear in Addendum A.

**2. Adoption of agenda**

The agenda was adopted without amendment.

**3. Ratification of the minutes of the Working Group 5 meeting of 17 February 1992**

The minutes were ratified, without amendment.

**4. Matters arising from the minutes of the meetings of:**

**4.1 Working Group 5 (17 February 1992)**

4.1.1 Under Item 7.2, it was noted that participating organisations reserve the right to make further submissions as and when necessary.

**4.2 Working Group Steering Committee (17 February 1992)**

4.2.1 The contents of the Memorandum to all Chairpersons of CODESA Working Group Steering Committees (Addendum B) were noted.

4.2.2 It was agreed that, in the absence of an official reply from the chairperson of the DMC to recommendations made to the DMC by Mr G Bartlett (in his capacity as outgoing chairperson of the Steering Committee), the Steering Committee will revisit the matter at its meeting on 9 March 1992, by which time an official response should have been received from the DMC.

4.2.3 It was noted that the Steering Committee will report back on this matter at the next full plenary session of the Working Group.

**4.3 Working Group Steering Committee (24 February 1992)**

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4.3.1 It was noted that Item 7.2 of the minutes should read as follows:

"It was agreed that, in the event of Sub-group 1 breaking into task groups on Monday March 2 March 1992, party offices could be used to accommodate these meetings and that the parties concerned could co-ordinate this."

4.4 It was noted that the draft minutes of the brief information plenary of Monday 24 February have been circulated.

5. **Matters raised by the DMC/Secretariat**

It was noted that this had been addressed under Item 4.2.2 above.

6. **Reports from sub-groups**

6.1 **Draft report from Sub-group 1 (Addendum C)**

6.1.1 The report was adopted, subject to the following amendments:

6.1.1.1 Item 6.1 of the report: the asterisk annotated "date of a general referendum" should be removed.

6.1.1.2 Item 7 of the report should read:

"Delegates should study these key issues with a view to making inputs on suggested time-frames (preferably in writing) at the next meeting of the sub-group."

6.1.1.3 Under "Order of Chairpersons for Subsequent Meetings of Sub-group 1", Item 19 should read "N Bebeza".

6.1.2 The extended Terms of Reference (Items 4.4 and 4.5) were noted

6.1.3 It was noted that the sub-group has been sub-divided into four task groups in order to address the extended Terms of Reference as referred to under Item 6.1.2 above.

6.2 **Draft report from Sub-group 2 (Addendum D)**

6.2.1 The report was adopted, subject to the following amendment:

6.2.1.1 Under "Order of Chairpersons for Subsequent Meetings of Sub-group 2", Item 1 should read "DT Mokoena".

6.2.2 The meeting's attention was drawn to Item 6 of the report, detailing task group convenors.

7. **New business**

No new business was raised.



**8. Date of the next meeting**

**It was agreed that:**

- 8.1 The Steering Committee should determine when to call the next full plenary session of the Working Group, based on the progress made in the sub-groups and their respective task groups.
- 8.2 The sub-groups should meet as detailed in the schedule attached as Addendum E.
- 8.3 It was noted, with appreciation, that the offices of the Labour Party can be made available for task group meetings should this be necessary.

**9. The meeting closed.**

A handwritten signature in black ink, appearing to be 'J. Brown', is written over the text 'The meeting closed.'

## Addendum A

The following people signed the attendance register:

Organisation	Delegate	Adviser
ANC	M Maharaj Z Skweyiya	G Bizos C Carolus
Bophuthatswana Govt	IJ Reid TM Setiloane	AM Boikanyo
Ciskei Government	PP Jacobs MN Poni	BH Muller
Democratic Party	RM Burrows RR Hulley	P Gastrow JJ Walsh
Dikwankwetla Party	ST Leokaoke DT Mokoena	P Thaele MS Setai
Inkatha Freedom Party	LPHM Mtshali FX Gasa	P Smith M Zondi
Intando Yesizwe Party	VS Mahalangu N Mbonani	JS Mabona S Mtsweni
Inyandza Nat Movement	DS Kunene BD Madonsela	TR von Benecke-Jordaan GG Zama
Labour Party	Mrs Y Bassier D Curry	A Essop K Lategan
NIC/TIC	H Ebrahim Y Vawda	N Balton S Chetty
National Party	G Bartlett (co-chair) C Fismer PJ Marais (substitute for G Bartlett)	P Matthee D Streicher VP Rattan
National People's Party	O Ganie (chair) DK Padiachey A Rambanan (substitute for O Ganie)	AL Singh
Solidarity Party	Y Moolla NM Raju	N Naranjee I Osman
SACP	D Mvelase C Dlamini	A Masondo
SA Government	L Wessels A Williams	HP Fourie GC von Bratt
Transkei Government	N Bebeza G Zilwa	N Mabude PG Qokweni
United People's Front	MJ Duba KR Malatji	IKE Moloko
Venda Government	E Lukhaimane LS Ramavhoya	M Mphaphuli E Randima
Ximoko Progressive Party	MH Matjokana DZJ Mtebule	SE Mathumbu ML Nkuna

P Saxby (minutes)





SECRETARIAT TO CHAIRPERSONS OF WGSCs/MEMO/28 FEBRUARY

Addendum B

**TO:** ALL CHAIRPERSONS OF CODESA WORKING GROUP STEERING COMMITTEES

**FROM:** CODESA SECRETARIAT

**DATE:** 28 FEBRUARY 1992

**RE:**

1. MECHANISM FOR PROCESSING REQUESTS FROM WGs TO DMC
2. REQUEST FROM NATIONAL LAND COMMITTEE ON EXTENSION OF DEADLINE FOR SUBMISSIONS (ADDENDUM A)
3. REQUEST FROM CHAIRPERSON OF WGSC5 REGARDING FORMAT OF MINUTES AND INCLUSION OF ADDENDA (ADDENDUM B)
4. MEMO TO WG SECRETARIES AND MINUTE-TAKERS REGARDING FORMAT CHANGES TO MINUTES (ADDENDUM C)

**CC:** SECRETARIES OF ALL WGs

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Would all Chairpersons of WGSCs kindly take note of the following:

1. At the DMC meeting of 24 February, the following decision was taken:

"With regard to the mechanism for processing requests from WGs to the DMC, it was agreed that WGSCs should put such requests before the Secretariat, who will discuss it with the Chairperson of the WGSC and deal with the matter, if possible. If the matter requires further consultation, the Secretariat should do so by contacting DMC members."

WGSC Chairpersons may make use of this mechanism as required.

2. **With reference to Addendum A (Letter from the National Land Committee):**

The NLC wishes to make submissions to **Working Groups 1, 3 & 4**, but has requested an extension of the 2 March deadline. Please would all WGSC Chairpersons give consideration to this request and communicate with the Secretariat, so that it may respond on the matter at the earliest opportunity.

3. **With reference to Addendum B (Letter from GS Bartlett, WGSC5 Chairperson):**

In order to facilitate its work of monitoring all agreements, recommendations, etc of CODESA WGs, it is requested that such agreements be itemised in an Addendum to minutes.

Further suggestions regarding format of minutes will be attended to by CODESA Administration (see Addendum C).

4. **With reference to Addendum C (Memo to all WG Secretaries and Minute-takers):**

Would all Chairpersons kindly ensure that the following changes to format of minutes are being observed in all minutes of their WG, WGSC and subgroups (where applicable).



# National Land Committee

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Telephone (011) 832-1123  
4th Floor Khetso House 42 Marshall Street Johannesburg  
P O Box 16858 Doornfontein 2028 Johannesburg South Africa

26/2/92

ATTENTION: CODESA DAILY MANAGEMENT COMMITTEE  
C/O CODESA SECRETARIAT  
Fax: 397 2211

Dear Sirs,

The National Land Committee is a national network concerned with land and rural issues. Our affiliated organisations work with about 70 communities nationwide.

We responded with great interest to your letter inviting submissions from interested parties to Codesa working groups. The communities with whom we work have interests in making submissions to a number of working groups. In order to do so consultation processes have been set up with a number of these groupings, many of them in remote areas. Because of the necessity for this process to be completed we do not think our submissions will be complete by March 2nd. We would therefore like to request an extension of time in order to complete this work. We are intending putting in submissions to Working Groups one, three and four on matters of relevance to their terms of reference.

We hope our request for an extension meets with your approval. We would like to request that your response to this request reach us as soon as possible.

Thanking you,

Yours Sincerely



Richard Clacey (NLC Chairperson)

The National Land Committee comprises:  
Association for Rural Advancement (AFRA, Natal), Farmworkers' Resource and Research Project (FRRP), Grahamstown  
Rural Committee (GRC, Border), Southern Cape Land Committee (SCLC), Surplus People Project (SPP, Western Cape),  
Transvaal Rural Action Committee (TRAC).



# **DIE NASIONALE PARTY, NATAL THE NATIONAL PARTY, NATAL**

Derde Verdieping/Third Floor STAFMAYERHUIS-HOUSE Beachlanning-Grove 26 DURBAN 4001

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1992-02-26

Mr P J Gordan  
Chairman: Daily Management Committee of  
CODESA  
P O Box 307  
Isando  
1600

Dear Mr Gordan

I am writing to you in my capacity as Chairman of the Steering Committee of Working Group 5, which met at the World Trade Centre on Monday 24 February 1992.

You will note from the Terms of Reference of Working Group 5 that this Working Group has to monitor the agreements, recommendations, etc, of the other four working groups and for this reason it was requested that Working Group 5 be provided with the minutes of all the other working groups' meetings.

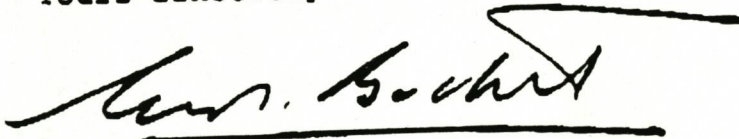
Our main concern and interest are the decisions, resolutions and recommendations of the various working groups and to facilitate our work we would like to recommend that all minutes should follow the line which we note has been adopted by Working Group 2. Here I am referring in particular to the minutes of the fourth meeting of Working Group 2 held on Monday, 17 February 1992 (see Annexure A). Page 4, item 6.1.3.3, states "it was agreed that the Steering Committee would draft a document setting out these principles and present this to the next meeting as a



working document". At the end of these minutes is attached a draft document with the heading, "24th of February 1992 - Draft Document on common principles regarding the balance between central, regional and local government prepared by the Steering Committee of Working Group 2". If each working group would provide as an addendum to their minutes, such a document itemising agreements, proposals, etc, this would facilitate the task of Working Group 5 considerably.

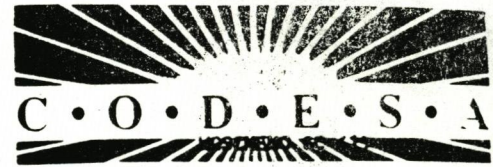
As I am sure you will appreciate, Working Group 5 has a great deal of paper work to get through, and an additional suggestion that would assist us greatly is that the minutes should reflect primarily resolutions, recommendations and decisions and not too much of the content of the debate. Underlining the words, "it was agreed" or "it was recommended" whenever an agreement is reached or a recommendation is made, so that this can be picked up quickly, would also be helpful.

Yours sincerely



G S Bartlett

Chairman of Working Group 5 Steering Committee



SECRETARIAT TO CHAIRPERSONS OF WGSCs/MEMO/28 FEBRUARY

Addendum C

**TO: ALL SECRETARIES OF WGs, AND ALL MINUTE-TAKERS OF WGs, WGSCs AND WGSGs**

**FROM: MURPHY MOROBE, CODESA ADMINISTRATION**

**DATE: 28 FEBRUARY 1992**

Would all Secretaries and Minute-takers kindly take note of the following changes to the format of minutes, and implement them with immediate effect (ie, starting with all minutes of meetings held in the week of 2 March).

1. When draft minutes have been approved by the chairperson, the qualification which heads all minutes should be amended to read:

**THESE ARE DRAFT MINUTES, AS APPROVED BY THE CHAIRPERSON. THEY ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE WORKING GROUP, THE MANAGEMENT COMMITTEE AND THE DAILY MANAGEMENT COMMITTEE. THEY ARE STILL SUBJECT TO RATIFICATION BY THE WORKING GROUP AT ITS NEXT MEETING.**

2. In order to assist WG5 in its task of monitoring all WG recommendations and agreements, minute-takers must, when preparing their minutes **underline the words "it was agreed" or "it was recommended" whenever an agreement is reached or a recommendation is made.**

Please would Secretaries ensure that these two procedures are being observed by all minute-takers.

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WRKGROUP\IMPLTIME\SG124FEB.WI (2)

WORKING GROUP 5\SUB GROUP 1\REPORT\24 FEBRUARY

Addendum C

THIS REPORT IS CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP, ITS STEERING COMMITTEE, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE.

(Adopted at the meeting of Working Group 5 dated 2 March, as amended)

### REPORT FROM WORKING GROUP 5 SUB-GROUP 1, 24 FEBRUARY 1992

Acting secretary: AL Singh (National People's Party)

#### Consensus decisions

That:

1. The meetings of the sub-group would be chaired as detailed in Addendum B. Mr JS Mabona accordingly took the chair for the first meeting.
2. The chairperson of the next meeting of the sub-group (Mr RR Hulley) would join Mr JS Mabona at the head of the table as assistant chairperson. This procedure would be adopted by rotation at future meetings.
3. Mr AL Singh would act as secretary at this first meeting.
4. Rapporteurs should be appointed as and when necessary.
5. The Terms of Reference of the sub-group should be amended as per Addendum A.
6. The sub-group should address specific key issues prioritised as follows:

#### 6.1 Process/transition timetable for negotiations:

- \* date for CODESA 2
- \* formation/duration of interim government
- \* lifting of sanctions
- \* formation/duration of constituent assembly
- \* duration of transitional government
- \* TBVC states (referendum, incorporation)
- \* date of general elections

#### 6.2 Date/climate for negotiations/transition:

- \* end to violence
- \* release of political prisoners
- \* return of exiles
- \* security forces (inclusive of all)
- \* control of media
- \* role of traditional leaders (including the King of the Zulus)
- \* private armies

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7. Delegates should study these key issues with a view to making inputs on suggested time-frames (preferably in writing) at the next meeting of the sub-group.
8. Regarding submissions from other Working Groups:
  - 8.1 Four task groups should be formed to analyse the minutes of Working Groups 1-4, with a view to making inputs.
  - 8.2 These task groups should be formed at the next meeting of the sub-group on Monday 2 March 1992.
9. The next meeting of the sub-group will take place on Monday 2 March 1992 at 08h30, finishing late if necessary.



Addendum A

**TERMS OF REFERENCE OF SUB-GROUP 1 (MONITORING, IMPLEMENTATION AND TIME-FRAMES)**

1. To investigate and report upon all proposals with regard to appropriate time-frames and target completion dates for all of the processes and assignments being undertaken by CODESA, its Working Groups and other bodies created as a result of agreements/decisions of CODESA (Working Group 5 Terms of Reference Item 1.1.1).
2. To identify the key issues and problems that need to be addressed (Working Group 5 Terms of Reference Item 1.1.2).
3. To identify areas of commonality and aspects where agreement already exists between participating organisations (Working Group 5 Terms of Reference Item 1.1.3).
4. Specifically, without vitiating the generality of the above, to consider whether and how to address:
  - 4.1 The practicability of setting target completion dates for all agreements/activities/decisions (Working Group Terms of Reference Item 1.1.4 'c').
  - 4.2 The monitoring of the process and the adjustment of targets whenever necessary (Working Group 5 Terms of Reference Item 1.1.4 'd').
  - 4.3 The practical effect of the implementation of agreements (Working Group 5 Terms of Reference Item 1.1.4 'i').
  - 4.4 The co-ordination of the activities of CODESA and its subsidiary bodies to ensure the greatest possible efficiency of the process towards a democratic South Africa (Working Group 5 Terms of Reference Item 1.1.4 'b').
  - 4.5 The setting of realistically attainable time-frames (Working Group 5 Terms of Reference Item 1.1.4 'h').

**ORDER OF CHAIRPERSONS FOR SUBSEQUENT MEETINGS OF SUB-GROUP 1**

- |                               |                                |
|-------------------------------|--------------------------------|
| 1. JS Mabona (IYP)            | 11. AK Lukhaimane (Venda Govt) |
| 2. RR Hulley (DP)             | 12. MN Poni (Ciskei Govt)      |
| 3. C Carolus (ANC)            | 13. MJ Duba (UPF)              |
| 4. ST Leokaoke (Dikwankwetla) | 14. C Dlamini (SACP)           |
| 5. GS Bartlett (NP)           | 15. Y Moolla (Solidarity)      |
| 6. O Ganie (NPP)              | 16. MH Matjokana (XPP)         |
| 7. TM Setiloane (Bop Govt)    | 17. TR Jordaan (Inyandza)      |
| 8. Y Bassier (LP)             | 18. A Williams (SA Govt)       |
| 9. FX Gasia (IFP)             | 19. N Bebeza (Transkei Govt)   |
| 10. H Ebrahim (NIC/TIC)       |                                |





WRKGROUP\IMPLTIME\SG224FEB.WI (2)

WORKING GROUP 5\SUB GROUP 2\REPORT\24 FEBRUARY

Addendum D

THIS REPORT IS CONFIDENTIAL AND RESTRICTED TO THE MEMBERS OF THE WORKING GROUP, ITS STEERING COMMITTEE, THE DAILY MANAGEMENT COMMITTEE AND THE MANAGEMENT COMMITTEE

## REPORT FROM WORKING GROUP 5 SUB-GROUP 2, 24 FEBRUARY 1992

(Adopted at the meeting of Working Group 5 dated 2 March, as amended)

Acting Secretary: M Mabude (Transkei Government)

### Consensus decisions:

That:

1. Advisers to delegates be given the right to speak at meetings of the sub-group.
2. With regard to the Terms of Reference of the sub-group, the specific assignment of the sub-group is to identify key issues and problems relating to legislation and to be proactive in this regard.
3. With the above in mind, areas of commonality among the Working Groups should be identified.
4. The Steering Committee should consult with the DMC on the manner in which the Working Groups are to approach the issue of legislation.
5. Regarding the modus operandum of the sub-group:
  - 5.1 The question of experts and research should be addressed.
  - 5.2 Tasks groups will be required to examine the minutes of each Working Group in relation to its particular Terms of Reference, and then to report back to the sub-group.
  - 5.3 Such task groups should be established, and should meet as deemed necessary by the sub-group.
6. The convenors of the task groups are:

P Gastrow	C Vismer
Y Vawda	Z Skweyiya
7. On 2 March 1992, the task groups will brainstorm flow procedures for the implementation of principled decisions emerging from the other Working Groups with a view to reporting back to the sub-group when it meets on the same day.
8. An appropriate mechanism for dealing with submissions received by the DMC (from interest groups outside CODESA) and concerning legislation will be addressed by the task groups when they meet on 2 March 1992.

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9. The sub-group should be flexible regarding its style of working.
10. The schedule of meetings for the sub-group and its task groups on 2 March 1992 should be as follows:

10h30 - 11h30	Full plenary of Working Group 5
11h30 - 15h00	Sub-group 2 task groups meet
15h00 - 16h00	Meeting of Sub-group 2
11. Mr DI Mokoena will preside at the next meeting of the sub-group, after which the chairpersons of the sub-group will follow the order detailed in Addendum A.



**ORDER OF CHAIRPERSONS FOR SUBSEQUENT MEETINGS OF SUB-GROUP 2**

- |     |              |     |              |
|-----|--------------|-----|--------------|
| 1.  | DT Mokoena   | 11. | C Vismer     |
| 2.  | RM Burrows   | 12. | LPHM Mtshali |
| 3.  | N Mbonani    | 13. | G Zilwa      |
| 4.  | DK Padiachey | 14. | LS Ramavhoya |
| 5.  | L Wessels    | 15. | D Curry      |
| 6.  | DZJ Mtembule | 16. | D Mvelase    |
| 7.  | SS Ripinga   | 17. | IKE Moloko   |
| 8.  | Z Skweyiya   | 18. | AM Boikanyo  |
| 9.  | Y Vawda      | 19. | PP Jacobs    |
| 10. | I Osman      |     |              |

WRKGROUP\IMPLTIME\MINMAR2 (2)

WORKING GROUP 5\MINUTES\2 MARCH

Addendum E

**SCHEDULE OF WORKING GROUP 5 MEETINGS FOR THE WEEK COMMENCING  
MONDAY 9 MARCH 1992**

09h00 - 13h00	Sub-group 1 task groups
09h30 - 10h00	Steering Committee
10h00 - 16h00	Sub-group 2
14h00 - 16h00	Sub-group 1
16h00 -	Steering Committee