

SAE/002/0016/21

1989

SOUTH AFRICAN EXTENSION UNIT
DAR ES SALAAM

COMMITTEE PAPER NO. 21.3.1

REPORT OF THE SAEU ACTIVITIES FOR THE SECOND QUARTER
OF 1989/90

Most of the SAEU activities for the second quarter were implemented as planned (see appendix 1). However, the following activities could not be implemented.

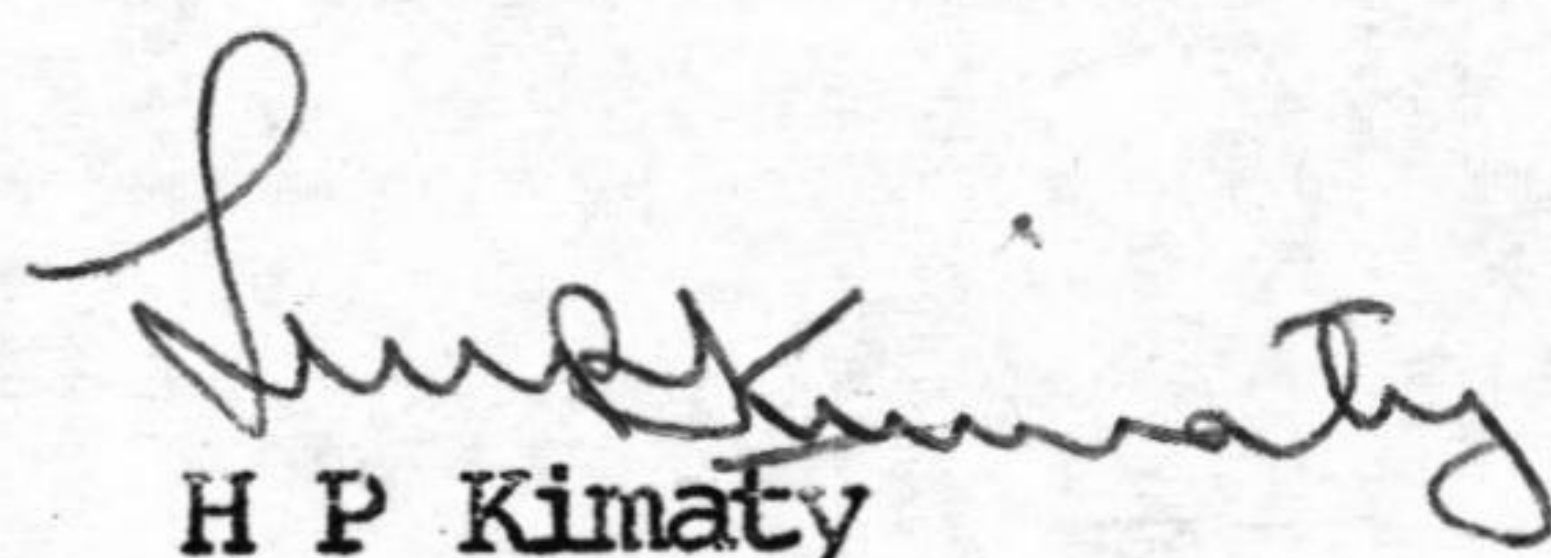
1. WORKSHOPS

Workshops for preparing supporting documents (tutors', group leaders' and learners' guides) and for training new learners and tutors in Lusaka, Harare, Gaborone and Maputo could not be conducted due to financial constraints.

2. TUTORIALS

Face to face week-end tutorials for the ANC - Dar es Salaam study group could not be resumed because a co-ordinator had not been appointed.

I submit


H P Kimaty

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SOUTH AFRICAN EXTENSION UNIT

DAR ES SALAAMREPORT OF THE SAEU ACTIVITIES FOR THE SECOND QUARTER (OCT-DEC, 89)

S/N	WHAT WAS TO BE DONE	WHAT WAS DONE	WHAT WAS NOT DONE	REMARKS
1.	<u>WORKSHOPS</u>			
	i) To conduct workshops for Mazimbu/Dakawa learners and tutors.	i) The workshop for Mazimbu & Dakawa learners was held on 30th Oct., 1989. It was attended by 20 learners. The workshop for the tutors was held on 31st Oct., 1989. It was attended by 14 tutors.		These workshops were conducted at the Sokoine University of Agriculture. Workshop report is attached for noting.
	ii) To conduct a workshop for reviewing Audio-Cassette programmes.	ii) The Audio cassette review workshop was conducted from 6th - 10th Nov., 89 at the SAEU office. It was attended by 10 participants. Five programme scripts for Mathematics and three Programme scripts for English were prepared.		Workshop report is attached for noting.
	iii) To conduct a workshop for tutors who will assist the ANC DSM group	iii) A one day tutor's workshop was held at Zanaki Secondary school on 25th November, 1989. It was attended by five tutors		This workshop was conducted by Ndugu Z N Reuben from NCI. Workshop report is attached for noting.

S/N	WHAT WAS TO BE DONE	WHAT WAS DONE	WHAT WAS NOT DONE	REMARKS
	iv) To conduct a workshop for preparing supporting documents (tutors', Group Leaders' & Learners' Guides)		This workshop could not be held due to the lack of funds.	
	v) To conduct workshops for new learners and tutors in Lusaka, Harare, Gaborone and Maputo.		These workshops could not be conducted because the essential preparations were not done by field coordinators.	Even if the essential preparations were done, the workshops would not have been conducted due to budgetary constraints
II	<u>DISTRIBUTION OF STUDY MATERIALS</u> To distribute study materials to study centres	Study materials were distributed to all the study centres.		
III	<u>WEEK-END SCHOOLS</u> To conduct two week-end schools per month in each study centre.	Face to face tutorials were resumed in October.	Tutorials for the ANC-DSM study group could not be resumed. The coordinator had not been appointed	Three week-end schools were conducted every month in order to compensate for the delay in starting the tutorials and in order to assist candidates registered for Jan., 90 GCE London Examinations

S/N	WHAT WAS TO BE DONE	WHAT WAS DONE	WHAT WAS NOT DONE	REMARKS
IV	<u>TYPING</u> To type reviewed basic mathematics and Audio Cassette Programme scripts	Reviewed Basic Mathematics units 15 and Audio Cassette programme scripts 1 to 5 for Basic Maths and 1 to 3 for Basic English were typed		
V	<u>COUNSELLING</u> To and give guidance to learners who come to the SAEU office with problems.	Learners who came to the SAEU office with various problems were assisted.		
VI	<u>MONITORING AND EVALUATION</u> To monitor and evaluate students progress in the study centres.	i) SAEU technical staff visited study centres and talked to the learners and tutors; ii) SAEU field coordinators came to the SAEU to report on learners progress and discuss with the technical staff problems facing their centres; iii) Tutors submitted to the SAEU monthly progress reports.	In Zambia Zimbabwe Botswana	Reports are attached as Appendix (ii) and (iii)

S/N	WHAT WAS TO BE DONE	WHAT WAS DONE	WHAT WAS NOT DONE	REMARKS
VII	<u>GCE LONDON EXAMINATIONS</u> To register candidates for GCE London Examinations.	Fifty eight (58) candidates from centres in Tanzania and 31 in Zimbabwe were registered for the June 1990 GCE London Examinations		The number of candidates registered for the June 1990 GCE London examinations in Zambia is not yet known.

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Appendix (ii)

MONITORING AND EVALUATION REPORT

LUSAKA 18 - 24 NOVEMBER BOTSWANA 25 NOV - 3 DECEMBER, 1989

BY N E LIGATE - DSAEU

SUMMARY

1. A monitoring and evaluation visit to Zambia from 18 - 24 November, 1989 and Botswana from 25 November to 3 December 1989 was made by DSAEU.

Objectives of the visit were as follows:

- (a) To monitor and evaluate progress of ANC learners in Lusaka
- (b) To firm up previous discussions on enrolling those South Africans who are under the UNHCR in Lusaka
- (c) To visit NEU and Commonwealth Youth Centre in order to share experience and exchange ideas on areas of interest.
- (d) In Botswana to meet the PAC Coordinator to find out progress of our 4 learners and to work out ways of enrolling new ones. In Gaborone and other towns in Botswana to meet with the institutions dealing with refugees in order to find out possibilities of introducing SAEU courses to South Africans.
- (e) To visit Dukwi Settlement and find out a possibility of enrolling students there.

2. The above-mentioned objectives were achieved in as far as visiting the various places and meeting with the relevant officials. A full report of the visits is available.

3. The following are the highlights from the reports: In Lusaka 14 out of the 20 enrolled ANC students are sitting for GCE London 'O' level exams in January. Enrolments are still very low even with a further 20 on roll now. Basic courses have yet to start although there are preparations underway. All in all the picture was not good although the SAEU has been promised a step up of the activities. (X) Coordination
4. Enough materials both at Basic and Secondary level have been received. It was agreed between ANC and DSAEU that in order to cut costs, teaching venue be moved from UNZA to a secondary school. A few tuition problems were also to be solved soon.
5. UNHCR in Lusaka is now ready to enrol students. Sample basic materials were left with them. The SAEU was informed there were some 300 South Africans who could benefit from SAEU courses.
6. Visits to both NEU and CYP proved worthwhile.
7. In Botswana all necessary contacts were made and established in Gaborone and Dukwi.
8. A follow up visit is deemed necessary to support field contacts in running seminars for students and tutors. This move however, awaits invitation by them.

ENDING

The visit was carried out by one person instead of two because of budgetary constraints. It was therefore not possible for an exchange of ideas to occur. This was the major weakness of the visit especially at a new place like Botswana where SAEU represented itself for the first time.

SOUTH AFRICAN EXTENSION UNIT

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MONITORING AND EVALUATION REPORT

LUSAKA 18 - 24 NOVEMBER, 1989

BY

N E LIGATE - DSAEU

The Aims of the visit were as follows:

1. To monitor and evaluate progress of ANC learners studying under SAEU programme.
2. To firm up previous discussions on enrolling those South Africans who are under the UNHCR in Lusaka.
3. To visit NEU and Commonwealth Youth Centre in order to share experience and exchange ideas on areas of interest.
4. In Gaborone to meet the PAC Coordinators to find out progress of our 4 learners and to work out ways of enrolling new learners in Botswana.
5. To visit Dukwi Settlement and find out a possibility of enrolling students there.

Saturday 18 November, 1989

- 1.0. I arrived in Lusaka in the afternoon and was received at Lusaka Inter continental Hotel by ANC officials. Some two other officials had been sent to receive me at the airport but our plane had arrived earlier than scheduled so that I left the airport before the two officials arrived,
- 2.0 On not finding me at the airport the two officials proceeded to the Lusaka Inter continental hotel where we had an informal meeting.

Sunday 19 November, 1989

3.0 A meeting was held at the Inter continental hotel between the ANC and DSAEU at 1500 hours attended by:-

Cde Chris ANC Administrative Secretary

Cde Hintsa Assistant Administrative Secretary
(educational planning)

Cde Humphrey Assistant Administrative Secretary (Finance)

Cde Tom) SAEU courses' coordinators
Cde Musa }

Ndugu Ligate DSAEU

Agenda items:

- (1) monitoring and evaluation
- (2) tutoring
- (3) coordination
- (4) learning/teaching materials
- (5) A O B

3. Agenda item 1: Monitoring and evaluation

- 3.1.1 On monitoring and evaluation the ANC reported that there were problems being experienced especially to do with the University of Zambia (UNZA) Coordinator Dr. Sibalwa. It was alleged that he neither followed up tutors attendance to their teaching job nor students progress. He also did not see to it that reports were submitted by tutors.
- 3.1.2 It was also found out that the ANC coordinator on the other hand did not insist on submission of the reports although he paid tuition fees to the tutors.
- 3.1.3 After some discussions on the shortcomings, it was agreed that the ANC coordinator should go to UNZA to collect progress reports from the tutors and that the reports should be compiled and handed over to the DSAEU at a meeting to be held on 23 November at the ANC

offices.

Agenda item 2: Tutoring

4.2.1 It was reported that tutoring had been carried out at a satisfactory level. The DSAEU however, expressed her concern in continuing to use university teachers and facilities costing more because they were meant for university level education and not for secondary.

4.2.2 The ANC officials agreed that using university teachers and facilities was indeed rather extravagant and wondered whether it was not possible for the coordinator to arrange tuition to be conducted in secondary schools. On this note the DSAEU was then promised that she would get a firm answer at a meeting to be held on 23 November, 1989.

Agenda item 3: Coordination

5.3.1 On coordination there was no further information that was given under agenda item 3.

Agenda item 4: Teaching/Learning materials

64.1 On teaching materials, it was reported that course materials had been received from the COMSEC through the Lusaka Commonwealth Youth Programme Africa Centre but problems had arisen on their storage. That the coordinator was being asked to remove the materials from the National Education office and that there was no other place to put them. On the issue of storage the officials expressed their concern with the way the materials were kept and asserted that what was demanded of the coordinator, was to keep the store room in an orderly fashion,

and that it could be used.

- 6.4.2 The coordinators then promised to tidy up the store-room, keep the materials orderly and the DSAEU was invited to go and inspect the store on Tuesday 20 November.

Any Other Business

- 7.1.1 There being no further business the meeting was closed at 1700 hours

Monday 20 November, 1989

- 8.1.1 This day was set aside for UNHCR

I met with Mr Verwey, the Representative and explained the work of the SAEU. Mr Verwey introduced me to Mrs Z Mbeki who is the UNHCR Social Services Section Head and her team.

- 8.1.2 Upon being introduced I once again, explained the role of the SAEU as an educational vehicle for South African exiles residing in the Frontline States. I then presented samples of Mathematics units 1 - 7 and those of English units 1 - 8. I further promised to send any number of the units after a survey of the potential students had been made by her office.

- 8.1.3 On the secondary materials I explained that they could be sent to her as soon as students were identified.

- 8.1.4 After some discussions and clarifications on various issues on the SAEU the team appreciated the introduction and promised to communicate with the SAEU on the issue of students soon.

Tuesday 21 November, 1989

- 9.1.1 Tuesday morning was open for report writing. The afternoon

was spent at the ANC offices where the DSAEU inspected the book-store and was requested to participate in discussions on 'O' and 'A' level London examinations as compared to Tanzania Form IV secondary as well as Form VI senior examinations. Apparently the ANC is anticipating a change over from London GCE to Tanzania examinations.

Meeting with Mr Terry Dormer 1700 hours

- 9.1.2 Mr Terry Dormer happened to be in Lusaka the same time that I was there. On discovering the case he requested me for a meeting.
- 9.1.3 In the meeting which lasted for 1 hour we discussed various issues including budget, SAEU progress in Lusaka and The Namibian situation.
- 9.1.4 On the budget, he inquired on the EEC proposal for funding, to which I responded that Mr Swift had directed us to get a pro-forma invoice for a Landrover from Cooper Motors. The other issues discussed had nothing much to do with the SAEU.

Wednesday 22 November, 1989

- 10.1.1 I made visits to the Lusaka Commonwealth Youth Programme Africa Centre and the Namibian Extension Unit.
- 10.1.2 At the CYP I was interested to find out what problems it was facing to clear study materials for the ANC. Apparently the only problem they had suffered was payment of local transport as well as handling charges. In regard to the problem I directed the CYP to send the bills to be paid from SAEU A/C in London, to which they said they would do.
- 10.1.3 I then thanked them for the support they are rendering to the SAEU for clearing the study materials for the ANC on its behalf.

- 10.1.4 At the NEU I met with Cde Mthoko the Coordinator, together with the other staff. I told them the purpose of my visit was to deliver my personal congratulations as well as those of the SAEU in general for SWAPO's victory in the just ended elections in Namibia. I also wished them the best of everything in the remaining few months before the Independence of Namibia was finally achieved.
- 10.1.5 Responding to a question on how soon the NEU would move to Namibia, I was informed that the Unit Headquarters would move there after independence, although it hoped to continue work in Namibia even now because the students are all there.
- 10.1.6 I requested the NEU coordinator to send us any documents and/or reports on the NEU during the transitional period so that the SAEU learns from their experience.
- 10.1.7 Responding to the request the coordinator promised to keep in touch.

Thursday 23 November, 1989

- 11.1.1 The most important activity of the day was a meeting between the ANC Department of Education and the SAEU Director at 1400 at the ANC Education offices.
- 11.1.2 Attendance
- | | |
|------------|-----------|
| Cde Hintsa | Cde Tom |
| Cde Nkonsi | Cde Nokwe |
- N E Ligate - DSAEU
- 11.1.3 Cde Hintsa was the Chairman of the meeting
- 11.1.4 Agenda items:
- (a) Presentation of progress reports
 - (b) Proposal to move from University of Zambia

as a teaching centre to secondary schools

- (c) Presentation of Application forms for new students
- (d) Study materials (Basic and Secondary)
- (e) Examinations

11.1.5 On agenda item 1, the Chairman called upon the coordinators Cde Nkosi and Tom to present progress reports on the students.

Cde Nkosi explained that he had managed to collect progress reports from only two tutors. The rest of the tutors had promised to send the reports to the coordinator later.

11.1.6 The Chairman's response to the state of affairs was one of dissatisfaction.

The DSAEU was also very disappointed as the reports were presented in an haphazard fashion ignoring the standard format. However, she took the two reports and hoped that the other would be posted to her by the ANC coordinators.

12.1.1 On the question of tuition at the UNZA, the DSAEU was concerned about the costs involved. These costs were much higher than those spent on the same number of students in Tanzania and Harare where secondary school teachers were used.

12.1.2 The Chairman agreed with the DSAEU that it was high time the venue for tuition was shifted from UNZA to secondary schools'. In order to facilitate the move he instructed the coordinators to draw a school map. From the map, a school which proved to have catchment area of more students than the others would be adopted.

13.1.1 Twenty new application forms were handed over to the DSAEU making the total number of 'O' level learners 40 in number. While the DSAEU was grateful to the Chairman for the new applicants she was however disappointed at the small number. She was hoping that there would be at least 50 learners, the number given to the DSAEU in February during the Lusaka workshop.

- 13.1.2 On the question of transport she warned that it was not possible to consider the issue as the number of learners was still far too small.
- 14.1.1 It was reported that all the study materials sent by COMSEC had been received in Lusaka although some were still awaiting collection at the CYP.
- 14.1.2 The DSAEU requested that those materials awaiting collection should be collected and recorded as soon as possible.
- 14.1.3 On the question of storage which was quite thorny it was resolved that the Department of Education should allocate such space.
- 15.1.1 On the question of examinations the DSAEU was informed that 14 candidates had enrolled to sit for GCE London in January, 1990. The subjects to which students had enrolled were not immediately known as they were not indicated on the receipts. The DSAEU was promised that a complete list of subjects would be sent.
- 16.1.1 Although it appeared that the SAEU money was exhausted, the Chairman did not allow discussion on the issue as it had not been discussed by their Treasury.
- 17.1.1 There being no further business the meeting was closed at 1700 hours.

N E LIGATE
DIRECTOR
SOUTH AFRICAN EXTENSION UNIT

SOUTH AFRICAN EXTENSION UNIT
DAR ES SALAAM

MONITORING AND EVALUATION REPORT
BOTSWANA 26 NOVEMBER - 2 DECEMBER, 1989

- 1.0 I left Lusaka Zambia for Gaborone Botswana on 25 - 11 -1989 and arrived there the same day.
- 2.0 The objectives of the visit were the same as those set for Lusaka except that Botswana was being visited by the SAEU for the first time. Therefore I had to establish relationship with the Institutions dealing with refugees and exiles there.
- 3.0 The following institutions deal with refugees/exiles in Botswana:
- (i) Lutheran World Federation
 - (ii) High Commissioner for Refugees
 - (iii) Botswana Refugee Services
 - (iv) Besides I had to visit the PAC offices as the students that we so far have in Botswana are PAC members. I had also to visit Dukwi 450 kilometers from Gaborone at a refugee settlement camp to meet with South Africans there.
- 4.0 I had therefore to make courtsey calls to all the five institutions in order to introduce the SAEU and explain its work. At the PAC and Dukwi I issued 10 samples of our units 1 - 7 of Maths and 1 - 8 of English.
- Regarding the four PAC students no report was received as I was informed that their reports were kept in Harare.
- 5.0 At all the 5 institutions I was received well and the message about the SAEU and its work was received with enthusiasm.

6.0 In each of the institutions the SAEU has a contact person who is working to enrol students either at Basic level or at Secondary level. A follow up visit will be necessary in the near future.

7.0 I left Botswana for Dar es Salaam on 3 December, 1989 and arrived the same day.

N E LIGATE
DIRECTOR
SOUTH AFRICAN EXTENSION UNIT