

THESE DRAFT MINUTES ARE CONFIDENTIAL AND RESTRICTED TO MEMBERS OF THE PLANNING COMMITTEE AND THE NEGOTIATING COUNCIL. THE MINUTES ARE STILL TO BE RATIFIED AT THE NEXT MEETING OF THE PLANNING COMMITTEE.

DRAFT MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD AT 10H45 ON MONDAY 30 AUGUST 1993 AT THE WORLD TRADE CENTRE

PRESENT :

- B Alexander
- R Cronje (Chairperson by rotation)
- C Eglin
- PJ Gordhan
- C Kruger
- RP Meyer
- MC Ramaphosa
- J Slovo
- SN Sigcau
- Z Titus
- M Webb

M Finnemore (incoming Chairperson of the Negotiating Council)

M Maharaj (Sub-Committee)

SS van der Merwe (Sub-Committee)

T Eloff (Administration)

G Hutchings (Minutes)

1. Moment of Prayer/Meditation

A moment of prayer/meditation was observed by all members.

2. Welcome and Attendance

- 2.1 All members were welcomed.
- 2.2 Apologies were noted for non-attendance by FT Mdlalose and B Ngubane (sub-committee).
- 2.3 Apologies were noted for late arrival by RP Meyer, J Slovo and SS van der Merwe (sub-committee).

Ratification of Agenda

The agenda was ratified with the following amendments:

- * Item 5.5 refers, delete the words "and Languages" in the heading.

4. Minutes

It was agreed to note the minutes of 9 August through to 12 August 1993, 16 August 1993, 17 August 1993 and 19 August 1993 and ratify them at a future meeting of the Planning Committee.

5. Substantive Issues

5.1 Constitutional Issues:

5.1.1 Progress report on the bilaterals and/or multilaterals dealing with constitutional issues:

5.1.1.1 Various participants gave feedback on various bilaterals that had been held.

5.1.1.2 It was agreed to report back to the Negotiating Council that the bilaterals and/or multilaterals were having the desired positive effect.

5.1.2 Contact by C Eglin and Z Titus with the General Council of the Bar and the Chief Justice:

5.1.2.1 C Eglin gave a reportback to the meeting on this issue.

5.1.2.2 It was noted that a meeting would occur as soon as possible with the Chief Justice but as yet no date had been set.

5.1.3 The procedure for the drafting of citizenship legislation:

It was noted that the Sub-Committee, due to an overloaded programme had been unable to address this issue yet. The item would remain on the agenda.

5.1.4 Financial Matters in the run up to the elections (transformation and rationalisation):

It was noted that the Sub-Committee, due to an overloaded programme

had been unable to address this issue yet. The item would remain on the agenda.

5.2 Commission on the Demarcation/Delimitation of Regions:

- 5.2.1 A progress report on the work of the Technical Support Team was given to the meeting by the Sub-Committee.
- 5.2.2 It was agreed to table the work programme in the meeting of the Negotiating Council today. It was agreed that the Planning Committee should give its final approval to the amended programme during the course of the day.
- 5.2.3 It was noted that the invitation was still being worked upon and was not yet available but would be distributed as a matter of urgency.
- 5.2.4 The managing of the process of the distribution of background and working documents of the Commission and submissions received by the Commission:

It was noted that all the submissions to the Commission are in a library format at the World Trade Centre and are accessible to participants. This should be reported to the Negotiating Council.

5.3 Co-ordination and implementation of the draft Bills on the TEC, IEC, IMC and IBA:

5.3.1 The Sub-Committee gave reportback on:

- 5.3.1.2 The role of the international community, including definition, present role in other structures and how to put the international community on "terms":

It was agreed to defer this issue to a future meeting of the Planning Committee, given the present workload of the Sub-Committee.

- 5.3.2.2 The work to be done to have the TEC, IEC, IMC and IBA established, staffed and functioning:

It was agreed to defer this issue to a future meeting of the Planning Committee, given the present workload of the Sub-Committee.

- 5.3.2 Times Frames - Schedule of work to be completed, inclusive of dates - Report from PJ Gordhan and Z Titus:

5.3.2.1 It was noted that a document was in the process of being drafted and would be discussed at a later stage.

5.3.2.2 A document was distributed during the course of the meeting for discussion at the next meeting of the Planning Committee on Tuesday 31 August 1993 (see Addendum A).

5.4 Standing Committees of Parliament and draft legislation on the IEC, TEC, IMC and the IBA - Report from the Sub-Committee:

It was agreed to defer this issue until a future meeting of the Planning Committee.

5.5 Commission on National Symbols:

5.5.1 It was noted that the issue of languages was not being dealt with by the Commission but by bilaterals and/or multilaterals. The issue of languages encompasses languages on a national level and an SPR level.

5.5.2 It was noted that the Sub-Committee was not yet in a position to submit a recommendation to the Planning Committee, as not all the CV's had been received. An announcement should be made in the Negotiating Council to this effect.

5.6 Fundamental Human Rights during the Transition:

5.6.1 Progress report on the receipt of inputs from experts on customary law:

After a reportback from the Sub-Committee, it was noted that the inputs from the experts had been received and had been distributed to the Technical Committee and the ad-hoc committee. It was noted that the Technical Committee and the ad-hoc committee were scheduled to meet on 30 and 31 August 1993. It was noted that none of the experts would be present at the meetings. If the two committees at a later stage felt it was necessary to consult the experts, such a meeting would be arranged.

5.7 Repeal or Amendment of Discriminatory Legislation:

Recommendation from Sub-Committee with regard to proposed Commission to deal with the identification of Discriminatory Legislation:

It was noted that this issue was on hold at this stage.

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5.8 Independent Electoral Commission:

- 5.8.1 The Sub-Committee gave a progress report to the meeting.
- 5.8.2 It was noted that the IEC Bill had been redrafted entirely. An explanatory memorandum was in the process of being drafted by the ad-hoc committee. Furthermore, the ad-hoc committee was submitting a unanimous report.
- 5.8.3 It was noted that the Administration would distribute the redraft after the meeting of ad-hoc committee scheduled for this morning. The report would therefore be ready for distribution during the course of the afternoon.
- 5.8.4 It was noted that the report would be led by the ad-hoc committee in the presence of the Technical Committee in the Negotiating Council.

5.9 Independent Media Commission and IBA:

- 5.9.1 It was noted that the IMC Draft Bill would be finalised on Monday 30 August 1993 for formal adoption of Tuesday 31 August 1993.
- 5.9.2 Various concerns with regard to the IBA Draft Bill were raised but it was noted that the problems raised were being addressed by the ad-hoc committee.
- 5.9.3 It was noted that the IBA Draft Bill would appear on the agenda of the Negotiating Council for Tuesday 31 August 1993.

5.10 Violence:

- 5.10.1 It was noted that a report from the Communications Committee on what public broadcasters could do with regard to creating an awareness of the negotiating process was still awaited.
- 5.10.2 It was noted that the Technical Committee was still proceeding with its work on the Youth Corps.
- 5.10.3 It was suggested that the Technical Committee should re-examine the resolution on violence as adopted by the Negotiating Forum on 1 April 1993 to ascertain what is outstanding in terms of the resolution. The Sub-Committee noted that it would give this issue its attention.

5.11 TEC and its Sub-Councils:

- 5.11.1 It was noted that the debate on the 11th Working Draft would

continue in the Negotiating Council meeting of 30 August 1993.

5.11.2 Progress report on the bilaterals and/or multilaterals dealing with the following issues:

- * The decision-making mechanism for the TEC:

It was agreed that this issue stands over.

- * National Peace-Keeping Force:

It was noted that R Meyer had conveyed the decision of the Planning Committee to the relevant persons in the defence force and the necessary steps would be taken to get the technical experts of the various forces together to initiate the process.

- * Information about new international financial agreements:

It was agreed that this issue stands over.

- * It was suggested that the bilaterals on these issues should be structured as these matters were urgent and should be resolved as soon as possible.

5.12 PAC/SA Government Issue

5.12.1 Z Titus, convenor of the ad-hoc committee requested the members of the ad-hoc committee to meet after the Planning Committee meeting to decide on the way forward with regard to this issue. It was noted that the ad-hoc committee had not yet had an opportunity to meet.

5.12.2 B Alexander indicated that almost all of the outstanding items had been returned to the PAC.

5.13 Stolen and Burnt ID Documents

It was noted that the Sub-Committee had written a letter to the Director General of Home Affairs but had received no reply yet.

6. Procedural issues

6.1 Meeting of the Panel of Chairpersons (reportback from the

Administration):

It was noted that a meeting was held.

6.2 Plenary and Package of Agreements:

- 6.2.1 Discussion and debate proceeded on the process of submitting the draft bills to parliament, the implementation of the package of agreements and the way forward.
- 6.2.2 It was noted that the Negotiating Council had to decide when the Bills are implemented.
- 6.2.3 It was noted that to ensure the smooth implementation of the various structures (e.g. the IEC), informal preparations should commence with regard to the setting up of structures with personnel, infrastructure, buildings, etc.
- 6.2.4 Concerns were raised about implementing the IEC before the Electoral Act has been agreed upon. It was noted that the ad-hoc committee had discussed this and the concerns raised had actually already been addressed in the new draft of the IEC.
- 6.1.5 It was suggested that each Draft Bill should contain a clause as to when the implementation of the Bill should occur.
- 6.1.6 It was agreed that the Sub-Committee prepares a document/memorandum taking into account the views expressed in the meeting. The document/memorandum should set out the various steps and stages that have to followed by the process (including the passing of the Bills through Parliament and the Plenary). The document/memorandum would give a holistic overview of the process. It was suggested that this document should be made available to participants during the course of the day.
- 6.1.7 It was noted that the Explanatory Memorandum as adopted by the Negotiating Council on 30 April 1993 would not be breached or deviated from.
- 6.1.8 It was noted that ultimate final decisions are to be taken by the Plenary.
- 6.1.9 It was noted that the Draft Bills would be submitted to and passed by Parliament but would not be implemented until the completion of the process. If the need arose for amendments to the Draft Bills, the amendments would be made at the

session of Parliament planned for the end of October.

6.1.10 It was suggested that this debate should be formalised in the form of a resolution to the Negotiating Council.

6.1.11 Due to time constraints it was agreed to defer discussion on this issue and continue with the discussion on Tuesday 31 August 1993. The Planning Committee would therefore meet on Tuesday 31 August 1993.

The meeting adjourned for tea at 13h00.

The meeting reconvened at 13h35.

6.3 **Implementation of decision on Liaison Committees:**

6.2.1 It was noted that a date was still to be set for a meeting with the National Economic Forum liaison committee and the liaison committee of the Planning Committee.

6.2.2 It was noted that a date was still to be set for a meeting with the Local Government Negotiation Forum liaison committee, and the liaison committee of the Planning Committee.

6.4 **Report from the Ad-Hoc Committee with regard to the legal action by the KwaZulu Government:**

6.4.1 Z Titus as convenor of the ad-hoc committee gave a report back to the meeting.

6.4.2 It was noted that the final papers would be finalised by tonight and lodged with the Court on 31 August 1993.

6.4.3 It was noted that the matter would be heard before the September 13 session of Parliament.

6.5 **Avstig:**

It was agreed that this issue be deferred to the next meeting of the Planning Committee but that a decision should be taken as soon as possible.

6.6 **TEC and the Women's Caucus:**

6.6.1 A request from the Women's Caucus in this regard was noted (see Addendum B). Discussion and debate followed.

- 6.6.2 It was agreed to consider this issue and revisit it at the next meeting of the Planning Committee. It was further agreed that Planning Committee members should interact informally with the women's caucus on this issue.

7. Administrative and Financial matters

7.1 Prosecutions and Goldstone recommendation - Reportback from the Sub-Committee

The Sub-Committee gave a reportback on this issue to the meeting.

7.2 Security - Request from PAC:

- 7.2.1 B Alexander put forward a request to the Planning Committee on behalf of the PAC. It was noted that the PAC wanted to increase their security component and wanted a representative in the command structure of the Multi-Party Security.

7.2.2 The Sub-Committee gave a reportback on this issue to the meeting.

7.2.3 Discussion and debate then proceeded on this issue.

7.2.4 It was agreed that the Sub-Committee gives serious consideration to this matter as to whether and when it is compatible with the proper running of the Multi-Party Security and in the event that restructuring is required.

7.2.5 It was agreed to refer this issue back to the Sub-Committee on the basis that as and when it is possible to include individuals, it should be done, keeping in mind the principle of balance. It was noted that the PAC should distinguish between private security and the Multi-Party Security. It was noted that the PAC could have ongoing liaison with the Sub-Committee on this issue.

7.3 Correspondence to be dealt with:

7.3.1 Democratic Party (see Addendum A, p5 of the agenda documentation):

It was agreed to refer this letter to the bilateral meetings and add the issues referred to the list of issues to be dealt with by the bilateral and/or multilateral meetings. It was further agreed that this letter should be forwarded to the liaison committee of the Local Government Negotiation Forum for its attention.

7.3.2 NPP - Federal State of Natal/Kwazulu (see Addendum B, p6):

It was agreed to forward this letter to the Technical Committee on Constitutional Issues as a submission.

7.3.3 NPP - Constitutional Issues (see Addendum C, p8 of the agenda documentation):

It was agreed that the proper place for this letter was within the memorandum that Z Titus and PJ Gordhan were working on.

7.3.4 Technical Committee on the IMC and the ITA (see Addendum D, p9 of the agenda documentation):

It was agreed that this letter should be dealt with within the ambit of the bilateral and/or multilateral meetings.

7.3.5 Paynter & Co. (see Addendum E, p10 of the agenda documentation):

It was noted that this letter should be forwarded to the Technical Committee on Fundamental Human Rights during the Transition by the Administration.

7.3.6 Submission by the SA Government on Clause 121 of the Draft Interim Constitution (see pack of additional correspondence to be dealt with, as distributed in the meeting):

It was agreed that this submission be forwarded to the Technical Committee on Constitutional Issues and should also be dealt with on a bilateral and/or multilateral basis.

7.3.7 Professor David Welsh and Paul V Mills on the availability of documents (see pack of additional correspondence to be dealt with, as distributed in the meeting):

It was agreed to refer this issue to the Sub-Committee for a recommendation with regard to making documents formally available to individuals.

7.3.8 The Fact Sheet on Travel Arrangements was noted and would be distributed in the meeting of the Negotiating Council (see pack of additional correspondence to be dealt with, as distributed in the meeting).

Future Meetings

- 8.1 It was agreed that the Planning Committee meets at 09h00 on Tuesday 31 August 1993.
- 8.2 It was agreed that the Negotiating Council meeting of 30 August 1993 should adjourn well before 22h00.

9. Closure

The meeting adjourned at 14h15.

These minutes were ratified at the meeting of the Planning Committee of 1993 and the amended version signed by the Chairperson of this meeting on 1993.

.....
CHAIRPERSON

**MEMORANDUM
ON
PROCESS AND PROCEDURE
IN MULTI-PARTY NEGOTIATING PROCESS**

1. **INTRODUCTION**

The Negotiating Process now faces important challenges and constraints which must be urgently addressed in order to ensure the successful completion of this process.

This memorandum addresses these issues and offers proposals for the consideration of the Planning Committee.

2. **PRESENT CONTEXT**

The following are the current and proposed elements of the negotiating process:

2.1 **LISTING OF BILLS - DRAFTED AND UNDER DISCUSSION**

2.2 **LISTING OF BILLS - NEEDED BUT NOT DRAFTED**

2.3 **OTHER OUTSTANDING ISSUES**

2.4 **PRESENT PROCESS**

The present arrangement with respect to the presentation, discussion and redrafting of Technical Committee reports should remain. However, the procedures in the Negotiating Council require clarification and greater rigour.

2.5 **PRESENT PROCEDURE IN NEGOTIATING COUNCIL**

On reflection, it is quite clear that a clear procedure for the discussion and processing of Bills in the Negotiating Council is needed. This will avoid repetition, unnecessary revisiting of issues, etc.

2.6 NEW CHALLENGES

In addition to the above, the following require attention:

- 2.6.1 Meeting parliamentary schedules
- 2.6.2 Planning and preparation for implementation of provisions of bills
- 2.6.3 Actual Implementation of above provisions
- 2.6.4 Date of Implementation - before parliamentary session, after parliamentary session, only after constitution bill enacted.
- 2.6.5 Generally, stricter time frames need to be set for each outstanding activity

3 SUMMARY OF PROPOSALS

3.1 OVERVIEW OF PROCESS

The overview in Addendum A represents the various elements of the negotiation process. The following are new elements to be noted:

- Preparation for Implementation of Bills
- Establishment of structures
- Operational Policies
- Program Implementation

3.2 IDENTIFICATION OF BILLS FOR TRANSITION

3.2.1 BILLS: DRAFTED AND UNDER DISCUSSION

- a) TEC BILL
- b) IMC BILL
- c) IEC BILL

(Note: this Bill should come into force simultaneously with the Electoral Bill which has not yet been considered by the Negotiating Council)

- d) IBA BILL
- e) CONSTITUTION 1993 BILL

3.2.2

BILLS: REQUIRED BUT NOT DRAFTED/PRESENTED

- a) Electoral Bill
- b) Bill consolidating the various laws regulating citizenship in Southern Africa
- c) Bill relating to the preparatory work on the continuation, transfer and consolidation of existing administrative responsibilities (section 102 rtw Sec 119 of the Draft Constitution)
- d) Bill dealing with the reincorporation of TBVC States
- e) TBVC legislation extending the application of the laws relating to the levelling of the political playing fields to the TBVC States
- f) Bill dealing with local government during the transition as proposed by the Local Government Negotiating Forum
- g) Bill regulating privileges and immunities of the next Parliament and SPR legislatures
- h) Bill providing a "code" dealing with the freedom of the individual to participate in the elections (agreed to at a joint meeting of Technical Committees)
- i) Bill repealing discriminatory legislation as well as other legislation impeding free political activity
- j) Bill(s) giving effect to proposals emanating from the Technical Committee dealing with violence-related matters. The Bills will deal with the Following:
 - * gatherings and demonstrations (Regulations of Gatherings Bill)
 - * peace/youth service corps; and possibly
 - * carrying or possession of dangerous weapons or arms

3.3.3 OTHER OUTSTANDING ISSUES

- a) Commission on National Symbols
- b) Commission on Demarcation/Delimitation of Regions

3.3 STATUTORY STRUCTURES

Addendum B reflects one of the statutory structures as agreed upon at this stage.

They give some idea of the type of structures to be appointed. Preparations must now be made for:

- a) NOMINATION: procedure?
- b) APPOINTMENT: by whom? Procedure?
- c) CONVENING OF FIRST MEETING

3.4 INFRASTRUCTURE FOR STATUTORY STRUCTURES

Addendum C reflects an example of possible infrastructural/staff needs of statutory structures.

The following require attention:

- a) Staffing and establishment policy
- b) Offices
- c) Equipment
- d) Other admin facilities e.g. Transport/Travel/etc
- e) Financial administration

3.5 PROGRAMMING AND TIME FRAMES

Addendum D, E & F provide a basis for developing a program, an indication of time frames and will facilitate management of this process by the Planning Committee.

3.6 ROLE OF PLANNING COMMITTEE

In view of the present tasks facing the Multi-Party Negotiating Process the following are emerging as vital functions for the Planning Committee:

3.6.1 PROGRAM MANAGEMENT

i.e. managing the total process indicated herein

3.6.2 PREPARATION FOR IMPLEMENTATION

i.e. putting into place measures which facilitate the appointment of the statutory structures and the establishment of the necessary staff and other infrastructure

3.6.3 RESOLVING POLITICAL DIFFERENCES

i.e. establishing the necessary mechanisms to resolve political differences in respect of bills

3.7 PROCEDURE IN NEGOTIATING COUNCIL

3.7.1 In line with 2.4 the following proposal is offered to streamline and facilitate processing of bills by the Negotiating Council:

a) FIRST PRESENTATION:

of report of Technical Committee; clarification; identify non-contentious clauses, contentious clauses and those requiring reformulation.

b) SECOND PRESENTATION;

identify and resolve political difference - and set time frames

c) FINALISATION:

finalisation and adoption of bill

d) TIME FRAMES:

for each of above

3.7.2 GUIDELINES FOR DEBATE IN NEGOTIATING COUNCIL

The following proposal is offered to ensure more economic debate in the Negotiating Council:

a) **FIRST PRESENTATION:**

each speaker to have 3 minutes maximum to identify a clause/section in dispute and give reason; seek clarification

b) **SECOND PRESENTATION:**

each speaker to have 3 minutes to offer concrete amendments/alternatives and where substantial differences exist appropriate mechanisms to be established.

3.7.3

GUIDELINES TO CHAIRPERSONS

To be based on above

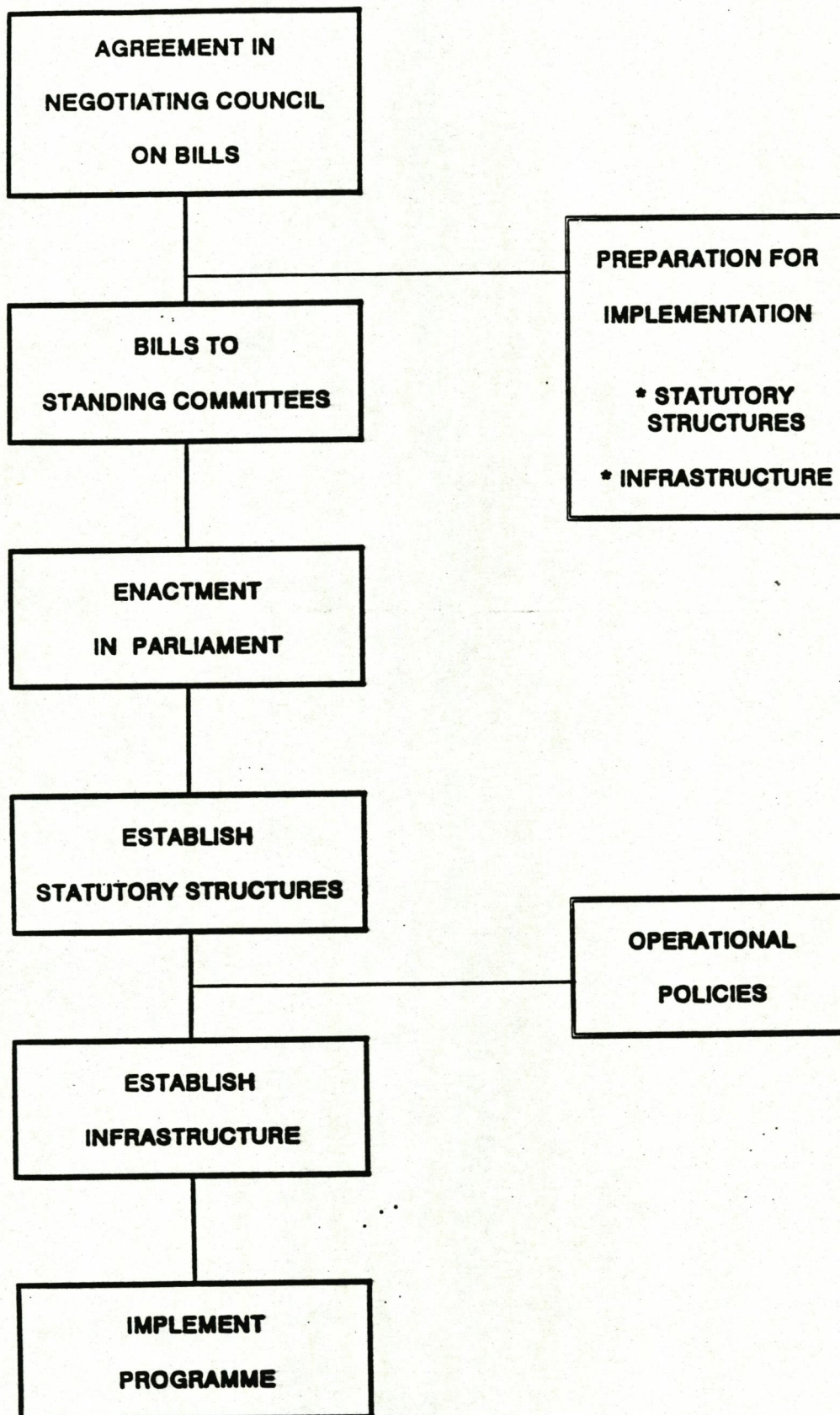
CONCLUSION

This is a first draft to serve as a basis for discussion in the Planning Committee.

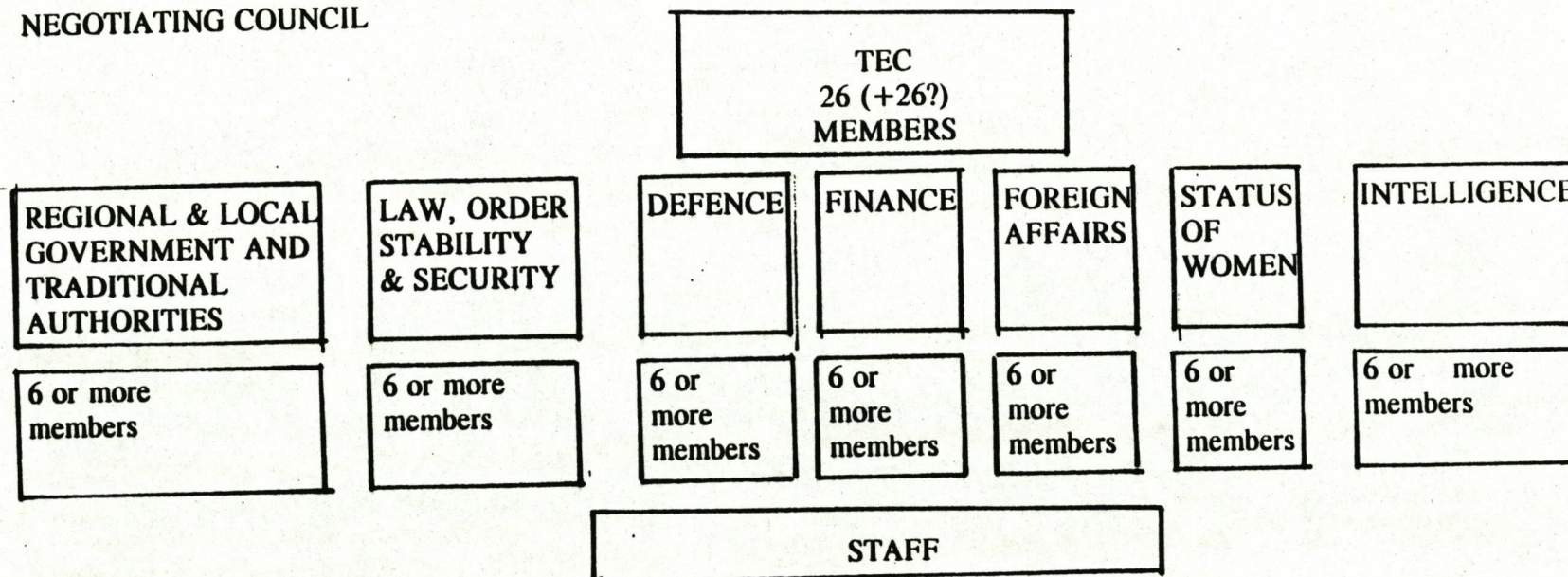
MULTI PARTY NEGOTIATIONS

OVERALL PROCESS

AUGUST 1993

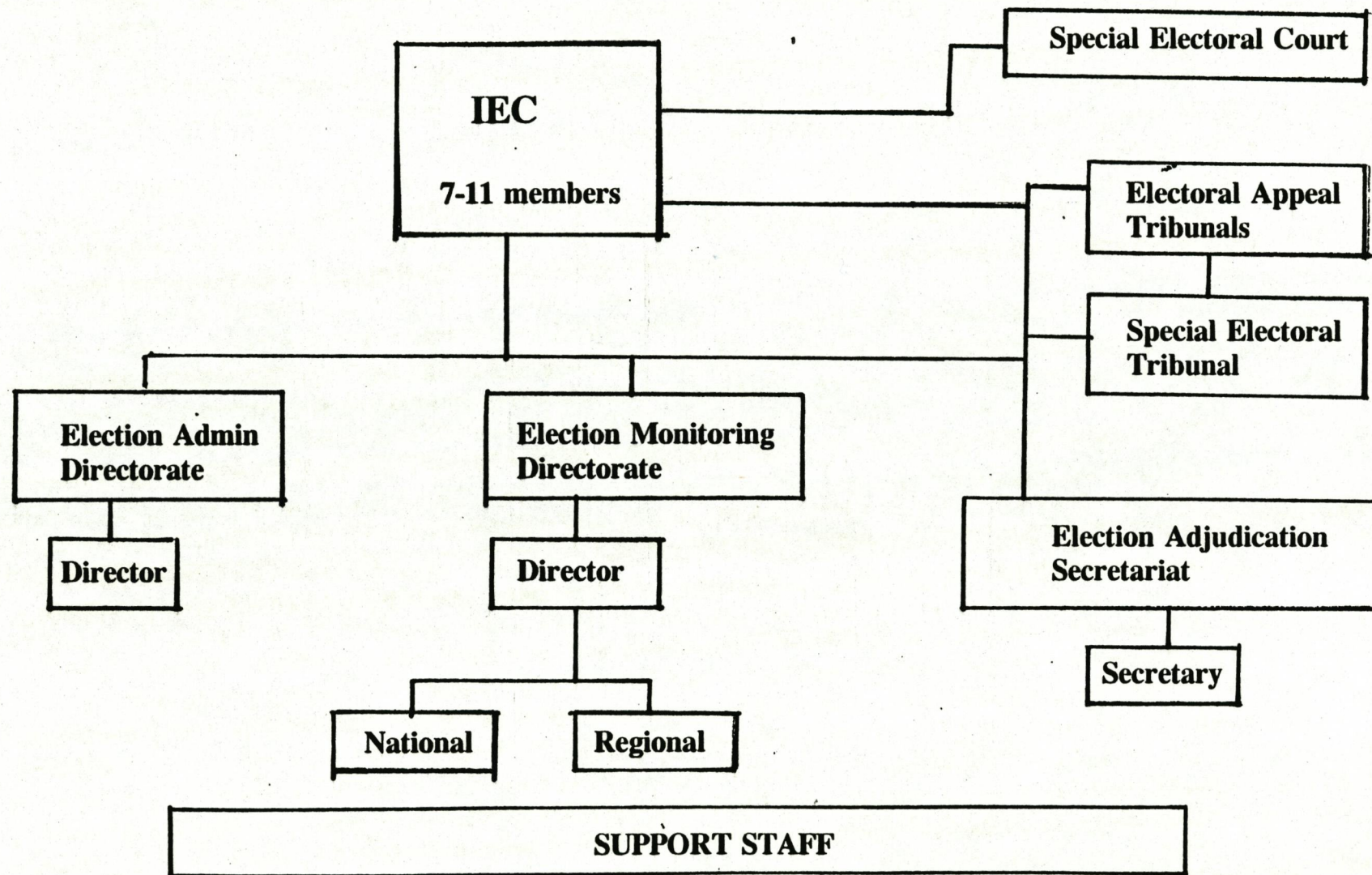


NEGOTIATING COUNCIL



Notes:

- 1 As a rule, only one representative of a participant in the Council may be appointed to a particular sub-committee



SUGGESTED STAFF STRUCTURE FOR A TRANSITIONAL EXECUTIVE COUNCIL

**EXECUTIVE
DIRECTOR**

**DEPUTY
EXECUTIVE
DIRECTOR**

**PERSONAL
SUPPORT**

30 Private Secretaries
30 Typists
30 Drivers

**SECRETARIAL
SERVICES**

1 Director:
Administration
6 Deputy Directors:
Administration
7 Senior Administration
Clerks
2 Typists

**ADMINISTRATIVE
SUPPORT**

1 Deputy Director:
Administration

**LEGAL ADVISORY
SERVICES**

1 Chief Legal Officer
1 Senior Legal Officer

**MEDIA AND
LIAISON SERVICES**

1 Director:
Communication
1 Deputy Director:
Communication

**PERSONNEL
ADMINISTRATION**

1 Assistant Personnel
Practitioner
1 Senior Personnel
Officer

**FINANCIAL
ADMINISTRATION**

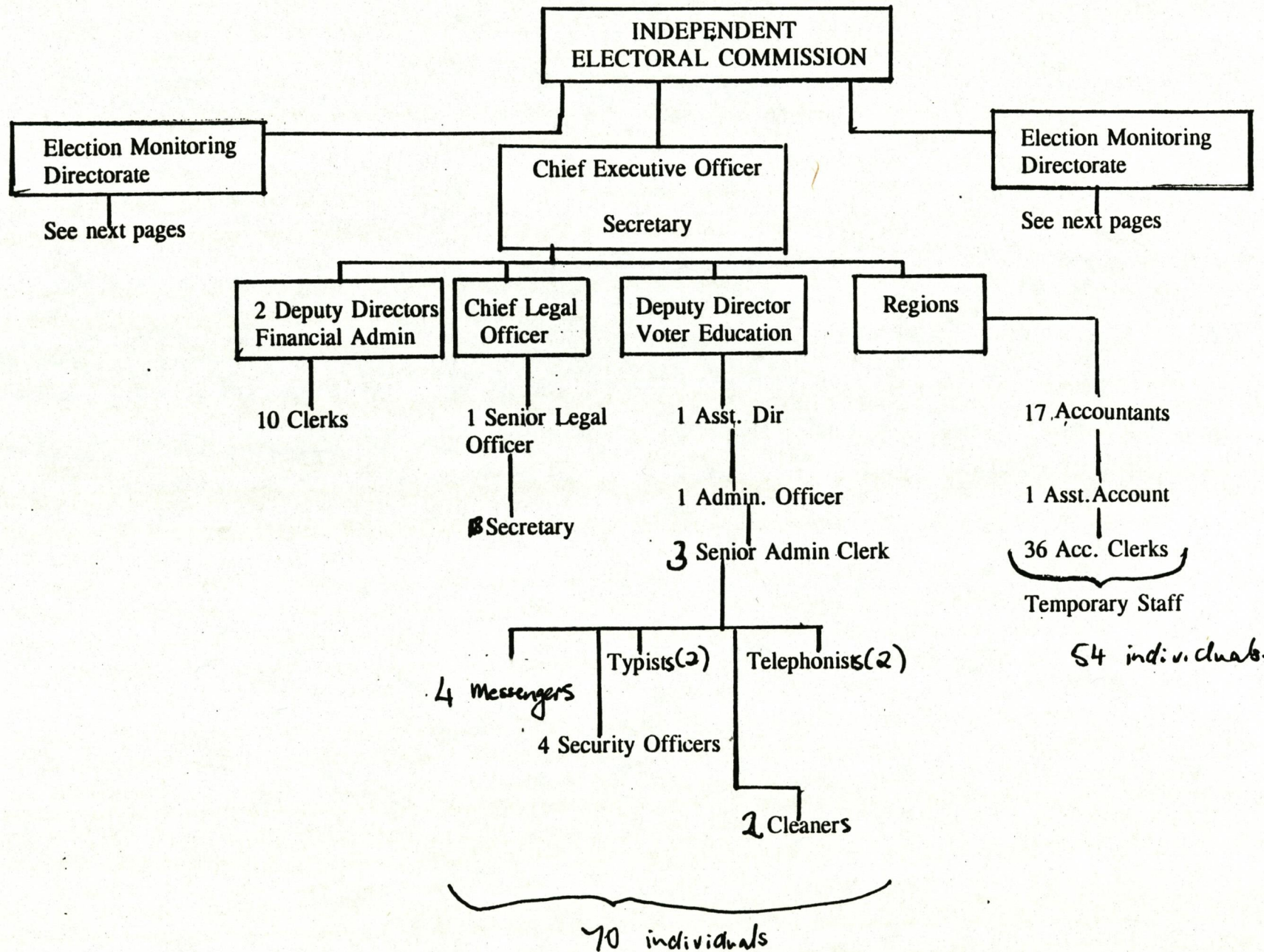
1 Senior Accountant
1 Senior Accounting Clerk

**OFFICE SUPPORT
SERVICES**

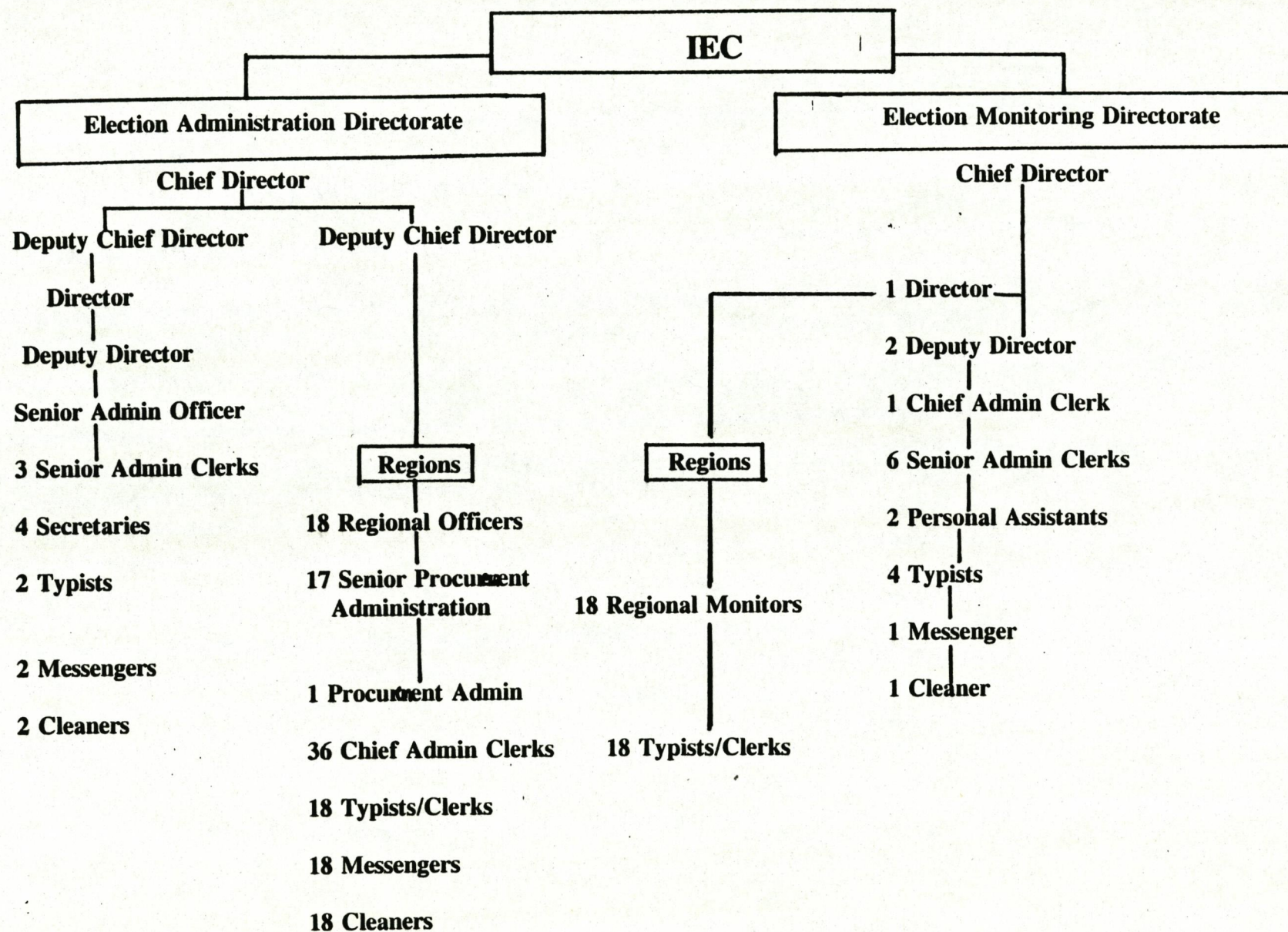
1 Assistant Director:
Procurement
Administration
1 Senior Procurement
Administration
Officer
2 Senior Procurement
Clerks
1 Senior Filing Clerk
1 Filing Clerk
1 Typist
5 Secretaries
1 Telecom Operator
5 General Assistants
III

STAFF REQUIREMENTS FOR THE IEC

Appendix C 2



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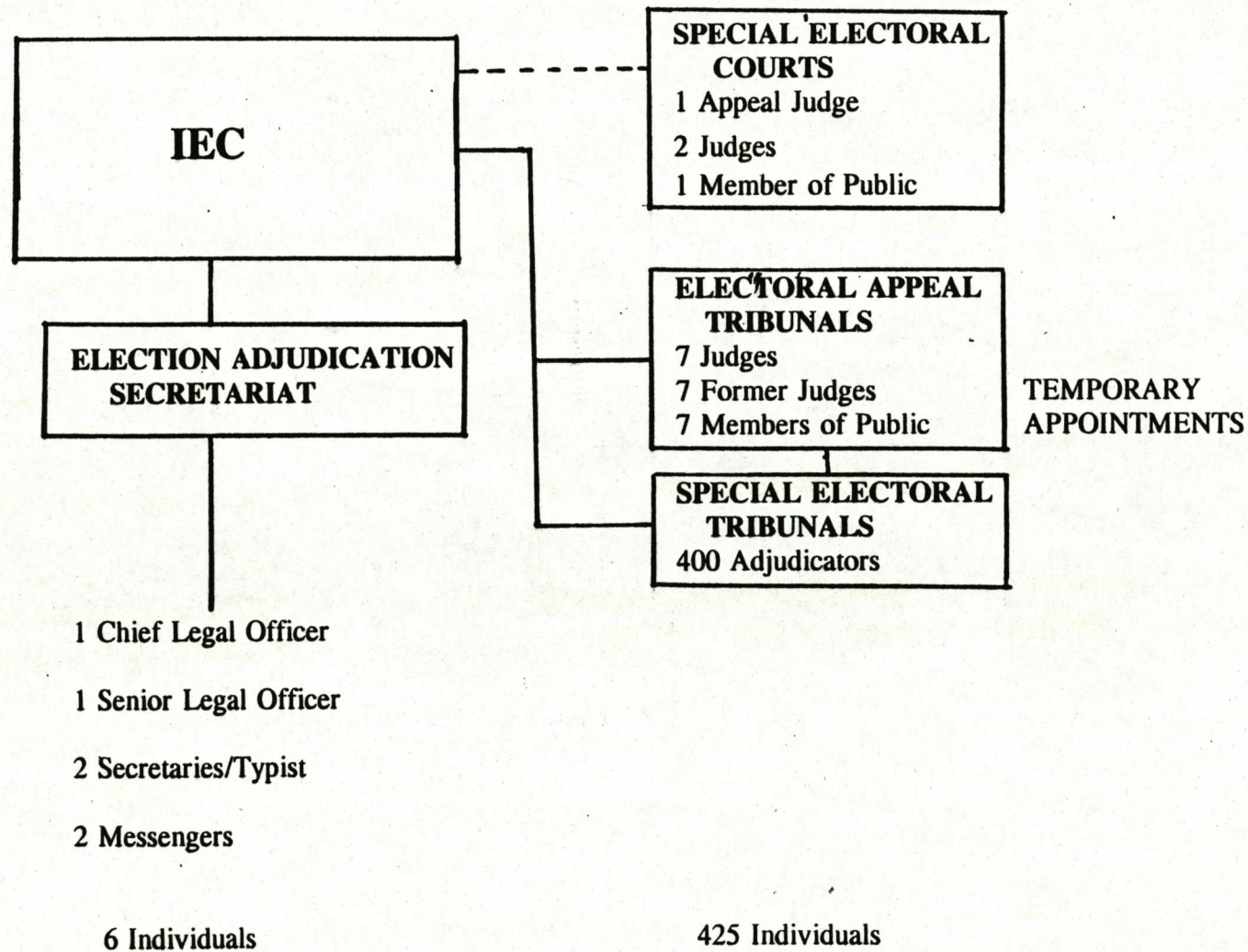
19 Individuals

126 Individuals

36 individuals

19 Individuals

Township Staff



ADDENDUM D

MULTI-PARTY NEGOTIATIONS PROGRAMME : AUGUST – DECEMBER 1993

X--X : first set of Bills
O==O : second set of Bills

PROGRAMME	PRE-PARLIAMENT			PARLIAMENT		POST-PARLIAMENT					PARLIAMENT		POST-PARLIAMENT				ELECTIONS
	WK 1 23.8	WK 2 30.8	WK 3 6.9	WK 4 13.9	WK 5 20.9	WK 6 27.9	WK 7 4.10	WK 8 11.10	WK 9 18.10	WK 10 25.10	WK 11 1.11	WK 12 8.11	WK 13 15.11	WK 14 22.11	WK 15 29.11	WK 16 6.12	WK ?
1. Agreement in Negotiating Council on Bills Identify : 1.1 Bills : TEC / IMC / IEC / IBA 1.2 non-contentious clauses 1.3 contentious clauses 1.4 clauses requiring re-formulation 1.5 mechanism for re-formulation 1.6 adoption of Bills	X--	--X				O--	-----	-----	--O								
2. Preparation for implementation 2.1 Statutory Structures • nominations • convening structures • meetings 2.2 Infrastructure • staffing • offices • equipment • administration • finances		X--	-----	-----	-----	--X			O--	-----	-----	-----	--O				
3. Bills to Standing Committees		X--	-----	--X					O--	-----	--O						
4. Enactment in Parliament				X--	--X						O--	--O					
5. Implementation of Bills 5.1 Establish Statutory Structures 5.2 Establish Infrastructure 5.3 Operational Policies					X--	-----	-----	-----	--X			O--	-----	-----	-----	--O	
6. Implementation of Programme										X--	-----	-----	-----	-----	O--	-----	--X
7. Other																	

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MULTI-PARTY NEGOTIATIONS PROGRAMME : AUGUST - DECEMBER 1993

SUMMARY

X--X : first set of Bills
O==O : second set of Bills

PROGRAMME	PRE-PARLIAMENT			PARLIAMENT		POST-PARLIAMENT					PARLIAMENT		POST-PARLIAMENT				ELECTIONS
	WK 1 23.8	WK 2 30.8	WK 3 6.9	WK 4 13.9	WK 5 20.9	WK 6 27.9	WK 7 4.10	WK 8 11.10	WK 9 18.10	WK 10 25.10	WK 11 1.11	WK 12 8.11	WK 13 15.11	WK 14 22.11	WK 15 29.11	WK 16 6.12	WK 17
1. Agreement in Negotiating Council on Bills	X--	--X				O--	-----	-----	--O								
2. Preparation for Implementation 2.1 Statutory Structures 2.2 Infrastructure		X--	-----	-----	-----	--X			O--	-----	-----	-----	==O				
		X--	-----	-----	-----	--X			O--	-----	-----	-----	==O				
3. Bills to Standing Committees		X--	-----	--X					O--	-----	--O						
4. Enactment in Parliament				X--	--X						O--	--O					
5. Implementation of Bills 5.1 Establish Statutory Structures 5.2 Establish Infrastructure 5.3 Operational Policies					X--	-----	-----	-----	--X			O--	=====	==O			
					X--	-----	-----	-----	--X			O--	=====	==O			
					X--	-----	-----	-----	--X			O--	=====	==O			
6. Implementation of Programme										X--	-----	-----	-----	-----	O--	-----	--X
																	--O
7. Other																	

INFRA-STRUCTURE

ASPECTS

TIME AND PHASES

STAFFING

- Categories?

OFFICES

EQUIPMENT

OTHER ADMIN FACILITIES

Policy?

- Transport
- Travel etc.
- Accommodation

FINANCIAL ADMINISTRATION

- Who

TO:

THE PLANNING COMMITTEE

93-08-30

1. The Women's Caucus has agreed that the issue of Women Representation in the TEC be handled by the Planning Committee and not by the AdHoc Committee.
2. The woman delegates agreed that, the TEC be expanded to have two people for each party, one woman and one man on a full-time basis.

CONVENOR
WOMEN'S CAUCAS