

wg/mawaQF/L c.-  
 , JII communications should be addressed to . ' f  
 "Tire Secretary gar Education and Culture" .  
 . Telephonem 19,73405 /9 and 734071/5 "  
 3 Telegraphic address: "EDU ATION" ,.  
 V Referenee:  
 I \_7  
 . 11-71".  
 ,1 5110/0/273  
 MINISTRY 6F EImCATmN AND CULTURE  
 . 2. ,1 " P0 Box80221 ,1  
 r l e W ' :!': I l  
 'y'- , 7. \_' . 1 March, 1994 .  
 . 3- \$333.. a i .. UNESCO heaonu Adviser for Culture  
 .3 .'\_ . A - '11- . 1 msco 1 -, 1 1 W I A 1 I 1 . ,1 .r V I I 1 I  
 x 'H ' g V , . , 3. 3'; '33 ;\_y; ;1,'1\_5' g. ,  
 .-' . lt y: 4.. arm I' , 1 . 1 y, . . . 1 , , 1 -. I'mhj .  
 17 . , vlv',1 , .13., 2 .. (H '57:, : 1? ,li'k 1/, .  
 re s SADC MUSIC FESTIVAL 8' INVITATION TO UNESCO AFEIATED INTERNATIONAL .  
 MUSIC ORGANISATIONS 3 ' 3 "- . . 4  
 As )you are awayQHarare will host the SADC Music Festival from the 23rd to  
 150th September, 1994; The festival which will be under the thaw  
 , "Building SADC through Music" is the first in the 4 part series of the . 1.  
 3 . SADC Arts and Culture Festival to he held in different member atatee \_,-f:- "  
 Vbetween 1994 and 1997. -f . . , . . ,  
 l  
 ,.  
 On behalf of the National Organising Committee I am writing to find olit how  
 UNESCO affiliated international music organisations can be invited to :11; - 3  
 , this important regional cultural event which will include a. mic fair 3  
 . (music expo), workshops and seminars and public music festivals. - 33 '  
 ' Representatives of- such organisations would have to meet their own costs \$3  
 or to raise funds from other organisations to enable them to participate.  
 This is why we feel that the invitation to, these organisations should .  
 be sent out .as 3003i as possible and that your assistance in ihis regard "  
 \_ould be sheatly appreciated.3 4 1; .. 1 \_  
 \$1.537; : ' '  
 Hummus: .- -  
 Y SECRETARY 17303 CULTURE 3 3  
 (CHAIRMAN: NATIONAL oacmlsInc; comm  
 : 5111c MUSIb FESTIVAL . . .- .  
 - . c.c. Secretary- General '3 ' , v? : 3 .. 3  
 Zihbabve National Comuission r UNESCO . 1 ' 3 . v.. ' . ,  
 COORDINATOR . \_- . V.

. iAI! commuhicqtlons should be adilressed :6 'i - ' 1' 5"  
 "Nu! Secretary fof Education and Culture" V ' 9  
 ., Telephones: 734050/9, 734060/9 and 734071/5 .3 1  
 , Telegraphic address: 'EDUCATION" 1  
 MINISTRY OF EDUCATION AND CULTURE,  
 3 \_ , .PO.Box80221,1::  
 i . 73 ' ' Cavemy " '  
 (.3 1, ' WWW Zimbabwe 3.?  
 5. Cu I '  
 1 . 2 3, .. UNESCO Regional Adviser for Culture  
 j 3,3,3. . , g Harare 1  
 , ,..3 .2. . . Dear Mr Mhuyambs ( -"'', 3 " ,3  
 ' . 7" 3:. A , ' .. , v .. . ; v .' 31 Hit, .  
 .',I , re 1 3130 HUSIO FESTIVAL ".;v'vg -Q4  
 1.. 3 ( . ,  
 ,At the SADC 111113131 Consultative Conference held 111 Gaborohe, Botswana.  
 ' in January this year, the SADC Culture and Information Sector Workshop  
 discussed the attached budget of the SADC Music Festival to be hel6. in  
 Harare, Zimbabwe from 23rd to 30th Septezhberg 1994. The Sector,  
 Workshop agreed that the Festival should endeavour to feature young, ..  
 ' t 3 ' people and to highlight the role of the 3113,1333 indestry ln the cultural  
 1 , ' V 3 , ' and. economic developmenft of the SL110. , . . ,  
 , , , .. (Nye  
 ' The Sector Coor6ihator requested me to eubmit the attached bugget hhd to  
 t - femny req3leat .for UNESCO': financial Support towards the holding  
 of the festival "and in particular the organisation of' ,the workehOpI  
 \_ and seminars on different aepeote of the music ihduetry end 1131310; '1  
 edecation ln the Sub-region. 7 1 z 3 3 . - '  
 On behalf of the Sector Coordinate? and on behalf of the Beaoml  
 Organising Committee I look forward to UNESC'O'e support tdwarde T-the  
 ,ng e 1 successful holding of this festival uncler; the- theme "Building SAN  
 through Music". 1' ' . .2 , \_ \_ , \_ -  
 DEPUTY SECRETARY' FOR OUL3URE ' .24;"- 3f33j,g.\_, , .  
 (CHAIRMAN: NATIONAL ORGANISING COMMITTEE ..3-,t3  
 i slnc MUSIC FESTIVAL) . , ?1;,,3fl ' ,  
 , - 3' o.c. Seoretary-General A ' "  
 . 3 x \_ 3' , , . . -, ' Zinhabwe National Comission for 11113800  
 (,f 51% , , .)1 . , ' 31Dc Culture and Information Sector r;3yi ,3. -3 \_ . g, ,  
 .1): 131.312. V 163 3., , ' I " -, . coorginatox . a 3. 3 '33 ..3 w v. ' . 33:1 lp 3, IV 3.  
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 :1 . V . 3.3 V 3  
 31 .1 1' 9 1 ; ,

m TEE SECTOR FOR CULTURE AND INFORMATION

SADC ARTS AND CULTURE FESTIVAL

; SALELlQEiE2\_EESIIXAL

1. Theme: Building SADC Through Music

2. VENUE: Harare-zimbabwe

3. DATE: 23rd to 30th September 1994

4. BA K R

4.1. The SADC Music Festival is the first in the series of the SADC Arts and Culture Festival scheduled from 1994

' to 1997. The other components of the SADC Arts and Culture Festival are dance, theatre and visual arts exhibition. The Music Festival is planned to be a non competitive culture event where participants will present the widest diversity of the music heritage of the SADC, and to develop strategies for using music in consolidating community building and regional integration. The Festival will be managed by a Regional Organising Committee comprising of representatives from all member states. Zimbabwe has established a National Organizing Committee, that comprises of government ministries, and national arts organizations involved in the music industries such as the Zimbabwe Union of Musicians, Zimbabwe Music Industries Association, Zimbabwe Association of Music Education, Zimbabwe Music Promotes Association, National Council of Zimbabwe, Zimbabwe National Traditional Music and Dance Association, and the Zimbabwe Association of choral societies.

4.2. The National Organising' Committee of Zimbabwe has produced a detailed provisional budget for the Music Festival showing the expected expenditure and income.

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5.1. The SADC Music Festival will feature all the types of music practised in the region. Each uember will be eligible to send a delegation of 33 comprising of officials and performers. Member States will be free to decide the type of music, they will present and 7 the number of performers in each category.

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The Festival will comprise a the following events:

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This will be held in different concert halls in the afternoon and evening and will include, open and street parades, and performances, special galas, hotels, stadia etc.

.2. W3.

This will be a public exhibition by music industries such as record companies, recording studios, music promoters, music retail shops, musical instruments manufactures, broadcasting companies, music training institutions in the region. The music fair will be expected to be self-financing component of the festival. Representatives of music industry and institutions from Cooperating partners will be invited.

5.1.3. WW

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Running concurrently with the Festival will be seminars where participants will exchange skills and ideas on different issues dealing with the music industry, music promotion in the region, music education, and cooperation in music promotion, recording and distribution.

Practical music workshops will be conducted on different skills including instrument manufacturing, performance, recording ect.

4. W

Music groups from SADC will be contracted to Zimbabwe hotels and restaurants to promote SADC music in the hotel industry for one day during the festival.

5- SADC\_HEEiQ\_E&&k

The SADC Music Festival will be declared a SADC music week so that more music from SADC will be played on radio stations of the community.

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a

The Zimbabwe National Organising Committee has considered the venue of the Music Festival the Harare Gardens where various performance stages will be set up and where the umsic fair will be umunted. This facility will be mainly used for day activities while during the evening activities will be held in a number of halls within the short distances of each others.

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6.2.  
6.3.  
6.4.

These halls will also be used for workshops and seminars. These facilities include the Harare International Conference Centre, the college of Music Hall, the Zanu(PF) Conference Hall, the 7 Arts Theatre and the Girls High School Hall.

The stadia and the Harare sports Centre will also be available for the public music festival activities which will be held either on a free basis or on minimum charges in order to ensure the access to the festival by the ordinary people of Zimbabwe.

In order to enhance the capacity of the festival to promote the SADC, a SADC Music parade (Carnival) will be held in the main streets of Harare to inaugurate the Festival. This programme will also include the holding of street performances (First Street) especially featuring traditional music, traditional musical instruments, choirs .etc.

2 i. E ll! 5 n

The Zimbabwe Notional Organising Committee envisages the publication of the papers that will be presented at the seminars so that adequate dissemination of the issues concerning music development in the region can be realised. Such documents will be disseminated to cultural institutions in the SADC and interested parties. a

r:' EJE'J

Some member of the film industry and the record industry in the region will be contacted to produce films and videos of the music festival as well as records which will be produced and marketed commercially after the festival. This activity will be used to demonstrate the economic dimension of the music industry in the community.

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SADC ARTS AND CULTURE FESTIVAL

REGIONAL ORGANIZING COMMITTEE

1994 Activities

. BUDGET

1. General Coordination'of SADC Arts and Culture Festival

1.1. General Coordinator

USD2.000 x 6 months : USD12.000

1.2. Executive Director

USD2.000 x 3 months : USD 6.000

2. Visits to member States ( Namibia, Tanzania )

2.1. Air tickets

USD750 x 2 people x 2 countries : USD 3.000

2.2. Perdiem

USD200 x 2 people x 10 days.: USD 4.000

3. Session of the Regional Organizing

Committee: ' " .

3.1. Participation of representatives of ANC, PAC and three invitees:

a) Air tickets

USD750xS people : USD 3.750

b) Perdiem

USD200 x 5 people x 15 days : USD15.000

3.2. Translation and Interpretation

USD200 x 6 people x 15 days : USD18.000

3.3. Secretariat:

USDSOO x 6 3 USD 3.000

4. 5% contingency

3 . USD 3.238

TOTAL USD67.988

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A. Agggmmggggign ( Hotel Accommodation )  
1 . Anggla '  
33 participants x USD 45 x 10 days  
2.\_B\_o\_t;\_ama.. .  
33 participants x USD45 x 10 days  
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33 participants x USD4S x 10 days  
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33 participants x USD45 x 10 days'  
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33 participants x USD4S x 10 days  
10. Milgli  
33 participants x USd x 10 days  
11.z\_i\_Lrgza\_bx.  
33 participants x USD45 x 7 days  
12\_ E . J : . . : .  
5 people x USD4S x 10 days

3.59.31ch

1. Festival Coordinator x USD1 100 x  
3 months 3321.192
2. Festival Administrator x USD1000 x  
3 months . HED1\_QQQ
3. Public Relations Manager x USD 100 x  
3 months H&D1\_992
4. Financial Controller x USD 1 000 x  
3 months HED3\_QQQ
5. TechnicalManager x USD 5000 x  
3 months 0 9521.922
6. secretary at USD 500 'x 3 months. w
7. Typist x USD300 x 3 months ugu\_ggg
8. Office Orderly/Driver x USD150 x  
3 months H52\_\_259

C- Melina

Harae International Conference Centre x 2 days x  
USDS 000 95219.992

7 Arts Avondale x 1 day USD2 500 USD 2 500  
ZANU (FF) Hall x 2 days USD1 000 USD 2 000  
National sports Centre x 2 days x USD1 500 USD 3 000  
Rufaro Stadium x 1 day x USD 1 000 USD 1 000  
Harare Gardens x 1 day x USD200 USD 200  
Girls High School hall x 7 days x USD10 USD 70  
Courthauld Hall x 7 days x USD120 USD 840  
Music Fair Venue 2 USD3 500 USD 3 500

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1W

P.A. System x 4 units x USD1 000 x 7 days USD28 000

Marquees, chairs, tables : USD1 200



3- IIBDEDQIL  
 S buses x 10 days x USD a USD10 000  
 5 cars x 10 days x USD160 :. USD 8 000  
 1 car x 30 days x USD160 : USD 4 goo  
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 F. W  
 1. Computers, telephone, fax USD 4 500  
 2. Marquees, tables, chairs, video,  
 projectors . USD 1 200  
 3. Simultaneous Equipment USD 3 000  
 4. Backline musical equipment . USD 6 200  
 9521&\_292  
 G. E . . 1 5 .  
 1. Stationery, pens, pencils, folders ect USD 3 100  
 2. Photocopying and duplication USD 2 000  
 3. Tickets and passes USD 1 500  
 4. Workshop documents USD 4.000  
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 6 peolpe x USDS00 x 2 trips USDG 000  
 . 1 : . 2 .  
 2 people x USDS00 x 2 trips USD2 000  
 H\$D\_&\_QQQ  
 I. Min  
 10 people x USD 75 x 10 days USD 7 500  
 H\$D\_Z\_EQQ  
 1W  
 Music Fair, performance venues x USD1.400 x  
 7 days USD 9 800  
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1. 20 people x USD6 x 7 days USD 840
2. 5 technicians x USD20 x 7 days USD 700

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1. Programmes USD 950
2. Advertisement ( press and T.V. ) USD6 200
3. Posters and Banners USD3 200

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M. Egggsazia

20 paper presenters x USD200 . USD4.000

20 resource pesons x USD200 USD4.000

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1. 363 participants x USD20 x 10 days USD72 600
2. 50 VOLUNTEERS X USD20 x 10 days USD10 000

5 participants (ROC)x USD20 x 10 days USD 1 000

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0. simulsang9n5\_xzanalasgxs fees

3 translators x USD200 x 7 days USD3.600

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P. Qgggigisa;:51\_mgda15\_ggn

100 medals x USD100 . USD10 000

H&DLQ\_QQQ

o. Egsaniigna .

500 people x USD10 x 2 repectlon USD10.000

D&D;Q\_QQQ

R. Iggl\_and\_zsizgshmgna

400 x USD2 x 7 days USDS 600

USD2 soo

refreshments festival UDSZ 500

S. 10% contingency  
 TOTAL  
 aw  
 1 000 people x USD100 x 5 days  
 2 000 people x USD150 x 5 days  
 mm .  
 80 stands x USD15 x 5 days  
 c) W.  
 : Girls High Sch'ool-Hall  
 USD x 10 shows x 400  
 USD x 7 shws x 400  
 a Harare International Conference Centre  
 USD x 4 shows x 3 000  
 7 Arts Avondale  
 USD3 x 2 shows x 1000  
 a National Sports Centre  
 USD1 x 4 shows x 3 000  
 Rufaro Stadium  
 UDS1 x 2 shows x 15 000 people  
 College of Music Hall  
 usd x 7 shows x 300 ppeople  
 MW  
 I  
 e) Donations from local private sector and  
 advertiments  
 Total  
 USD  
 USD8 1000  
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\$ 1. Regional Organizing Committee: . USD67 988

2. SADC Music Festival ' USD428.555

Grand Total USDSSO . S42