51 Plein Street Tel: (011) 330-7067

Johannesburg 2001 _,,;. L Fax: (01 1) 29-0097

P 0 Box 61884 Telex: 421252 Marshalltown 2107 , 1:?

OFFICE OF THE SECRETARY GENERAL

INTERNAL MEMORANDUM 29 November 1993

TO : All Heads of Departments

FROM : Secretary General

SUBJECT : Accessibility of resources to Research Library

Dear Comrades

The Research Library Committee have built up a library, which is accessible to all departments in the organisation.

Many departments are sent complimentary copies of journals, books, etc. We are aware that some of these are specialist publications required in departments on a daily basis, others however would be more suitably placed in the Central Library. This would make them accessible to more readers.

We are therefore requesting that all publications received, that are not used on a regula ${\bf r}$

basis by departments, should be sent to the Research Department. to be catalogued for the central Library. We are also requesting departments to give a list of specialised publications within departments, to the Library Committee, in order that may refer comrades to relevant departments, for these publications.

Thank you for your co-operation.

Yours in the struggle P M..C Ramaphosa

SECRETARY GENERAL

The People Shall Govern!