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l n J
AFRICAN NAIIGNAL CONGRESS
CONSTRUCTION, PLNVNBNG AND MAINTENANCE
PROJECT MANAGERS OFFICE
DAKAWA
MOROGORO

Dear comrades,

RE: ENTERIM FINANCIAL BUDGETI PMU AllLMMNCES.

Please refer to my letter to you, same reference dated 20/12-1990,
and to meeting 28/331e between cde Selby, Volden and Knudsen.

Your financial documentation for allowances for January and
February 1991 does still not correspond neither with approved
budgets, nor with ordinary accounting standards..

Your claims for January and February have been returned to
Cde Selby, and it is agreed that they will be improved and
presented to NPA together with the claims for March 1991.

MONTHLY CLAIMS

- Shall have summary sheet signed by the project managers office
and the head of finance department. The summary sheet shall
show a total figure for the various departmental claims, and
the figure given in advance for that particular month.
The summary sheet shall also correspond with the budget,
and present the departments total claims accordingly.

Shall have claims for each department duly signed by the head of the department. These claims shall show the signature of all staff iyen their allowance, and lack of signatures and or signatures on behalf of listed comrades, must be explained by the head of department or head of finance.

BUDGET

I am enclosing a copy of your original interim budget. This budget needs revision, and I expect to see a revised budget before the end of April 1991. In order to avoid misunderstandings and delays it will be adviseable to discuss your budget draft with.NPA before it is presented.

Provided your revised budget correspond with the organization chart for Dakawa, you may wish to rearrange your department claims.

You.may also wish to reconsider salary scales and no of employees in the various departments. Please feel free to do so bearing in mind that the annual Norwegian budget ceiling is NOK 360.000;- and that these funds are earmarket for PMU insentives Dakawa..

Awaiting your urgent attention Iremain.

Yours Faithfully,

EESZQEET"REPRESENTATIVE

ORGANIZATION FOR THE DAKAWA DEVELOPMENT PROGRAMME
n

TREASURER GENERAL OFFICE .'

DONORS

NATIONAL PROJECT OFFICE

EXTERNAL INPUT

PROJECT MANAGEMENT UNIT

V Chairman (Project Managerix

FORUM OF ALL HEADS OF DEPARTMENTS

Deputy Chairman (Head of

Planning Department)

PMU Secretary (Technical
Advisor)

' Heads of Departments

PROJECT MANAGERS OFFICE

PMU SECRETARIAT Project Manager

COORDINATION OF DONOR INPUTS: Technical Advisor

PERSONNEL, EQUIPMENT. P . t s

MATERIALS . FUNDS m3" ecreury

REPORT TO DONORS comm": Operator

PUBLIC RELATIONS

PROJECT COMPUTER SERVICE

' 2 Secretaries

.(onpzds (va.

CONSTRUCTION

DEPARTMENT

MAINTENANCE

DEPARTMENT

WORKSHOPS FOR

PRODUCTION &

SERVICES

PERSONNEL

DEPARTMENT

FINANCE PLANNING

DEPARTMENT DEPARTMENT

_ ARCHITECTURAL PLANNING CONTRACT MANAGEMENT .

- BUDGETING AND -DESIGN DAKWA MAINTENANCE - SELF-SUPPORTING PRODUCTION - LABOUR FORCE MANAGEMENT

- CONSTRUCTIONS DAKWA .

_ PROCUREMENT - STANDARDIZATIONS AND mzmsu MAZIMBU MAINTENANCE non UNITS _ most STRUCTURES

- ACCOUNTING . - COORDINATION or HEAVY - wumnc woxsnop _ MANPOWER DEVELOPMENT s

- CONDUCT OF RESEARCH AND - COORDINATION of pnomc-rs EQUIPMENT A worm A NIN

- EXTERNAL TRANSPORT rmsmxunsrunms ' G RAGE SHOP H I G

- INFRASTRUCTURES KIND FREE - FIREFIGHTING TEAM

- pE-r-ry CASH _ snmzmsmc DESIGN, AREAS - EL.-EQUIPMENT REPAIR - ORGANIZATION or SEMINARS

CONSULTANCY COORDINATION - "A575 COLLECTION WORKSHOP AND COURSES

WAGES SITE SUPERVISION 7

V CLERK or wonxs - - WELFARE or worzxrncg

- ANC CONSTRUCTION TEAMS

MATERIAL STORE AND

INTERNAL TRANSPORT

- QUANTITY SURVEYING

a Head of Finance Dept. Head Of Planning Office site Coordinator Production Coordinator

' Head of Personnel Dept.

. Senior Architect Department

' 3 Site Engineers

office Clerk

Secretary

. Marketing officer ' 2 Training Officers

' Welfare Officer

x 0 Purchasing Clerk

. . .

mg; Architects 2; Maintenance engineers - Diff. Production

Managers 5 -Foremen

xccountant-Controller

n ' 4 Teamleaders

a

' 2 Technicians

Supparling Staff

1 . Ti t Quantitysurveyer

.sxe pi:

' Secretary t Secre zary

' Store Manager

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' E1. Engineer

' Secretary ' Transport Officer

' Head of E1. Department

' Technical Drawer

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1(7) Personnel Dept (Interim Financial Proposals)

Responsibility Qualification Experience Total .

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1. Personnel Officer 2 000.00 4 000.00 4 000.00 10 000.00

(8) Joinery workshop Nazinbu (Interim Financial Proposals)

1; Wm Vanager _ 30 000.00

2. Pcting Prodmiim Manager 1 0 20 000.00

3. .Narietingwbnager . 30 000.00

4. Production Workers (4 Nos.) x 6.000 ' 24 000.00

5. Foreman Sawmill 8 000.00

Financial 112 000.00

(9) Regional Projects Office (Interim Proposals)

50 000.00

1. Project Coordinator