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Chairman:
The Rt Rev. Tom Butler
Director:
Nathaniel M. Masemola
UTHULI MEMORIAL TR US T
(An educational, cultural and welfare trust)
Registered Charity Number: 326316
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Golders Green
LondonbNWllST!
Tel: 081-209 0127
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MEETING OF THE MANAGEMENT COUNCIL OF THE LUTHULI MEMORIAL TRUST
N THE 7 MARCH 1991, AT 12A GOLDERS WAY, GULDERS GREEN,
HELD 0
LONDON
NW11 8JY, AT 2.00P.M.
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AGENDA:

Opening by the Chairman
Adoption of the agenda
Adoption of the minutes of the last meeting
Matters arising from the minutes
Director's Report
Funding
Draft Accounts for year ending 31 December 1990,
not yet ready
Report of the Awards Scholarship Committee - presented by
Professor T Ranger (T0 await Accounts)
Report of the South African Scholarship Awards Committee -
presented by Professor G M Setiloane
Report on the change of name of the Luthuli Cultural and
Welfare Services to Luthuli Memorial Trust - presented
by Mr B M Birnberg
Any Other Business
Date of next meeting

SPONSORS: His Excellency Dr. Kenneth D. Kaunda; His Excellency Dr. Julius K. Nyerere; The
Rt. Rev. Barrington-Ward; The Most Rev. Khotso Walter
Makhulu, Archbishop of Central Africa; Basil Davidson; Lord Avebury.
TRUSTEES: The Rt. Rev. Hugh Montefiore; The Rt. Rev. Tom Butler; Dr. Sibusiso Bengu; Prof
ssor Terence Ranger; Mr. 'I'habo Mbeki; Mr B. M.
Bimberg; Mr. Michael Hyde-Smith; Mr. Alfred Nzo; Mr. John MatLhew, OBE; Professor G. M. S
etiloane; Dr. Richard Rathbone; Mr. Thomas T. Nkobi.

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thaniel M. Masemola Tel: 081-209 0127

Registered Charity Number: 326316 Fax: 081-458 7582

MINUTES OF THE MEETING OF THE MANAGEMENT COUNCIL OF THE
LUTHULI MEMORIAL TRUST HELD AT 12A GULDERS WAY, GULDERS
GREEN, LONDON NW11 BJY, ON THURSDAY THE 7 MARCH 1991, AT
14.00 HOURS

Present:

- Rt. Rev. Tom Butler (Chairman)
- Rt. Rev. Hugh Montefiore
- Dr. Sibusiso Bengu
- Mr. John Matthew
- Mr. Thomas T Nkobi
- . - Mr. B. M. Birnberg
- Prof. G.M. Setiloane
- Dr. Richard Rathbone
- . - N.M. Masemola (Director)

Apologies:

- Prof. Terence Ranger
- Mr. A. Nzo
- Mr. T. Mbeki

1 Opening of the Meeting

The Chairman referred to the difficult Financial situation through which the Trust was going at the present time. He said that in due course the programme would have to be strengthened in South Africa at the same time that it was being run down in the United Kingdom in view of the changing political situation in South Africa. Finally, he reported that Mr Phillip Harrison, a retired former employee of Barclays Bank Plc, had agreed to take Mr M Hyde-Smith's place as Treasurer of the Trust. Mr Harrison would work for one day each week, on a salary to be agreed with him. He thought that that would strengthen the financial administration of the Trust.

2 Adoption of the Agenda:

The meeting adopted the Draft Agenda.

3 . Adoption of the Minutes of the meeting held on
4 December 1990

The Minutes were amended by deleting Paragraph

and substituting therefor the following new Paragraph

ONSORS: His Excellency Dr. Kenneth D. Kaunda; His Excellency Dr. Julius K. Nyerere; The R
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Bimberg; Mr. Michael Hyde-Smith; Mr. Alfred Nzo; Mr. John Matthew, OBE; Professor G. M9 S
etiloane; Dr. Richard Rathbone; Mr. Thomas T. Nkobi.

"5.6: Mr Birnberg said that he would look at the terms of the present tenancy agreement and see if there was a "break clause" since without this, it would not be possible to terminate the tenancy of the office and there would be no question of our looking For premises elsewhere.

In view of this statement Council decided that the Director should proceed with the partitioning scheme only after the question of whether we could terminate the present tenancy agreement had been determined".

The Minutes were then adopted as correct and signed by the Chairman.

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Matters arising from the Minutes:

None.

Director's Report:

5.1 - 5.9: Noted.

5.10: Staffing:

After some discussion it was decided that:

A new Co-ordinator of the programme in Nigeria be appointed as soon as possible;

Mr Richard Nelson S'bengile; Mrs Emelda Boipelo Pariola; Mrs Usagie Mary Mokoele and Mrs Karabo Joy Sello-Tweibo, be offered the posts of Student Counsellors on a salary grade and terms and conditions to be determined by the Chairman, Treasurer and Director after checking what comparable staff were paid in Nigeria. The three would also agree the Job Descriptions attaching to these posts.

Ms Patricia Mtshali, Cardiff, Wales, be appointed Co-ordinator of the programme and such programmes of a similar nature as may be established in Kenya and Zimbabwe on the salary grade to be negotiated with her. Further, that Ms Mtshali be based in the Trust's office in London where she would be available to perform such other administrative duties as the Director may assign to her from time to time.

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Every effort should be made to appoint some senior Nigerians on the staff in Nigeria to facilitate co-operation with Nigerian authorities.

Accountant:

It was decided that an Accountant, a Nigerian if possible, be appointed with minimum delay to assist administer the finances of the office in Lagos.

Banking Arrangements:

The meeting decided that a separate Bank Account for this programme should be opened.

Budget:

It was noted that although the Australian Government had provided Australian \$1.96 Million, that was sufficient to cover costs of 265 students only and that additional Funding was required for the remaining 235. It was Further noted that funds so far released by Australia would last only up to the 30 June 1991. The additional funding required totalled US\$1.3 Million over the next two years. Mr T.T. Nkobi confirmed, first, that the Government of Nigeria had offered Niara 500 000.00 as their contribution to the project and, secondly, that the ANC accepted full responsibility for raising the required US\$1.3 Million referred to in the preceding paragraph.

It was agreed that a report would be presented to the next meeting of the Trustees on Draft Accounts and the Budget of the Trust.

Austcare/Luthuli Co-operation:

Noted.

Mr Ross Hardx's Visit to London:

Noted.

. 5.16: Mr John Matthew (Visit to Nigeria):

It was agreed that Mr John Matthew who has wide experience of living and working in Nigeria, should visit the project in Nigeria and report and make recommendations on its more efficient and effective implementation; Further, that all the costs of the mission be borne by the project Funds.

5.17: Related Programmes:

It was agreed, in principle, that in the event of the ANC requesting the Trust to administer educational projects of the Nigerian kind in Kenya and Zimbabwe, such request be accepted provided the ANC was solely responsible For raising all necessary funds for the projects.

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Funding:

6.1: SIDA/ANC/Luthuli Consultations, 12 - 14 February 1991, Johannesburg, South Africa

Mr Nkobi said that SIDA Funds referred to in the report were in fact already committed to other projects. However, he would make every effort to secure alternative funds for the Trust during March 1991.

In response to the point raised by SIDA regarding the future re-location of the headquarters of the Trust, the meeting decided after some discussion that, first, London would remain the Headquarters of the Trust; secondly, that as work of the Trust in South Africa grew, the work in London would be reduced correspondingly; thirdly, that even in the long-term it would be desirable to retain the office in London to support specialised post-graduate studies.

6.2: Donors' Conference, Arusha, Tanzania, 6 - 8 February 1991

Noted.

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FINNIDA:

Noted.

The Overseas Development Administration (UDA):

It was agreed that if the Director's meeting with the three UDA officials failed to yield positive results, the Chairman, Director and available Trustees should ask to meet the Hon. Mrs Lynda Chalker, M.P., Minister of State for Overseas Development, for Further discussions with her on the matter

It was Further agreed that Mr Nkobi would obtain a letter From Mr Nelson Mandela commending the work of the Trust to potential UK donors and that such letter would be used by the Chairman in approaching them.

It was Further agreed that the ANC and the IDAF be requested to give the Trust the number of exiles in the UK, in order to enable Dr Richard Rathbone to prepare a briefing paper For use in our Fund-raising efforts.

A suggestion that either Lord Hatch or Lord Avebury be requested at an appropriate time to ask a Parliamentary Question or Supplementary Question on Britain's possible assistance to the Trust was adopted.

Report of the Scholarship Awards Committee - Professor T Ranger

It was noted that this report would await the preparation of Draft Accounts and Budget due to be presented at the next meeting of the Trust.

Report of the South African Scholarship Committee by Professor G.M. Setiloane

The Council agreed:

That a letter of thanks be sent to the Canadian Embassy in Pretoria for their grant of ZARSU 000 for the purpose of establishing a Luthuli Office in South Africa;

That the first step for Prof. Setiloane to take was to register the Trust in South Africa; to this end Prof. Setiloane was requested to put Mr Birnberg into contact with a South African Attorney/Solicitor who could brief him on the South African legal requirements and procedures for effecting such registration.

That the money received by the Trust in South Africa should be used in accordance with directions from the Trust in London.

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That the ZARSO 000 granted by the Canadian Embassy in Pretoria be used to open a Bank Account in South Africa in the name of the Trust; that until such time as the Trust was a going concern in South Africa Prof. Setiloane be authorised to operate the Bank Account alone and to sign cheques; and that a letter be written by the Director to the Trust Bank, Kroonstad, copied to the Canadian Embassy, Pretoria, appraising them of these decisions.

Change of Name - Mr Birnberg:

It was noted that the Registrar of Companies had approved the change of name From Luthuli Cultural and Welfare Services Limited to Luthuli Memorial Trust. It was further noted that as a consequence of this change of name, Mr B M Birnberg would arrange for the reproduction of new copies of the Memorandum and Articles of Association of the Trust.

Resignation - Mr Michael Hyde-Smith:

Mr Hyde-Smith's resignation, effective 1 January 1991, was noted. The Council decided that a letter be sent to him by the Chairman, thanking him for the many years of valuable services to the Trust and wishing him well in the coming years. It was further agreed to replace Mr Hyde-Smith as Treasurer (but not as a Trustee) with Mr Phillip Harrison whose CV was circulated. Mr Harrison would work for one day a week as Treasurer and Consultant and would help mainly with the financial administration of the Trust. His salary would be agreed with the Chairman and Director. The appointment was made under Paragraph 37 of the Articles of Association. Under Article 36 of these Articles Mr Harrison would be authorised to be a cheque signatory.

Any Other Business:

It was noted that since there was no "break-clause" in the tenancy agreement with the Landlord of these offices, the Trust shall remain here until the lease expired in January 1993, that the situation would be reviewed thereafter.

Page 7

13. Date of Next Meeting:

It was agreed to hold the next meeting here on the 11 April 1991, at 14.00 hours, for the purpose of considering the Draft Accounts and the Budget.

The meeting ended at 6.00p.m.

Signed: 1

CHAIRMAN

LUTHULI MEMORIAL TRUST

(An educational, cultural and welfare trust)

Chairman: 12A Golders Way

The Rt. Rev. Tom Butler Golders Green

Director: London NW11 8JY

Nathaniel M. Masemola Tel: 081-209 0127

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MEETING OF THE MANAGEMENT COUNCIL OF THE LUTHULI

MEMORIAL TRUST, 7 MARCH 1991

Agenda Item 5:

The Director's Report:

5.1 Nigerian Programme (500 students)

As outlined in my report to the last meeting of the Council held on the 4 December 1990, the paradox of our situation is that as old South African exiles/refugees prepare to return to South Africa in the light of the political changes underway in that country, new waves of refugees/exiles are fleeing the country from the Natal Civil War into exile in the Frontline States. At the latest count there were nearly 2 000 of these people in Zimbabwe, Zambia and Tanzania. The ANC arranged for 500 of these students to be placed in schools in Nigeria. The Government of Australia agreed to fund the programme at a cost of A\$1.96 Million. The Council agreed at its last meeting to administer this programme, if asked by the ANC to do so. We were formally asked to do so at a meeting held on the 17 December 1990, in Johannesburg, South Africa, between the Australian High Commissioner to Zambia (H E Dr Helen Ware), Treasurer-General of the ANC, ANC Secretary For Education (Mr S M Choabi), the ANC Chief Representatives in Australia (Mr Eddie Funde) and Nigeria (Mr George . Nene) respectively and myself.

5.2 Implementation of the Programme

In order to implement this programme the Australian Government, nominated Austcare, an Australian Non-Governmental Organisation (N80) to work together with the Luthuli Memorial Trust. They appointed Mr Ross Hardy as their Project Coordinator for the programme. He will visit Nigeria from time to time, alone or with us, to monitor the implementation of the programme. Copies of his mission reports to the Government will be sent to us for information.

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Bimberg; Mr. Michael Hyde-Smith; Mr. Alfred Nzo; Mr. John Matthew, OBE; Professor G. M. S. Ctiloane; Dr. Richard Ralbone; Mr. Thomas T. Nkobi.

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Visit to Lagos, Nigeria, 15 - 20 February 1991

Mr Ross Hardy and the Director visited Lagos from the 15 - 20 February 1991 to familiarise themselves with the situation of the students on the ground. We arrived in Lagos On the same day as two chartered Flights arrived in Lagos with 200 students from Tanzania - three had arrived from Lusaka on the same flight with us. This brought the total number of the students in Nigeria to 453. Another 47 were expected to arrive any day.

Categories

Of these students three are primary school children - the youngest is 12 years old; 49 are secondary school children and 401 are Technical College/University students.

Reception

The students were received by the ANC Chief Representative in Lagos, assisted by Mr Richard Sibengile, Luthuli's temporary administrator in Lagos. Lagos is hot and humid, and many students Found that hard to take. Then there were other issues to settle, viz. visas, temporary accommodation at the reception centres, Feeding, transport to schools/colleges/universities in the 21 States of the Federation of Nigeria, payment of tuition Fees, maintenance allowances, money for books, pocket money etc. Messers Nene and Sibengile worked tirelessly on these issues all the time we were in Lagos.

Placements

As indicated in the preceding paragraphs, these students had to be transported by road to educational institutions in 21 States of the Nigerian Federation. Actual costs of the operation are not yet available, but they may be expected to be substantial.

Office Accommodation

Messers Nene and Sibengile had already obtained a lease of a two-storeyed private house for use as offices For Luthuli - apparently Nigerian Town Planning Regulations allow that to be done. We await copies of the lease. The accommodation is substantial - six rooms, a kitchen, bathroom, toilette etc. It is sufficient to accommodate all necessary professional and general services staff.

Office Furniture and Equipment

Orders were placed For office furniture and equipment, viz. tables, chairs, Filing cabinets, type-writers, word processors, computers etc.

Office Cars

Two vehicles were ordered for use by the office staff - one a 12-seater Kombi and the other a Range Rover. Distances are great in Nigeria and public transport needs to be supplemented by own transport; the staff will need the vehicles. Provision was made in the budget for their maintenance and repairs.

5 10 Staffing

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The office does not have a head at present. Mr Richard Sibengile acts as one temporarily. He understands that he cannot be appointed to fill the post permanently or on a long-term basis. His CV together with CVs of three ladies we met are attached to this report as Annexes 1,2,3 and 4. The three ladies are retired South African teachers, married to Nigerians and having long experience of life and work in Nigeria. Their assistance to the students should prove invaluable. Council is asked to approve the appointment of all four persons to the posts of Counsellors at a salary grade of US\$6 000 per annum each. The recommendation is that Miss Patricia Mtshali (whose CV was reported to the last meeting of Council), be offered the post of Co-Ordinator of the Programme in Nigeria at the salary grade of US\$12 000 per annum. Miss Mtshali is currently employed in Cardiff, Wales and it is uncertain whether she will be available for the post. The staff will, ofcourse, be answerable to the office here in London.

Accountant

No Accountant has been identified so far. Mr Nene has been asked to recruit this key officer without delay. His response is awaited.

5 12 Banking Arrangements

These were initially in the hands of Mr George Nene, ANC Chief Representative in Lagos. He has, however, now handed over this responsibility to Mr Richard Sibengile, in order to distance Luthuli Trust From the ANC. It is, clearly, unsatisfactory that Mr Sibengile should be the sole signatory OF Luthuli Cheques. This is something that should be remedied as soon as at all practicable.

5 13 Budget

Attached to this report as Annex 5 is a Draft Budget that Mr Roass Hardy prepared after discussing the whole programme with all of us in Lagos. Mr Hardy will refine and finalise it in Australia and then send us a Fair copy of it - the original will be Forwarded by him to the Australian Government. It should be noted that the budget is US\$1.3 Million short of the required funds. The ANC has agreed to find this money.

5 14 Austcare/Luthuli Working Relations

Mr Hardy will prepare a draft agreement to regulate our working relations with Austcare - there is a comparable agreement between Austcare and the Government of Australia. The expectation is that the document will be a short workmanlike one, not too detailed and so burdensome.

5 15 Mr R Hardx's Visit to London

Mr Hardy stopped over in London on the 21 February 1991, for one day. We hosted a lunch for him at the Commonwealth House/Society, Northumberland Avenue, London WC2. The Right Reverend Hugh Montefiore, Mr John Matthew, Mr B M Birnberg were, fortunately, able to attend the lunch and to have informal discussions with him. Ms Patricia Mtshali, the Director and the Administrative Secretary were in attendance. He expects to return to Nigeria before June 1991 - to visit the educational institutions where our students are based. The Director will also do likewise. It is, in fact, essential for such a visit to take place soon in order to appoint an Accountant and to make suitable banking arrangements for Luthuli in Lagos.

5 16 Mr John Matthew

He has wide experience of life and work in Nigeria. It was, therefore, agreed at the Hardy lunch, that it would be useful if Mr Matthew would visit our students in Nigeria and advise generally on the implementation of the programme.

5 17 Related Programmes

The ANC is negotiating with the Governments of Kenya and Zimbabwe for the placement of another 500 students in Kenyan educational institutions and 700 in Zimbabwean educational institutions. It is intended that once negotiations are concluded, Luthuli Trust should be requested to administer the programmes. The Trust could approve of this in principle, provided that adequate Funds are made available For the effective implementation of the programme.

Funding

SIDA/ANC/Luthuli Consultations, 12 - 14 February 1991, Johannesburg, South Africa

SIDA agreed at these consultations to grant Luthuli SEK3 million For the 1991/92 academic year. At the same meeting SIDA announced that they had a considerable amount of uncommitted funds for the SIDA financial year ending on the 30 June 1991. These Funds were available for use at the direction of the ANC. We, therefore, asked both the ANC and SIDA to make these funds available to Luthuli. No reply to this request has been received from either SIDA or the ANC.

Donors' Conference, Arusha, Tanzania, 6 - 8 Februar 1991
The ANC convened 8 Donors' Conference in Arusha, Tanzania, From the 6 - 8 February 1991, in order to explain its needs to governments, international organisations, NGOs, which had assisted ANC projects over the years. Over 200 delegates attended the Conference. In his opening address to the Conference, the Treasurer- General of the ANC, Mr Thomas T Nkobi, commended Luthuli to the donors for assistance. We also distributed documents on our work amongst the participants. It is impossible to know what effect this had on the donors since they were not at the Conference to pledge any funds.

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FINNIDA (Finland)

FINNIDA granted Luthuli Finnish Marks 400 000 in 1990. We have submitted an application For Further assistance in 1991. A reply is awaited.

Eurogean Communitx (EC)

The EC granted Luthuli ECU100 000 in 1990. They have now increased that to ECU150 000 in 1991.

The Overseas DeveloEment Administration (ODA)

Mrs Lynda Chalker announced during her visit to South Africa in February 1991, that HMG had Funds for the education of black South Africans. Since she was scheduled to meet Mr Nelson Mandela, ANC Deputy President and Mr Alfred Nzo, ANC Secretary- General, I asked them to raise the question of Luthuli funding with her. The Feedback was that Luthuli should contact Mr Matthew Wyatt and Mr Charles Myhill, Head of the Central and South African Desk, ODA, Eland House, Stag Place, London, For further discussions on the matter. I am scheduled to hold preliminary talks with both officers on Wednesday, 6 March 1991, at 11.30 a.m.

The Commonwealth Secretariat

The Secretary- General of the Commonwealth, who I met in Geneva last year, referred me to Mr Mohan Kaul, Director, Fellowships and Training Programmes, and Mr Carl Wright, Assistant Director of the same Programme for discussions on possible assistance to Luthuli. The three of us met at the Donors' Conference in Tanzania last February. They agreed to fund an as yet unspecified number of our students. Details of this funding should be available before the end of March 1991.

UNESCO, Paris

An application (endorsed by the ANC President at UNESCO'S request) for US\$600 000 was submitted to UNESCO in February 1991. It appears UNESCO will sponsor an unspecified number of our students. They have also indicated a willingness to approach other donors on our behalf.

Page 7

Canadian Embassy, Pretoria, South Africa

They have now agreed to grant our office in South Africa

ZARSU 000 to enable work there to commence. Professor

8 M Setiloane will give Further details on this project.

Others

Funding is now a major problem facing the Trust. Large numbers of black South African exiles/refugees are anxious to acquire some training before they return to South Africa in 1991/92. Increasing numbers turn to us For assistance. All need and deserve help. We can help them only if we are able to raise sufficient funds For the programme. Trustees will no doubt do what they can to meet these needs.