LyM/006/0037/4012/7/19

Marangu Teacher's College P.O. Box 3080 MOSHI TANZANIA

15th June, 1989

ZARD Members,

Greetings from Mt. Kilimanjaro!

I would like to interest you in an idea that I have been working on over the last year.

The idea is to have a book written by African women published by ZED press, a UK third world issues publisher.

The book would be an anthology, a collection of writings, which could be essays (academic, theoretical, practical), research findings, WID issues, stories, poems, bibliographies, etc. Each woman would contribute what is of concern to her, and my role would be to collect the material and edit it.

I see this as an opportunity for us, as African women to voice what we feel and know. It is also an opportunity to have something published that doesn't entail having to write a whole book individually - although it could lead to that!

In early May 1989, I had a meeting with the comes editor at ZED Press who was very keen and encouraging about the idea. The following is what we discussed:

- 1. The length of the book would be about 90,000 words. Each woman can, therefore, contribute a chapter of ANY length up to 10,000 words.
- 2. We agreed on the following programme:
 - (a) By the end of JULY 1989 I would take a formal proposal to ZED Press. To be able to do this I need the following from potential contributors:
 - a short BIOGRAPHY of the contributor (on one side of A4, typed, double spaced).
 - the TITLE of the chapter.
 - a SYNOPSIS of the chapter (on two sides of A4, typed, double spaced).
 - (b) The first draft of the chapter should reach me by the end of DECEMBER 1980.
 - (c) The final copy by the end of MARCH 1990.

- 3. If we were to adhere to this programme we could have the book published by September/October 1990.... and this is an optimistic date.
- 4. To market the book, ZED Press would try to use third world institutions such as universities and training institutes. If you work in such an institution or are in contact with one, please let me know.
- 5. The payment of rayalties to contributers is something I still have to negotiate with ZED Press.

So, please, if you or someone you know would like to commit themselves to this project, let me know as soon as possible at the address above or send the initial biography, title and synopsis to me at my UK address which is:

FELLY NKWETO SIMMONDS
53, GREENHILL ROAD
MOSELEY
BIRMINGHAM B13 9SU
UK

I will be at this UK address in July and August.

I would also be grateful if you could let me know if you would object to having your name, country, and title of chapter distributed to all the women who would contribute to the book, which I will do in August.

THIS PROJECT DEPENDS ON US. AFRICAN WOMEN'S ISSUES HAVE FOR TOO LONG BEEN WRITTEN BY OTHERS. WE NEED TO VOICE OUR OWN CONCERNS AND COMMUNICATE WITH OTHER AFRICAN WOMEN. NO-ONE WILL DO IT FOR US!

I hope to hear from you by July.

In Sisterhood.

Felly Nkweto Simmonds.

ZAMBIA ASSOCIATION FOR RESEARCH AND DEVELOPMENT

P.O. BOX 37836

LUSAKA ZAMBIA

19th June, 1989

Dear Member,

REQUESTING NOMINATIONS FOR NEW OFFICE BEARERS TO BE FLECTED AT THE GENERAL MEETING

This is to inform you that the new office bearers for this Association will be elected at the forthcoming 3rd General Meeting to be held on 19th August, 1989 as agreed at the Extra-Ordinary Meeting held on 11th May, 1989.

The procedure for nominations is as detailed in the enclosed minutes of the 11th May, Extra?Ordinary Meeting.

The nomination form is enclosed for your use should you wish to nominate anybody for any of the following posts:

Vacanti Post

Out going Official

Coordinating Committee

1.1 Chairperson

- Ms Sara Longwe, from 27th
 July, 1986, who also
 previously held the position
 of Co-Secretary from 1982 June 1986.
- 1.2 Vicc-Chairperson
- Ms Connie Osberne (Dr), from 27th July, 1986, who also previously held the position of Vice-Chairperson from 1982 June 1986.

1.3 Co-Secretary

Ms Fanny Fulilwa Siyumbwa from 11th May, 1989.

1.4 Co-Sccretary

- Ms Betty Munalula (Dr) from 22nd

February, 1987 replacing Esther

Landuza Who had gone for Studies

abroacl

	Vacant Post	Outgoing Official
1.5	Co-Treasurer	Ms Jane Ndulo from 27th July, 1986
1.6	Co-Treasurer	Ms Ruth Sule from 11th May, 1989
1.7	Committee Member	Ms. Mabel Milino (Dr) from 24 May, 1984
2.	Projects Committee	
2.1	Fleated Member	Ms Mercy Siame as the Chairperson of the Committee from May, 1984 who also previously held the position of Chairperson of the Association from 1982 - May 1984
2.2	Elected Member	Ms Daisy Ng'ambi-from 27th July, 1986.
2.3	Flectted Member	Ms Bonnie Keller (Professor) from 27th July, 1986.
2.4	Elected Member	Ms Regina Shakakata from 27th July, 1986, who acted as Secretary after Mwansa's resignation.
2.5	Flected Member	Ms Faith Mwila from 27th July, 1986 (resigned in 1987)
2.6	Flecticd Member	Ms Charity Mwansa from 27th July, 1986 (resigned in 1986) who served as the Secretary prior to her resignation.
. 77.	Co-opted Member	Ms Namposhya Serpell

....

8. Co-opted Member

- Ms Beatrice Chileshe
- 9. Co-opted Member
- Ms Peggy Chibuye

Please note that the positions of Chairperson and Secretary for the Projects Committee are elected by the new members of the Committee at their first meeting.

The completed nemination form should be submitted to ZARD office not later than 10th July, 1989.

84-Nrs

Sara Hlupckile Lengwe CHAIRPERSON OF ZARD

NB Please note that according to the present Constitution all the outgoing officers are eligible for re - election.

ZAMBIA ASSOCIATION FOR RESEARCH AND DEVELOPMENT P.O. BOX 37836, LUSAKA ZAMBIA

NOMINATION_FORM_FOR_ELECTIONS

	PROPOSER:
	I being a fully paid up member of ZARD hereby
	propose
	Association for nomination to the post of
	Signature:
(B)	SECONDER
	This nomination is seconded by:
	(Name) (Signature) (Date)
(c)	i. NOMINEE'S ACCEPTANCE
	I
	Signature:
	ii. NOMINEE'S ELECTION MANIFESTO (Please state why you are a good candidate for this post in not more than two hundred (200) words.)

(D)	FOR OFFIC	IAL USE_	ONLY																
	Submissic	n Date:		# F	 		 2	= =							*	2 Z			H
	Election	Date:			 	a :		= 1	. #								-	,	=
	Election	Result:			 = =		 E	= :	. =	**	=	= =	*	=				=	=

NB This form should be submitted to ZARD Office by 10th July, 1989

ZAMBIA ASSOCIATION FOR RESEARCH AND DEVELOPMENT P.O. SOX 37836 LUSAKA ZAMBIA

Dear Member

PREPARATIONS FOR THE FORTHCOMING THIRD GENERAL MEETING

You are hereby INFORMED that the Extra-Ordinary Meeting held on May 11, 1989 AGREED to hold the Third General Meeting on SATURDAY, AUGUST 19, 1989 (ALL DAY) with the hope that the Association's accounts will have been audited by them.

The meeting also AGREED, among other things, that the members should be reminded that ONLY PAID UP MEMBERS will be eligible to vote and/or to be nominated for elections at the General Meeting. Presently membership fees are as follows:

If you have not yet renewed your 1989 membership please submit your fee to the Office Secretary (Jenah Daka) NOT LATER THAN JULY 14, 1989, in order to give the secretariat time to circularise the list of names of paid up members (from which nominations will be made for the next office bearers to be elected at the Third General Meeting).

Other preparations for the General Meeting are detailed in the Extra-Ordinary Meeting minutes which will be distributed in due course for your information.

Please also be INFORMED that the meeting also unanimously AGREED to co-opt the following members to serve on the Coordinating Committee up to August this year in order to replace two members who have gone abroad:

- 1. Fanny Fulilwa Siyumbwa Co-Secretary (replaced Margaret (of Freedom House Wamulwange) Research Bureau)
- 2. Ruth Sule Co-Treasurer (replaced Sylvia (of LIMA Bank) Lilanda)

Sara Hlupekile Longwe
CHAIRPERSON

ZAMBIA ASSOCIATION FOR RESEARCH AND DEVELOPMENT P.O. BOX 37836 LUSAKA ZAMBIA

Minutes of an Entra-Ordinary Meeting held at ZARD offices Lamannos Food on Thursday 11th May 1989 at 14:00 Hours

Present

Sara Longwe - Chairperson Box 37090 Lusaka
Her Excellency H. Were, Box 35395 Lusaka
D. Muntemba, Box 50268 Lusaka
I.C. Banda, Box 370189 Kafue
R.M. Sule, Box 37690 Lusaka
Z. Mbeki, Box 50334 Lusaka
P. Musanya - Acting Secretary, Box 30306 Lusaka
F.M. Fulilwa Siyumbwa, Box 30302 Lusaka
M.S. Akuffo, Box 30302 Lusaka

i. Apologies

B. Keller

M. Siame

K. Turner

2. Chairperson's Remarks

J. Kaunda, Box 30455 Lusaka

- e) Corrected agenda item 2 to read "Election for Co-Secretary and Co-Treasurer".
- b) Informed the meeting that this extra-ordinary meeting called to prepare for annual general meeting and to fill vacant positions as per resolution of the last ordinary meeting.

Further informed that the accounts were sent to the Auditors but were later retrieved and given to Mr. Siyanjimu who would prepare them for audit.

more members participation.

3. Plan for General Meeting

Informed that:

- a) ZARD has only had one general election.
- b) procedures were worked out and it was agreed to have a nomination form, but the form was not prepared.

- c) Only paid up members are eligible to stand.
- d) All paid up members were informed of election in advance.
- e) A circular was sent with nominations.
- Nominations were invited, and nominees had to confirm their willingness to stand.
- g) People could nominate themselves.
- h) Someone had been assigned the task of drawing up a form for voting by proxy but this did not materialise.
- i) ZARD membership is currently at ninety, of whom twenty attend meetings, and ten are active.

The meeting resolved as follows:

I Procedure for Election

- A Nomination form be designed to include details of the proposer, Seconder, and the person being nominated; and space for nominee's manifesto. the manifesto was the agreed lobbying processes as 2000.
- b) A list of outgoing Executive members be circulated to all members and it should include the length of period they have been in office, and whether they are eligible for re-election.
- It was proposed that those members who are not interested in standing inform the Secretariat.
- d) The issue of voting by proxy be omitted due to cumbersome procedure.
- e) There be a closing date for submission of nominations at least one month before elections.
- The Election officers to be non-members and the Women's League to be approached for this task.
- g) Ballot be designed.
- h) Nominees will be confirmed by having the nomination form signed by the proposer, seconder and nominee, all of whom should be paid up members.
- i) All members be informed of the need to be paid up in preparation for elections.

- j) The date of meeting was set for Saturday 19th August 1989; Venue to be worked out by the Secretariat. Meeting to be day long.
- k) Further agreed that the Chairperson Sara Longwe contact Women's league and Priscilla Musanya draw up the nomination form and the ballot boxes.

II Documents for the Meeting

The following should be prepared for the meeting:

- The Chairperson's Report
- The Treasurer's Report
- The Minutes of the Previous General Meeting
- Future Programmes and Estimates of Income and Expenditure
- List of paid up Members
- List of proposed amendments to the Constitution which it was leant were circulated last year in November
- It was further agreed that the Chairperson's report should include other committee reports
- III The audited Statement of Accounts was expected in six weeks time as of the date of this meeting.

4. Election of Co-Secretary and Co-Treasurer

Meeting was informed that Association needs dedicated people.

For post of Co-Treasurer it was agreed that someone with a financial background was needed. The current office - bearers were given as follows:

- S.H. Longwe Chairperson
- C. Osborne Vice-Chairperson
- B. Munalula Co-Secretary
- J. Millo Co-Treaturer
- Dr. M. Milimo Committee Member

The members who have left the country were:

- M. Wamulwange who was Co-Secretary and is working as a Librarian in Botswana.
- S. Lilanda who is away on training.

The following were unanimously voted for:

- F. Fulilwa Siyumbwa Co-Secretary
- R. Sule Co-Treasurer

5. Any other Business

- a) D. Muntemba conveyed M. Wamulwange's greetings when she met on a recent visit to Bostwana.
- b) Proposed that a ZARD poster be displayed at the new premises which Association has for a period of one year effective from May 1989. Sara to follow Up.

Concern was expressed on the high rental charges being paid for the three offices.

- c) An announcement was made calling for papers on several topics which included among others:
 - "Political Empowerment of Women and Development"
 - "Economic Empowerment and Development"
 - "Cultural Empowerment or Development"

Although the deadline of April 28 was past, submissions should be sent to meet deadline of July 1, 1989.

Message sent by Association for Research and Development in Kenya. Further details to be obtained from Chairperson.

d) Scheduling of association meetings is problematic for some members, members appealed for a hetter spread of meeting dates.

6. Closing the Meeting

There being no further business meeting ended at 15:50 Hours.

S.H. Longwe CHAIRFERSON P.M. Musanya ACTING SECRETARY

ZIMBIA ASSOCIATION FOR RESEARCH AND DEVELOPMENT

F.O. BOX 37836

LUSAKA ZAMBIA

UP-DATING MEMBERSHIP LIST FOR THE THIRD GENERAL MEETING

11984, 1985, 1986, 1987, 1988, 1989) 1990

						想到 1000000000000000000000000000000000000		
1.	Allen Christine	(1984,	11985,	1986,	1987,	-	-)
2.	Asthana M.M.S. (Mr)	(1984,	-	-		-	-)
3.	Banda Irene Chakwila	(1989)
4.	Bardouille Raj	(19.84,	-	1986,		-	_)
5.	Bless Claire	(1984,	1985,	1986,	1987,		-)
6.	Bwalya Grace	(1989)
7.	Chabala Charles (Mr)	(1987,	-	-)
8.	Chanda Jane	(1986,		_)
9.	Chibesakunda L.P. Justice	(1987,	-	-)
10.	Chibuye Peggy	(1985,	1986,		-)
11.	Chileshe Beatrice	(19.84,	1985,	1986,	1987,	1988,	1989)
12.	Chileshe Juliana	(1986,	-	-	1989)
13.	Chileya Margaret	(1988,)
14.	Chilwesa Muyunda	(19.85,	1986,		1988,	1989)
15.	Chime Janet	(1989)
16.	Chipulu Frottasio (Mr)	(1988,)
17.	Chirwa Margaret	(1984,	-	-	-	-	-)*
18.	Chitala E.I.	(11984,	1985,	1986,	-		-) *
19.	Chona Victoria	(1984,	1985,		-	-)*
20.	Chuzu Fia	(1984,	1985,	1986,	-		-) **
21.	Clarke Towani	(1989)
22.	Danish Volunteer Service	(1988,) ***
23.	Gaobepe M.	(1986,		-	•)
24.	Gaskell Cathrine	(1005,				1989	1990
	Sub-Total:	9	9	11	5	5	8	4
						-	-	-

^{*} Abroad

^{**} Organisational Membership

. ...

		1984, 1985, 1986, 1987, 1988, 1989) 1990
25.	Hermer Else	(1985, 1986,)*
26.	Himoonga Chuma	(1986,)*
27.	Hoppers M. Romana	(1984, 1985, 1986, 1987, 1988, 1989)
28.	Jensen Lillian	(1985, 1986,)*
29.	Jiri F.K.	(1984,)
30.	Johnstone B. Diana	(1984, 1985, - 1987,)
31.	Kabungo Christine	(
32.		(1984, 1985, 1986, 1987, 1988, 1989)
33.		(1986,)
34.		(1984, 1985, 1986, - 1988, 1989)
35.		(1986,)
		(1984, 1985, 1986, - 1989)
37.	Kanduza Ackson (Mr)	(1986,)*
38.	Kasoma Francis (Mr)	(1986,)
39.	Keller Bonnie (out geing Projects Committee member)	(1984, 1985, 1986, 1987, 1988, 1989)
40.	Konie Gwen	(1984, 1985,)
41.	Kopolo Clive	(1984, 1985, 1986, 1987, 1988, 1989)
42.	Lian Aina Flem	(1986,)*
43.	Lilanda Sylvia	(1984, 1985, 1986, 1987,)*
44.	Lisulo L. Monde	(1988, -)
45.	Lewanika M.M. (Mr)	1987, 1988, -)*
46.	Longwe Sara(out going Chairperson)	(1984, 1985, 1986, 1987, 1988, 1989)
47.	Loryman Albina	1988, -)
48.	Lubasi K. Anne	(1988, -)*
49.	Ludidi M.P. (Mr)	(1986,)*
50.	Luhila Freda	(19.89)
51.	Lungu D.N. (Mr)	1938, -)
52.	Lungu C.N. Judith	(
	Sub-Total:	11 12 17 8 13 8 0

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1984, 1985, 1986, 1987, 1988, 1989) 1990
                                             1987, 1988, -)
     Machila Margaret
53.
                                             1987, - -)
     Makasa Derothy
54.
     Makayi Margaret
55.
                                            1987, - -)
     Makgothi Henry (Mr)
56.
                                                     1989)
    Malatsi Mosebyane (Mr) (
57.
                                             1988, -)
58.
     Malawo Elizabeth
                              (1984, - 1988, - )
59.
    Malckani E.
                                        1986, - 1988, - )
    Mallik Susan
60.
                                        1986, - - )
61.
    Manda J.
                              (1984, - - -
62.
    Manda V.
                                        1986, - - )*
    . Marije Teriele
63.
                                                 1988, - )***
   Mennonite Central Committee(
64.
65. Milimo Mabel Hon. (cut going (1984, - 1986, 1987, 1988, -)
Committee member)
66. Milimo T. John (Mr)
                                        1986, - 1988, -)
                              (1984, - 1988, -)
    Molotsi Irisca
                                               1988, -)
68.
    Mudenda Sylvia
                                                      1989)
69.
     Mukubani Tatricia
                                        1986, - - - ) *
    Mulikita Gladys
70.
                                        1986, - - )
    Munachonga Monica
    Munalula Detty (outgoing (1984, - - 1987, 1988, - )
72.
             Co-opted Co-Secre-
             tary)
                                                      1989)
     Mungomba Mabel
73.
                              (1984, 1985, 1986, - 1988, 1989)
     Muntemba Lorothy
74.
                              (1984, 1985, - - -
     Munthali Margaret
75.
                                                 1988, -)
     Musonda Mary
76.
                                                 1988, 1989)
77.
     Musunga Agnes
     Musanya Triscilla
                                                      1989)
78.
                                        1986, 1987, 1988,
79.
     Mutale Lillian
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Sub-Total:

1984, 1985, 1986, 1987, 1988, 1989) 1990

60.	Mutukwa N. Gladys	(988, 1989)*
		(1989)
81.	Mushinge Judy Musheta Lillian	(1984, 1985,)
		(1984, 1989,) (1986, 1987,)
63.	Muyoyeta Lucy	
	Mulwanda Vai	
	Mbale Margaret	(1984,)
86.	Mbeki Zanele	(1969)
87.	Mbewe Christine	(1986, 1987, 1988, 1989)
.33	Mbewe D.N. (Mr)	(1988, -)
89.	Mbewe Lorcas	(1989)
90.		(1988, -)
21.	Mhone Yvonno	(1986, 1987,)
92.	Mwampole Rita	(1989)
9.3.	Mwamwaja Victoria	(1984, 1985, 1986,)*
94.	Mwanakaoma Angela	(1988, -)
95.	Mwanamwambwa Cathrine	(1987,)
96.	Mwansa Chanity	(1984, 1987,)
97.		(1987,)
98.	Mweene Sibeso	(1985,)
		(11984, 11985, 11986,)
	Mwenda Winnie	(1988, -)
		(1987,)
	Mwila D. Faith	(1984, 1985, 1986, 1987, 1988, 1989)
		(1987,)
		(1987.,)
		(1984,)*
106.	Ndulo Jane (cut going Co- Treasurer)	(1984, 1985, - 1987,)
107.	Ndulo Winnie	(1984, 1985, - 1988, 1989)*
108.	Ngambi Laisy(out going Frejects Comiittee member)	(1984, - 1986, - 1988, -)
109.	Ngandu Dathshaba	(1984, 1988, -)
	Sub-Total:	12 7 7 11 10 8 0

1984, 1985, 1986, 1987, 1988, 1989) 1990

				1088	_)*
	Magnicia acon acco		1986, -		
	Ngwata Nezzy				
		(1984, 1985,			
		(1984, 1985,			
	Ckeowo N. Friscilla	(1989)
116.	- Caborne Connie (cut going Vice Chairperson)	(1984,1985,1			
117.	Phiri Tsitsi V. Himunyanga	(1988,	-)
118.	Thiri Elizabeth	(1986, -	-	-)
119.	Pounds Augustine	(1984, -		-	-)*
120.	Serpell Namposhya	(1005, 1	1986, 1987,	1988,	-)
121.	Chairperson of Trojects Committee)	(1984, -			
122.	Sikancta Susan	(1984, -			
123.	Sikazwe Taitha	(
124.	Simaluwani Enoch (Mr)	(-)
125.	Simmonds Felly	(-)*
1.26.	Simukoko N. Gwen	(-)
127.	Sinyangwe Irene	(1987,		
128.	Siulapwa Mundia		1986, 1987,		
129.	Shamfuti Constance	(1984,	1986, -		-)
130.	Siyumbwa Fanny Fulilwa (out going co-opted Secretary)			1988,	1989)
131.	Sulc Ruth (out going co- opted Co-Treasurer)				1989)
132.	Shakakata C. Regina(out going Trejects Committee member)				
133.	Shikapwashya W.	(1984, -	1986, -		-)
134.	Shimada Shubai	(1904,	1986,)*
	Sub-Total:	3 4	10 5	10	4 0

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1984, 1985, 1986, 1987, 1988, 1989) 1990
    Sjostrom M.
                                 (1984, 1985, - 1987, -
    Tembo Minerva
                                                           1989)
137. Turner Kaye
                                                1987, -
     Trana Iam
138.
                                 (1984, 1985, 1986, - 1988, -)*
    Wamulwange Margaret
                                                           1989) **
140. Ware Hellen Dr. (Her
        Execlience High Commiss-
       ioner of Australia)
                                            1986, 1987, -
                                                             -)*
     Whittaker Maxine
                                                             -)*
                                 (1984, 1985, 1986, - 1988,
    Wright S. Donnic
                                                 1987, -
    Zulu A.M. (Mr.)
                                                 1987, __
144. Matchela Jeane
          Sub-Total:
         Grand-Total:
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NB. If any member's name has been emitted from the list above please let the Secretary knew as seen as possible. Anybody/organisation wishing to up-date their membership to the Association should do so by sending the appropriate fee (cheque/postal order/cash) to ZARD office. Thease note that the present membership fees are as follows:

Individual K20.00 per annum Crganisational K80.00 per annum

Compiled by: Sara Hlupckile Longwe and Jenah Daka CHAIRIFRSON CFFICE SECRETARY

· 13th June, 1989