

SAEU/06/0061/4

12/12/85

SOUTH AFRICAN EXTENSION UNIT

P.O. BOX 70074

DAR ES SALAAM

SAEU/5

12th December, 1985

MINUTES OF THE 6TH MEETING OF THE SAEU ADVISORY
COMMITTEE HELD AT THE SAEU OFFICE ON 23/11/1985

Present

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| 1. Dr E.M. Chale | - | SAEU (Chairman) |
| 2. Jane Joseph | - | SAEU |
| 3. E.N. Ntirukigwa | - | Institute of Adult Education |
| 4. Tony Dodds | - | IEC (by invitation) |
| 5. Juta Vanda | - | PAC |
| 6. T.K. Maseko | - | ANC |
| 7. E.T. Mathe | - | ANC |
| 8. D.N. Masesa | - | Foreign Affairs |
| 9. J.S. Mkwizu | - | Home Affairs |
| 10. Robert G. White | - | UNHCR |
| 11. Victor Msinde | - | SAEU (Secretary) |

Absent with Apologies

- | | | |
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| 1. W. Kaihula | - | Prime Minister's Office |
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Minutes of the last meeting and matters Arising

The meeting commenced at 9.00a.m. The minutes of the last meeting, (i.e. that of 5/6/85 having been read, were confirmed and signed. There were no matters arising from them.

Launching of Basic Courses

- (i) The Chairman of the meeting who is also the Director of the SAEU briefed members on the progress made so far in course preparation and final stages towards the launching of the courses.

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(ii) Starting with the final stages the Chairman reported that the SAEU, with the co-operation of the liberation movements, had so far been able to identify at least in terms of estimated numbers

- (a) who the students are
- (b) How many study groups there will be and
- (c) Who the tutors and group leaders are.

There are, however, a few issues to be accomplished before the courses are actually launched. These include such course administration issues like student registration student records and materials dissemination. The official launch date was scheduled for mid - January 1986, but with the running of the tutors and Study Group Leaders Training Workshop which took place in the settlements just prior to the Advisory Committee meeting, launching stages can be said to have actually started.

Procedures
CARS

launching
date
Jan 86

(iii) Regarding progress in course production the meeting was briefed by SAEU officials on the two major activities i.e. correspondence units and audio-cassette programmes. To date the 4 units of Basic English, 3 of Basic Mathematics, and 2 of Basic Agriculture had been printed. A few copies of printed units were passed around for members to see. The target is to print 4 units of each course by the end of December 1985. Thus the dissemination of the courses in mid - January 1986 will start with the first four units of each course. The meeting was also told that the Basic Courses comprise 15 units of English, 19 units of Mathematics and 20 units of Agriculture.

(iv) It was expected that students will complete these² courses within a period of nine months, or even six

duration

6-12 months

months for faster students. These courses are remedial to be studied and completed before students embark on secondary courses.

- (v) Concerning audio-cassette production the meeting was briefed that todate two programmes have been produced for each course. It is expected that each course will have full audio-cassette programmes before being launched. The intention is that both the correspondence units and the audio-cassette programmes be studied together.
- (vi) After successful completion of the Basic Courses a student will be awarded with a Certificate from the SAEU. This will qualify the student to embark on secondary courses.
- (vii) After scrutinizing some of the printed correspondence units some members drew the attention of those concerned with production to the effect that the units did not show the year, printer's name, copyright, nor ISBN number. The Materials Production Co-ordinator explained that it may have been an oversight. These issues had been discussed before printing but they were inadvertently left out at the actual printing stage. Members were, however, promised corrections of the situation in the later correspondence units.
- (viii) A motion of congratulation to the SAEU staff was passed for having accomplished so much in such a short time bearing in mind various constraints.

Another motion - of thanks - to the Director of the Institute of Adult Education was passed for having facilitated the printing of the correspondence units at the correspondence education department of the Institute.

Secondary Courses

(i) It was agreed that the next major task of the SAEU is to provide secondary courses which will be studied right after completion of the Basic Courses. However, it was observed that before embarking on production or acquisition of secondary courses several questions needed to be considered and answered. Four such questions were identified.

- Which subjects will the students be studying?
- What will be the starting point?
- Where will the courses be acquired from?
- What examination/certification will be taken/offered?

It was the task of the committee at this meeting to address itself to these questions with a view to reaching decisions on them.

(ii) On the first question i.e. that of subjects to be studied the meeting was told that the SAEU had sent questionnaires to the liberation movements in order to obtain data. The ANC had already produced the data (which the SAEU has already analyzed) and the PAC was in the process of producing its own data.

After some discussion it was decided that the O-level courses should include five subjects viz:- Mathematics, English, Physics, Biology and Chemistry.

(iii) The A-level and other courses such as Book-keeping will be considered at a later stage.

(iv) It was also decided that the starting point for taking the secondary courses should be determined by some diagnostic test that the SAEU is going to administer to prospective O-level course applicants. It was felt that it would be

necessary for the SAEU to verify an applicant's claim to his readiness to take secondary courses.

(v) After some discussion on various sources (including Tanzania) from where secondary courses could be acquired and which examinations could be suitable for the South African students it was decided that the SAEU explore possibilities of acquiring them outside the country. The Advisory Committee directed the SAEU to approach the CFTC to ask the International Extension College in England to find out and recommend possible sources secondary of the courses and a suitable examining boards. The London GCE was considered to be one possibility.

(vi) It was also observed that although in such subjects like Mathematics and English there is much no difficulty acquisition-wise, yet other important subjects like Physics, Chemistry and Biology are not easy to find within our neighbourhood - especially when they need to be so structured as to be taught at a distance.

(vii) It was agreed of course that all the secondary courses, after their acquisition and before their dissemination to the students, might need to be scrutinized, adapted and supplemented. This should be done by the SAEU working in conjunction with experts from the liberation movements. Expert on distance teaching of science subjects could also be drawn in.

Who will do this?

(viii) The SAEU was asked to start looking for the possibility of acquiring textbooks to be used in the settlements, although some correspondence institutions from which the courses will be acquired will also provide lists of textbooks to be used.

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(ix) It was decided finally that the launching date for the Secondary Courses should be June 1986, and the SAEU was directed to work towards that target.

A.O.B.

There being no other business the meeting was closed at 12.00 noon.

CHAIRMAN

SECRETARY