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ends for the meeting of the Board of Trustees of the Batlagae True be held at St Barnabas College on Wednesday 42 58W 'rOG- QEQW t? 468 Mow. 1L-OO , mgr.- AGENDA

- 1. Minutes / Matters arising from the minutesv//
- 2. Executive Director's report
- 3. Bursary programme V//
- 4. Relationship with NCCR v//
- E.Staff contracts t/
- 6. GeneralV/

BATLAGAE TRUST

Minutes of a meeting of the Trustees of the Batlagae Trust held at 51 Plein Street on Tuesday 7 January 1992 at 10:00am.

PRESENT:

N. McGurk (Acting Chair), J. Samuel, M. Tikly, B. Watson.

IN ATTENDANCE:

U. Douglas (assistant to M.A.S. Corke).

APOLOGIES:

M.K.S. Corke.

ABSENT:

W. Seriti.

1. MINUTES OF THE PREVIOUS MEETING:

The minutes of the meeting 5213 on 9 December 1991 were taken as read and approved.

2. EXECUTIVE DIRECTOR'S REPORT:

xecu ve rec or presented his written report. He began by explaining that the attempt to acquire a reception centre had been abandoned for the time being.

The bulk of the Executive Director's report focussed on the bursary ro ramme. He stated that the programme had escalated considerably ol owing the arrival of three charters from Tanzania in December 1991. He went on to explain that only 56 applications had thus far been approved and he expressed concern as to the manner in which the increasingly large numbers of applications should be processed. This matter was referred to the sub-committee which would meet frequently to deal with this issue. He went on to report that at the 12th aub-committee meeting, a quorum of three people for sub-committee meetings had been recommended.

Still on the question of the bursary programme, the Executive Director attested to the value and success of a meeting that had been held for the returnee parents and students in the Pwv area on 4 January 1992 at Khanya College.

The Executive Director also reported that applications had been received from children whose parents had been exiles as well as from ex-political prisoners and their children. He requested the meeting of trustees to decide on these two categories and stressed that the matter should be resolved.

t was also pointed out that due to the growing volume of work in the ursary section, it was vital that Dot Mkhwanazi take on an assistant

The Executive Director went on and reported the meeting that had been held with the DNE on 12 December 1991, where the proposed concessions for returnee children had been accepted. A meeting with the JMB had been proposed for early January. He also gave a briefing on the educational archives project, the budget for which would have to be revised. Finally, an up-date on fundraising was provided. The Executive Director was in the process of checking an installment of funds into the Batlagae Trust that should have gone to the ANC's Repatriation Committee.

MATTERS ARISING FROM THE EXECUTIVE DIRECTOR'S REPORT NOT COVERED BY THE-IGENUth-t--- "tt____tt___-t____-tt____t" t On the goestion of the processing of applications and placing of applicants, it was agreed that the credentials of a number of

private, inde endent schools should be checked. The matter was referred to t e sub-committee which would have to investigate ways of ehort-circuiting the process. Also on the question of placements, it was decided to liase with Turret College and clarify all issues. M. Tikly and J. Samuel offered to contact T. Ngengebule in connection with this matter.

With regard to the DNE meeting that had been held on 12 December 1991 N. McGurk stressed that the question of certification had yet to he addressed directly. He stated that although the DNE had accepted the proposed concessions for the returnees, it was vital to find out what criteria existed for the issuing of std. 10 and exam tion certificates. It was decided that the IEB should pick up on his issue, and that it should also be raised at the proposed meeting with the JMBin early January.

Referring to the acquisition of a reception centre and the difficulties surrounding this issue, the trustees agreed to abandon the search for the present and to review the matter at the end of January.

3. BURSARY PROGRAMME:

The trustees also held discussion on the two categories of applicants that the Executive Director had mentioned; the children of exiles and ex-political prisoners and their children. It was decided that a new_cate ory would not be introduced. Rather, these applicants would be rea ed on an individual basis. It was stressed however, that there was a ceiling on funds to be allocated in this way, and it was also agreed that no advertising would take place. B. Watson volunteered to phone specific organizations purporting to deal excludively with ex-political prisoners. The matter was vreferred to thee sub-committee.

4. STAFFING:

The trustees referred to a written proposal submitted by the Executive Director which dealt with the question of extra staff. The trustees agreed on the appointment of an assistant for Dot Mkhwanazi who would begin work on 8 January 1992. M. Tikly also stressed the need to advertise for an experienced bursary administrator who would act as Head of the Bursary Section. This proposal was approved. It was also decided to employ a full-time book-keeper because of the rapid expansion of work related to financial matters. In addition, it was agreed to retain the monthly services -of the part-time accountant

Much discussion centred around the staffing of the proposed skills trainin and small business components of the -Trust. J. Samuel atraase that the Batlagae Trust was only a starting organization, nd advised against diversifying too early, a move which would ntroduce unwanted problems. All the trustees present agreed. It was also noted that there seemed to be considerable overlap between this proposed component of the Batlagae Trust and the Matla Trust. It was decided to re-discuss the issue of taking on the small business and skills training venture.

5.. FUNDRAISING:

If was decided that re-applications to donors for funds in 1993 should begin as soon as possible. It was also agreed that funders should be notified that the re-integration process would continue for at least three years. M. Tikly raised the possibility of approaching local sources for funds.'

6. GENERAL:

On the question of staff contracts and educational assistance for staff members, it was decided to offer such assistance as a job perk. Such assistance would be funded from a staff benefit fund and not from the Batlagae Trust. Discussion of staff benefits was forwarded

to the next truateea meeting.

The Bursary Council iof South Africa had issued an invitation to the Batlagae Trust to attend a meeting on 24 and 25 January 1992 in Cape Town. It was decided that the Trust should be represented and that the invitation should be accepted.

DATE OF THE NEXT MEETING:

The next meeting of the Trustees of the Batlagae Trust will be held on Wednesday 12 February 1992 at St Barnabas College from $10:30\,\mathrm{am}$ to 12:00 noon. 2