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TO : ALL THEATRE MANagements AND PRODUCERS

We are proud to announce the official formation of the new Theatre Managements, Producers and Promoters Association of SA which will be registeredv under Section 21 of the Companies Act as an Association not for gain.

THE OFFICIAL NAME IS : TMSA : THEATRE MANagements OF SOUTH AFRICA.

Enclosed : invoice for INTERIM FORUM working-committee administration levy. Please make cheques payable to : THEATRE FORUM and send to P O Box 2348, Houghton 2196.

Enclosed : invoice for 1994/95 subscription to TMSA.

Enclosed : application forms to join TMSA. Please send together with cheque for R10 made out to : "TMSA" P O Box 2348, Houghton 2196.

Enclosed : minutes of meeting of 2nd'Forum of the Interim Theatre i Producers and Managers Association.

Enclosed : The Constitution adopted at the Inaugural General Meeting.
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Theatre Managements of South Africa

P O Box 2348 Houghton 2196

Tel & Fax (011) 487-1800

MINUTES OF 2ND FORUM
OF THE INTERIM THEATRE PRODUCERS AND MANAGERS ASSOCIATION

DATE : Friday 25th March 1994

VENUE : Youth Theatre at the Civic

TIME : 9 a.m. : Registration

10 a.m. : Start Forum Meeting

4 p.m. : End

1. AGENDA : attached.

2. The Chairman, Des Lindberg welcomed everyone to the Forum and introduced BRUCE LOTTER from Hofmeyr, Van Der Merwe Inc who would act as the independent election officer and constitution mediator.

3. Attending :

Debbie Batzofin Richard Loring Enterprises

Firdole Bulbulia NCRC, ACAC

Vanessa Cluver Pieter Toerien Productions

Charmaine Ferreira PACOFS

Hazel Feldman Showtime Management

Cyril Fisher Honorary Auditor (SAATM)

Jill Girard Peoples' Theatre

Alan Joseph Civic Theatre JHB

Des Lindberg Cabaret and Theatre

Dawn Lindberg-Silver Soiree Society

Richard Loring Richard Loring Enterprises

Bruce Lotter Hofmeyer, Van Der Merwe Inc

Ismail Mahomed Creative Arts Workshop

Salaelo Maredi Maredi Production Co

Michael Maxwell Market Theatre

Mannie Manim Mannie Manim Productions and

WITS University

Jerry Mofokeng Wits University Drama Dept.

Gideon Motsekoa PACOFS

Jan Nel Technikon Pretoria

Barbara Ndumo ACHT

James O'Donoghue Vereeniging Civic Theatre

Kerry O'Brien Sun International

John Sithole ACHT

Keith Smith Peoples' Theatre

Atholl Swainston Harrison Roodepoort City Theatre

Peter Terry PACT

Pierre Van Pletzen PACT

Mandie Van Der Spuy Standard Bank National

Festival of the Arts

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Apologies :

Walter Chakela PACT (Windybrow)

Kevin Feather Kevin Feather Prod

Shirley Firth Shirley Firth Productions

Janice Honeyman Civic Jhb

Joyce Levinsohn Children's Theatre

Basil Rubin Basil Rubin Productions

Chloe Saunders PACT

John Slemon Baxter Theatre

Christopher Till Civic Jhb

Percy Tucker Computicket

Des Lindberg paid tribute to the late Peta Fisher, who would be sadly missed by SA Theatre Managements. A minute's silence was observed in her memory, and condolences offered to Cyril.

The Interim Chairman, Des Lindberg, read the minutes of FORUM I which were accepted by the meeting.

The Interim Chairman read his report which was tabled and accepted by the meeting (enclosed).

Dawn Lindberg reported on the work of the Interim Working Committee and sub-committees :

1. There were 22 meetings in all including :

4 for the Interim Working Committee

2 for the Contracts Committee

2 for the Work Permits Committee

2 for the Development and Data Base Committee

8 for the Constitution Committee (including legal consultations)

3 for the Delegation to the National Arts Coalition

In addition there were 6 meetings of the Arts and

Entertainment Peace Committee including Places of Peace and 4

meetings of the Civic Board of Governors on which the interim Chairman of the Forum represented the Forum.

2. Finances :

Dawn Lindberg tabled the budget of expenses already incurred for administration, which to date totalled R20 000.00.

She proposed that each member of the Interim Forum be levied as follows to cover the expenses incurred during the formation of the new body :

R1 000 for Public Funded Organisations

R 500 for Independent Managements

R 100 for Fringe and Individual Managements

R 50 for Community-Based Managements

The proposal was accepted unanimously by the meeting. It was resolved that appropriate invoices be enclosed with these minutes.

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Dawn Lindberg reported that she had applied for donations /
funding from the :
Anglo Chairman's Fund
Nedbank
First National Bank
AGFA

to date no response had been received. Hazel Feldman reported
that the RK/CC had indicated that there may be funds due to
the Managements Forum, held in trust. This needed follow
through.

National Arts Coalition Conference :

Ismail Mohammed reported on the National Arts Initiative
Conference held in Durban on 4th - 9th December 1993 at which he
and Savo Tufgezdic were delegates of the Forum.

Consultative Committee on Work Permits (RKZCC) :

Hazel Feldman reported on the two meetings she had attended. The
most contentious issue currently was that up to now the
Performing Arts Councils had received special privileges to
import foreign artistes without application to the RK/CC. This
was felt to be an unfair practice which should be terminated. The
Forum accepted the proposal which will be pursued by the incoming
committee.

Data Base and Development :

Mandy Van Der Spuy reported that extensive Data Bases already
existed compiled by the Standard Bank Arts Festival Committee as
well as National Arts Coalition. These could be accessed by the
incoming Executive body and brokered to members.

Constitution :

Des Lindberg reported that a copy of the New Constitution had
been circulated with the notice convening this meeting to all
members with an invitation to submit amendments in writing if
necessary .

Ismail Mohammed, Des Lindberg and Johan Lubbe of Hofmeyer Van Der
Merwe were thanked for much hard work in formulating the New
Constitution.

Ismail Mohammed proposed certain amendments which were debated
and adopted. The New Constitution was unanimously ratified and
adopted with amendments by the meeting. The amended constitution
is enclosed.

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Name of the New Association :

Many Suggestions and acronyms were put forward and debated including : PRODUSA; SALTA, SALTPA, SAMAT, TEMA, SATMA, ASTMA etc. Hazel Feldman proposed :

TMSA i.e. "THEATRE MANAGEMENTS OF SOUTH AFRICA"

This was unanimously accepted by the meeting. Dawn Lindberg and Richard Loring agreed to work on a LOGO and letterhead design.

Election Of OFFICE BEARERS :

Des Lindberg handed over the Chair to BRUCE LOTTER of Hofmeyr, Van Der Merwe Inc. Mr Lotter called for nominations for 7 EXECUTIVE Committee members. Nominations were :

Des Lindberg

Ismail Mohammed

Mannie Manim

Alan Joseph

Hazel Feldman

Richard Loring

John Sithole

Jerry Mofokeng

Michael Maxwell

Michael Lovegrove

Dawn Lindberg

Voting took place by secret ballot. The results were as follows (counting was carried out by Bruce Lotter)

Chairman : Des Lindberg

Vice-Chairman : Ismail Mohammed

Co-ordinating Secretary Dawn Lindberg

Treasurer : Hazel Feldman

Executive Members: Mannie Manim

Alan Joseph

Richard Loring

Management Council :

was elected as follows :

The Executive members as above,
plus :

1. Public Funded Managements : James O'Donoghue

2. Independent Managements : Michael Maxwell and John Sithole

3. Regional Representatives : OFS : Charmaine Ferreira
(PACOFs)

CT : John Slemon (BAXTER
THEATRE)

Natal : Themí Venturas (NAPAC)

Other Regions would be determined where sufficient Theatrical Activity warranted representation.

4. Community Based Managements : John Sithole (African Cultural Heritage Trust)

:5:

15. Sub-Committee Working Groups : were elected by, the Executive & Management Council as follows

1. Constitution : Des Lindberg

Ismail Mohammed

Johan Lubbe - (Hofmeyer Van der Merwe)

2. Contracts : Des Lindberg

Alan Joseph

Eric Miyeni

Michael Maxwell

Pieter Toerien

Johan Lubbe to assist in PAWE negotiations

3. Lobbies Committee : Des Lindberg

Ismail Mohammed

4. TBF : Richard Loring

Selaelo Maredi

5. RK CC : Hazel Feldman

John Sithole

6. PLACES OF PEACE : Dawn Lindberg

Mannie Manim

Des Lindberg

7. Media Liaison : Des Lindberg (general spokesperson)

Ismail Mohammed

7a Public Awareness &

Promotion of

TMSA : Hazel Feldman

Richard Loring

Dawn Lindberg

8. Design of Logo and Letterheads : Dawn Lindberg

Richard Loring

Michael Brooke would be

approached to assist

9. Data-Base for . Membership Drive and Theatre Management

Development Programme : Mannie Manim

Jerry Mofokeng

Mandie V.D. Spuy

Lynette Marais

Queeneth Ndaba

Ismail Mohammed

10. Sponsorship g Fund-raising : Hazel Feldman

Dawn Lindberg

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17.
18.

11. Finance :

1. Cyril Fisher was unanimously appointed as Honorary Auditor.
2. Application fee to join TMSA was agreed at R10 per application.
- 3.' Annual subscription fee for was agreed after long debate as follows : .
R 250 per annum.
4. In cases where membership was sought but no funds existed for subs, sponsorship could be applied for, and the subs lowered or waived in terms of the constitution.
5. Membership Application fee was set at R10 for 'application - non-refundable.
6. The Membership Fee would be reviewed annually at the Annual General Meeting.
7. A bank account would be opened at Nedbank Killarney in the name of TMSA : Theatre Managements of South Africa.

CONCLUSION :

The Incoming Chairman, Des Lindberg thanked Bruce Lotter for his advice and assistance in conducting the election of office bearers,t Johan Lubbe for his willing assistance in drafting the new constitution, the Interim Forum Committee members for all the hard work and all members attending this meeting for their commitment to making the new Association for Professional Theatre Producers, Managements and Promoters happen. He stressed the "Right of Recall" of the Executive and Management Councils by members if they failed to deliver in terms of the aims and objectives of the New Association whose aim was to uphold and entrench professional standards and values for people who put on shows in South Africa in the future. The Association must, he said, become essential accreditation for producers and promoters, and a guarantee of ethical and artistic standards.

Next meeting of the Executive and Management Council of TMSA was set for Thursday 9th June 1994 from 2 - 5 p.m. at 49 St Patrick Road, Houghton. All Sub-committees to meet in the Interim and report on work in progress.

Alan Joseph called a Contracts sub-committee meeting for 3:00 p.m. Thursday 31 March 1994 at the Civic Theatre Boardroom.

The meeting closed at 4 p.m.

SIGNED t DAWN LINDBERG

CO-ORDINATING SECRETARY OF TMSA

DES LINDBERG

CHAIRMAN TMSA

REPORT FROM CHAIRMAN OF INTERIM FORUM
DES LINDBERG
25 MARCH 1994

ON 21 OCTOBER 1993 THIS INTERIM FORUM OF THEATRE PRODUCERS,
PROMOTERS AND MANAGERS WAS FORMED AT A WELL ATTENDED MEETING
IN THE PIETER ROOS THEATRE IN THIS COMPLEX. THE MEETING
ELECTED AN INTERIM COMMITTEE TO DO THE GROUNDWORK NEEDED TO
CONSTITUTE AND FOUND A NEW ORGANISATION TO REPRESENT THIS
GROUP OF COMPANIES, GROUPS AND INDIVIDUAL PEOPLE.

I AM PLEASED TO REPORT THAT THE ELECTED MEMBERS DIVIDED THE
PORTFOLIOS OF RESPONSIBILITY BETWEEN THEM, AND GOT ON WITH
THE JOB OF REPRESENTING YOU IN THE INTERIM.

THE PORTFOLIOS WERE:

1k CONSTITUTION

SUBCOMMITTEE CHAIRMAN: ISMAIL MAHOMED

He will make his report under Constitution on the
agenda.

it ' LOBBY GROUP

to represent theatre producers' interests in any
debates, conferences, negotiations, seminars,
discussions, etc.with government or other
institutions

SUBCOMMITTEE CHAIRMAN:

INTERIM FORUM SENT A DELEGATION TO NAI, WHICH
BECAME NAC. REPORT WILL FOLLOW FROM SUBCOMMITTEE.

1" THEATRE BENEVOLENT FUND

REPS: SELAELO MAREDE

QUEENETH NDABA

and in the interim

DES LINDBERG. Nothing to report.

Y CONSULTATIVE COMMITTEE ON WORKPERMITS

RK/CC

HAZEL FELDMAN, who will report under that item
on the agenda.

t? REPRESENTATIVE ON BOARD OF GOVERNORS OF THE CIVIC
THEATRE, JOHANNESBURG: Des Lindberg.

I was asked to continue to represent the forum on
this new board. I was elected by the board to the
management committee of the theatre. I would like
to applaud the manner in which this theatre has
been transformed, both in the public image, and in
terms of it's teams. It has been a privilege to
play a part on your behalf in the achievement of
meaningful change at this time in our country.

STANDARD CONTRACTS NEGOTIATION TASK GROUP

The following participated in the three sessions undertaken by Contracts Task-Group:

ALAN JOSEPH, CHLOE SAUNDERS, MICHAEL LOVEGROVE,
' MICHAEL MAXWELL, DES LINDBERG, ERIC MIYENI, TSAVO
JAMES O'DONOGHUE, MANNIE MANIM, ISMAIL
MAHOMED,

Rerrrt

PAWE has had a new draft on individual tables of managements for some time. Although this document has been used quite extensively, many of the changes embodied in it were not agreed in any negotiation with PAWE, nor were some of them considered fair or desirable. ' i

We therefore approached the task of considering the draft as a wish-list from the Union, and set about identifying areas of agreement, possible conflict, and head-on collision. This is a monumental task, since many of the changes were subtle in the extreme! e.g. the omission of a "not" before the words "be entitled" The task group has almost finished this first process. "

We saw no point in entering negotiations until we were mandated' as representative of the views, needs and wishes of a properly constituted body. Our work was merely homework to highlight and headline the aspects of the standard contract which will be thrashed out between our duly elected and mandated subcommittee, and PAWE.

I have given Phillip Miller my undertaking that the real negotiation processs will commence as soon as we are so constituted and mandated. This committee is a priority portfolio, and is very time-consuming.

I urge the members of our new body to issue a strong and broad mandate to reach agreement on the fairest possible terms for both sides as soon as possible.

I have told PAWE that whomever we elect will be ready to negotiate very shortly - probably after one more meeting to acquaint the new committee with the issues and PAWE's draft changes.

. YOU

Subcommittee: Eric Miyeni

I suggest the new contracts subcommittee read the

it THE FORUM SECRETARIAT

MADE IT HAPPEN.

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A P P L I C A T I O N

to join

TMEA

THEATRE MANAGERMENTS

NAME OF COMPANY/ORGANISATION :

REPRESENTED BY :

ADDRESS

TEL / FAX

We/I hereby wish to apply for membership to TMSA.

We/I

agree with the principles laid out in the Constitution ratified
at the Inaugural Meeting on 25th March 1994.

submit a summary of our work to date; a track record in Theatre,

We/I

and a motivation for this application.

We enclose cheque for 10 to cover administration costs of
applications.

NB : Please make cheques to TMSA and send application and cheque to
P O Box 2348 Houghton 2196.

DAWN LINDBERG

SECRETARY : TMSA

Theatre Managements of South Africa

P O Box 2348 Houghton 2196

Tel & Fax (011) 487-1800

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SDUTH QHMGQH THEATRE PRODUCERS

S A F O R U M

INVOICE

Levy for Administration Costs of
Interim SA Theatre Forum : 1993/1994

NAME OF COMPANY/ORGANISATION

REPRESENTED BY

ADDRESS :

CODE :

TEL / FAX

TYPE OF ORGANISATION

PUBLIC FUNDED :1 I R 1 000

INDEPENDENT C: R 500 .

FRINGE/INDIVIDUAL 1: R 100

COMMUNITYIBASED (:1 - ' :0 R 50

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Cheque Enclosed for

Please make cheques payable to TMSA and send to P O Box 2348 Houghton
2196.

SIGNED : DAWN LINDBERG-SILVER

CO-ORDINATING SECRETARY SA FORUM

Chairman : Des Lindberg, 49 St. Patrick Road, Houghton, Johannesburg 2198

Tel/Fax : (011) 487-1800