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MINUTES: BATLAGAExYEP STAFF MEETING

14 JUNE1 1993.

PRESENT:

M. TIKLY(M.T.)

B. WATSON (B.W)

JENNY

NOLEEN

THEMBI

BUSI

DOT

VICTOR

THANDO

IRENE

GABI

AGENDA;

Matters arising: minutes of 27.04.93

.General briefings M.T. and B.W.

Referrals

Hardship Caseload

Counsellor visits to B.T.

Staff Development and Staff Social

. Workshop for Evaluation and Planning:

i) Bursary programme ii) Counselling

iii) Remediation and enrichment iv) Fundraising

8. Nedcor Cheque Presentation

9. General

M.T. chaired the meeting. Introduced Jenny to the rest of the Batlagae staff.

L MATTERS ARISING:

QONU'IIL-XUJNH

-Salary-advice slips: Dot on new programme. They will probably be issued at the end of this month.

- Victor and Busi to meet 15.06 with Accountant.

- Occupational therapist: M.T. and B.W. to discuss and finalise.

L GENERAL BRIEFINGS:

M.T. : Last board meeting: M.T. wrote and went in person to the UNHCR. They're under a lot of pressure now. Our request (financial assistance for hardship cases and to fund a counsellor on a full/ part-time basis) has been referred to Geneva. The annual report was handed to B. W. to circulate.

-Contract of service is being dealt with: MASC to approve final draft and then staff will sign.

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B.W. reported on YEP's progress.

Contact with Yeoville Community School (YCS); Sacred Heart College (SHC); Roseleigh Girls; Barnato Park High School (BPHS). YEP will offer a workshop on June 30 at 2pm - 4pm dealing with self-esteem and the role of the teacher. This is offered to the primary school teachers of YCS., SHC., Holy Family Convent (HFC), Observatory Girls and Yeoville Boys.

YEP hopes to move this to high school level and ultimately address the parents.

We're always mindful of the teacher-pupil-parents triangle.

M.T. asked if other schools with Batlagae Trust kids could be invited. This was accepted provided they were primary schools.

Mohammed Tikly and Dot will inform us of possible attendants.

- M.T. question: Meeting with Jackie Stevenson (YCS); concerned that YCS teachers should become more involved in workshops of this kind.

B.W. expressed concern that the role of YEP with YCS is still not what we would like it to be.

It was suggested and agreed that regular meetings between M.T.;

B.W. and J.S. should be held to facilitate closer work ties.

3 . REFERRALS :

Initially B.T. expressed the need for a counsellor. With the establishment of YEP, the possibility of Yeoville Educational Polyclinic fulfilling that role arose. This would address the needs of pupils for whom the B.T. offices were easier to reach than Yeoville. All agreed that this would help. Batlagae staff liked the idea. The implication for such a plan is that on the days when one/two counsellors are at Batlagae two offices would be needed. The counsellors would alternate and where remedial assistance is needed, appointments would be made and addressed. Once statistics exist, it will be easier for Batlagae to:

1) determine whether a full-time counsellor is really needed.

and ii) draft a proposal motivating for funding for this post.

-Gabi raised a concern for the need for guidance counselling to senior students. She identified October as period of pressure for the Batlagae Staff.

A suggestion was made by YEP that Batlagae should facilitate a gathering of the bursary beneficiaries in order to identify the senior group in need of such a service or any other help.

Yeoville Educational Polyclinic is very keen to establish groupwork which will address some unattended adjustment issues.

-M.T. mentioned that at all times returnees need to be encouraged to seek out and use existing community services - in order to facilitate re-integration into their new communities.

- A question was raised about what services exist for the other regions. M.T. responded by saying that regions like Natal and Western Cape do have existing support systems. Through his visits to these areas, new resources are often mentioned.

L HARDSHIP CASELOAD:

M.T. : more and more parents are coming for help - general assistance. B.W. commented on aid given at YCS. Feeding scheme explored? M.T. - take feeding scheme up at Working group meeting.

& STAFF DEVELOPMENT AND STAFF SOCIAL:

B.T. has a short existence- staff should develop themselves in order to enable themselves to be jobworthy if they need to fit in elsewhere. B.T. staff currently doing courses- should apply to YEP staff as well. Positive approach to staff development.

-Staff social: probably at end of July. Unanimous agreement.

Reception for donors: Early November - to ensure that foreign ambassadors (our biggest donors) are available.

7. WORKSHOP FOR DEVELOPMENT AND PLANNING:

-Deferred to 23 July. It was agreed that this needed a separate and longer discussion. Therefore a workshop will be held at YEP from 9-30 am to 2-30 pm (lunch at 12.00). The agenda for the day will cover:

i) Bursary Programme ii) Counselling iii) Remediation and Enrichment iv) Fundraising.

We may at the end have a staff meeting or decide date for the following one.

8. NEDCOR CHEQUE PRESENTATION:

22 July and 26 August at 10.00am have been forwarded to Nedbank as possible dates and we await confirmation of their final choice. M.T. mentioned that Nedcor will fund the catering.

9. GENERAL:

Gabi questioned change of Bank/ change of auditors? for 1994?

Dissatisfaction with service provided by FNB was cited as the reason for this. This was deferred for further discussion.

Date of next meeting: to be decided at workshop (23 July at YEP).