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THE AFR I OA-JAPAN CULTURE AND SPORTS
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STATUTE

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Recognizing the importance and significance of strengthening the ties between Africa and Japan and the need to promote and enhance understanding between cultures, which represent a key factor for maintaining peace and prosperity in an increasingly interdependent world;

Realizing the important role culture and sports could play in reinforcing the relationships between the peoples of Japan and Africa as well as in promoting increasing and strengthening exchange between Africa and Japan;

Recognizing that in order to attain mutual understanding between people, no matter how geographically far away, and to contribute to a brighter future that holds our common human destiny, promoting people-to-people contacts in efforts to learn and exchange forms the basis upon which cooperation thrives;

Determined to promote better understanding between Japanese and Africans in our collective efforts to achieve the goals mentioned above, and committed to foster closer ties between our peoples through exchanges in cultural activities, the arts, and sporting events,

We the undersigned, hereby agree to found an Association obeying to the rules and principles of the present Statutes.

A:Signatures.1

None. The name of the Association shall be the Africa-Japan Culture and Sports Association, with the acronym AJACSA, and hereafter referred to as the Association.

Article 19.13.11

Address. The address and official domicile of the Association shall be: Tokyo Central Building, Rm. 411, 4-3-15, Jingumae, Shibuya-ku, Tokyo 150, Japan.

Article 19.13.11

Nature. The Africa-Japan Culture and Sports Association is a non-profit association comprising individuals having the common interest in primarily fostering closer ties and promoting better understanding between the people of Japan and Africa through exchanges in cultural activities, the arts, and sporting events.

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Objectives. The objectives of the Association shall be:

- e) To promote, through exchange: in cultural activities, better understanding between the peoples of Japan and Africa, in efforts to build up trust and confidence:
- b) To nurture, through sporting events, friendlier relations between Africans and Japanese on a people to people basis; and
- c) To serve as a bridge between our two peoples through artistic exchanges in culture.

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Membership. People who share the common interests and objectives mentioned above are eligible for membership after their application has been accepted by the Executive Committee on behalf of the General Assembly.

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Honorary Members. Honorary Members shall be people and organizations or bodies who share the common interests and objectives mentioned above. Such people or organization are eligible for honorary membership after their application has been approved by the Executive Committee on behalf of the General Assembly.

Honorary members shall comprise the Chairman and the Chief Advisers.

Article 11

The General Assembly. The General Assembly consists of all Members of the Association. The General Assembly convenes once a year in order to:

- e) Establish and review the general policy and philosophy and work plan and programmes of the Association;
- b) Approve the annual and the six-month provisional reports and financial statements. A Programme and Budget Committee shall approve, on a bi-annual basis, the budget of the Association and thereafter report to the General Assembly;
- c) Elect, on the occasion of the Annual General Meeting, the General Secretary, and the officers of the Executive Committee. The General Secretary, on behalf of the Chairmen shall convene the first meeting of the General Assembly and thereafter, the annual meeting dates shall be determined at every meeting. The General Secretary, on

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behalf of the Chairlan, shall prepare a provisional agenda, for each convention, which could be alended during the first day if the heating. The quorum of the General Aasenbly shall be at least half of the Ielbershlp of the Association. -

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The Executive Conlittée. There shall be an Executive Coulittée culprieing the following officers:

The Secretary-General;

The Assistant General Secretary;

The Executive Coordinator.

The Budget and Finance Executive Officers;

The Arts and Culture Executive Officers;

The Sporting Events Executive Officers;

The Public Relations and Inforletion Officers; and

The Event Supervision and Audit Officers.

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The Executive Coulittée shall manage the overall activity of the Association with the authority to:

e) Prepare and lnplenent the Progra-Ie and Budget of the Association after approval of the General Assembly;

b) Prepare the Annual Report and Financial Statement of the Association;

c) Supervise and control the Secretariat; and

d) Raise fund: for the Association.

9gb The role, authority and activity of each Sub-Conlittée shall be deterlined y the Internal Regulations.

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Tenure of the Executive Connittee. The Executive Coulittée shall serve initially for a period of one year, and thereafter, elections shall be held for Ielbere of the Callittée every year on the occasion of the Annual Meeting. Incumbents lhall be eligible for elections.

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The Secretariat. The Secretariat shall be based in Tokyo and shall constitute the permanent headquarters of the Association. The Secretariat shall be headed by the Chairmen. He or she shall work closely with the members of the Executive Committee and support the staff in the execution of their mission.

The Secretary General will be in charge of supervising the Secretariat on behalf of the Chairman.

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The Chairmen. The chairman shall be the head of the Association. The duties of Chairman shall include:

a) To chair the executive Committee and the meeting of the General

Assembly;

b) To represent the Association;

c) To be in charge of the overall operation of the Association.

In the absence of the Chairman, the Secretary General shall be the Officer-in-charge.

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The Secretary General. The Secretary General shall be the Head of the Executive Committee. The Secretary General, in collaboration with the Chairman shall carry out the following duties:

a) Assist in the overall supervision of the Secretariat:

b) Coordinate all programmes and activities in Japan as well as in Africa;

c) Act Officer-in charge of the Secretariat in the absence of the Chairman.

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The Executive Coordinator. The Executive Coordinator shall be responsible for the administrative operation of the Secretariat in consultation with the Chairman and the Secretary General. The Executive Coordinator shall carry out the following duties:

a) Handling of the administrative matters of the Association;

b) Supervision of the activities of the Executive Committee;

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c) Keeping records and account: 0! all matters relating to the financial resources and expenditures in relation with the Budget and Finance Officers, and upon request from the Chairmen and Secretary General present up-to-date status reports on all financial activities of the Association.

In the absence of the Secretary General, the Executive Coordinator shall be the Officer-in-charge of the Secretariat.

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Finances. The Association shall generate its financial resources from the following sources:

- a) Membership fees;
- b) Interested individuals, national and international organizations, private and public;
- c) Individuals and organisations interested in fostering Japan-Africa relations in the area of culture, art and sports;
- d) Sales of its publications;
- e) Fund raising operation: approved by the Executive Committee;
- f) Event proceeds.

The Executive Committee shall prepare an annual budget and financial programme and present an annual financial statement. The Executive Committee shall also prepare a six-month budget and financial programme.

The accounts of the Association shall be audited annually by a duly qualified auditor, appointed by the Executive Committee.

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Internal Regulations. The duties, responsibility, obligations, authority, and the conditions of operation of each function of the Association shall be stipulated in detail in the Internal Regulations which shall be elaborated by the Executive Committee and submitted to the approval of the General Assembly.

Article 11

Working Languages. The Working Languages of the Association shall be Japanese, English and French and Swahili.

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