

SLD/257/2007/9

12.3.90

FORM A/4-B

S L A D S
SCHOOL OF LIBRARY, ARCHIVES AND DOCUMENTATION STUDIES
(AT THE MANTEP INSTITUTE)

P.O. Box 227
BAGAMOYO
TANZANIA

Ref. No. SLADS/D53C/106/90

12th March 1990

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Dear Sir

FORM A/4-B

RE:
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BAGAMOYO

The above mentioned employee(s) of your organization is taking a two year diploma course in Library, Archives and Documentation Studies at this School. He/she will be completing the first year in June 1990. The second year begins on 16th July 1990.

In connection with your obligations during the second year, we wish to draw your attention to the following:-

1. SCHOOL FEES: The fees has gone up to T.shs. 300,000.00 (Three hundred thousand only). This is made out as follows:-

Food and accomodation	Shs.	114,500.00
Tuition Fees	"	150,000.00
Registration Fees	"	5,000.00
Examination Fees	"	20,000.00
Stationery	"	10,000.00
MUWATA		500.00
Total		Shs. 300,000.00

This amount is payable on or before 16th July 1990 to:-

The School of Library, Archives and Documentation Studies, BAGAMOYO.

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2. TRAVEL (FARE): Both to and from the School during vacations. Actual cost will depend on distances and mode of transport. The money is payable to the student directly on application.
3. SCHOOL TERMS: For your guidance, Term I of the coming year will extend from 16th July - 15th December 1990. Term II will extend from 15th January - 15th June 1991.
4. BOOK ALLOWANCE: In accordance with the Government Circular No. 2 of 1990 dated 20th January 1990, a Second Year student is entitled to Shs. 10,000.00 book allowance. This amount should be made payable to the student directly.
5. FIELD WORK: During the second year, students will be expected to do field work for a period of six (6) weeks. The cost involves per-diem at prevailing rate (currently between 1,000/= and 2,500/= per day as well as return travel costs. Actual cost will depend on the student's grade as well as distance to be covered. This will range from Shs. 42,320 and Shs. 100,000.00. This money should be made payable to the student at the material time.

An invoice for School Fees Shs. 300,000.00 is enclosed for your action.

Yours faithfully


E. A. Twinyimvua
HEAD, SLADS

EAM/sm

c.c.