

To: 2WC SWS/03/016A/14

30.1.88

MINUTES OF THE DIRECTORATE MEETING HELD ON THE 30.1.1988

Agenda and presence; see invitation memo below

TO: Directorate members

FROM: T.K. Maseko, Central Administration

DATE: 25. 1. 1988

You are hereby informed of the meeting which will take place this Saturday, 30th January 1988.

TIME: 08.30 - 12.00 hours.

TENTATIVE AGENDA

1. Minutes and matters arising
2. Role of Directorate structures in the overall administration of the complex.  
Overview of the present situation
3. Annual report
4. Any other business

cc J. Morake, Dakawa Development Centre  
A. Masondo, Education Division  
E. Maseko, Health  
M. Mooketsi, Work's Committee  
A. Ngutshane, Women's Section & L. Zikalala ✓  
B. Mokoena, Youth  
K. Kotelo, Treasury  
~~S. Hodgson~~  
~~C. Dennis~~, Project Manager  
S. Mabizela, Chief Representative

VB! Venue: Central Administration

The Chief Administrator opened the meeting by welcoming Cde. Lindiwe, the new head of the Mazimbu Women's Section.

The agenda was amended by adding the ff;

- Administration block
- ANC membership
- Treasury structure

Matters arising

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Finance committee : A finance committee which consist of the Regional treasury, Chief Administrator, Dakawa co-ordinator, Project Manager,  
( Comrades - Khaya, Maseko, Morake, Oswald respectively )



was formed. This committee met on the \_\_\_\_\_ January to discuss issues of money/funds. Cde. Kenneth reported that the last year (1987) ripples were caused by eg. Youth conference, Chief Reps and Arusha conferences.

- Our donors for humanitarian needs remain SIDA and Norway. It was agreed that when funds come, the treasury should notify us and have a meeting to look into the needs of the movement.
- Norway has donated 1.6 mill. Norwegian crowns for buying food at Mbaragi.
- The finance committee shall henceforth keep information on funds
- The <sup>supplies</sup> logistic committee that has just been formed shall do the buying
- Leadership should involve itself in making sure that there are no shortages, must clean up deals and not leave everything with the treasury.
- Treasury should see if it's going to be possible to supply the community with meat more often than it is the situation now.

Fruits : The -Kilombero prison is to supply us with fruits

Veg. : The ANC should get some farmers to supply us constantly

Tuckshop : The question of the tuckshop was thoroughly discussed. Points raised :  
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- It is not a profit-making enterprise
- The tuckshop failed to function properly in the past because of reasons caused by the comrades themselves. Bottles were never returned  
from now on, deposit must be paid whenever a comrade buys bottle drinks
- An appeal should be made for bottles to be returned to the tuckshop  
if the response is poor, a search shall have to be conducted, those who claim to be having personal bottles will have to produce receipts.
- From now henceforth there shall be no limit to the amount of beers each comrade<sup>s</sup> buys. Drinking days shall now include Sundays and holidays.
- Students remained barred from buying liquor from the TS.
- On special occasions, arrangement for drinks to be transferred to the place concerned, should be made with the people responsible in good time
- Amount to be added to the buying price, 2s. for cold drinks and 4s. for beer.

Problems TS  
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- Comrade Kenneth reported about the problems of transport and storage place for the tuckshop stuff

On Mphando: That it should be issued twice a year, might not be possible. But if  
===== there is enough clothes, it should even be given more than twice.

Treasury Department :  
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- Concerning the proper allocation of the treasury staff, cde. Kenneth reported that this could not be realised because of lack of enough manpower.
- Alliviation of work of the treasury depart. should be looked into and be by



the treasury depart. itself and recommend to the Finance committee *(including possibility of decentralizing some of its work, & recommend.*

- Periodical information of the directorate and three monthly reports to the community.

#### Supply

- A supply committee was formed . It consist of the following comrades:  
Simon Ngubeni - Chairman  
Gege Mabena - Secretary  
Steve Kalawe, Mkuku, J. Phambo representing the school  
This committee is for both Maz. & Dakawa.

#### Directorate : Its duties

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- Tantamount to administration.
- To look at departmental issues and raise them at the directorate meetings
- Go back and report to their constituencies
- All agreement taken / agreed to in the directorate meetings, bind us all. We should try and work collectively
- DMD Head shall from now on be a member of the directorate
- The structure of the directorate should from time to time be reviewed
- Depart. reps should whenever they come to meetings report about problems, progress, recommendations from their departments. Dakawa representative should for instance give us an overall report of all the departments in <sup>his</sup> area.

#### Dakawa and directorate

- Since Dak. has all the structures that exist in Maz. , the meeting suggested that Dak. establishes its own directorate & have two representatives to liase with the Maz. one. In their first meeting Cdes. Maseko and Masondo should be present. HQ should be notified about the move.

#### ZPC Resuscitation

- Cde. Bizzah reported that an electoral college consisting of 9 members has been formed. 3 from the youth, 3 women Section and 3 from the Works comm. This comm. shall choose 20 names and present them in a general meeting which shall be called to elect the ZPC. The general membership shall also be allowed to choose their own 20 comrades and elections by secret ballot shall be conducted.
- The ZPC shall consist of a Chairman, secretary, Vice Chair and 8 other members.
- The ZPC shall then establish units, how they should function. The Chair & Secretary of the Youth & Women shall be ex-officios
- Deadline 14 February.

EPC: A seminar on the formation of the RPC shall be conducted. It shall include the three East Africa zones. A delegation from Lusaka shall be present.

Annual Reports : All dep<sup>y</sup>tm. should have their reports ready by the 12 March.



## Administrative Block

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- ✓ - To be opened probably in February ( end ) → 7. March,
- Almost all departments of administration will be accommodated
- Cdes. Spencer, Maseko, Masondo and Treasury should visit the block and see to the allocation of the rooms. *Not yet.*
- ✓ - Offices for carpentry & maintenance should be found. *Present admin. carpentry they'll use old construction block.*

## ANC Membership

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- This was prompted by what took place in the women's meeting on the 27th January where the non full members of the ANC were not allowed to vote. They complained to the Government Representative that they were being discriminated by the women of the ANC.
- The explanation given to the meeting was that according to the ANC policy, marriage does not make one an automatic member of the movement. These sisters in-law should apply for membership.
- A meeting should be called to explain the policy to the non S. African women where Cdes. Masondo and Maseko should be present. Meeting to take place on the 3.2. 88.
- ✓ - At a later date a meeting should be called to explain this to the general membership. *ZPC should call a meeting.*

## Health Dept.

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- The meeting agreed that sick people from Dark city & the adjacent villages should be helped with transport to transport their sick. This should be done with the knowledge of Ndugu Tupa to cover the ANC in cases of accidents, also through their CCM in their villages.

## Completed students from HOMAFCO

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- Cde. Jackie complained about this method of forcing students to go to Dakawa after completion. Some do not co-operate. The material given to them to use during their stay in Dakawa, never come back to either the treasury or the Dak. administration.
- As soon as they are employed, Maz. should communicate with Dak. whether a student can be released for certain duties in Mazimbu.

## Allowances for the Primary School children

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- All primary school going children whether having parents in Maz., boarders or not shall receive 100 Shillings monthly allowance.

## Coming Volunteers

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- 1 Norwegian carpenter and his wife. 2 Engineers from \_\_\_\_\_
- 3 teachers from Nigeria. 1 GDR teacher. 2 Cuban doctors.



General

5/...

Appeal from Health Dept. - All new arrivals in Mazimby Should be screened to avoid transmission of some of the diseases.

- Units 2&2- 1 & 2 dormitories should be gauze wired *(was to be discussed by maintenance)*
- ✓ All returning students should go to Dakawa. Dar should be informed to take them straight to this region
- Cde. Kenneth reported that 700 mosquito nets are coming.

MEETING CLOSED AT 14.30 Hrs. NEXT MEETING SCHEDULED FOR THE 27th FEB.  
AT 08.30 Hrs.

Your Corrections ....

Additions ....

- Departments having their personnel handling petty cash finance & treasury should look at this petty cash giving guidelines

Matters arising ....

- Administration block to be opened late Feb.
- Dak. establishes its own directorate
- General meeting to be called for explaining about A.N.C membership.
- We said the coordinator of Dak. should be accompanied to the directorate meetings

L. Mabena

*L. Mabena*  
Secretary. Adm. Office.