

OTP/034/0284/4

DRAFT PROPOSALS - RE: CODE OF CONDUCT FOR NEC MEMBERS

1. All NEC members based at Headquarters (HQ) or present in Johannesburg for official business shall keep the Secretary General (SG) or his deputy informed of tasks being carried out by them and shall (unless duties make it impossible) report to HQ or the office in which they are deployed on a daily basis.
2. No NEC member shall leave the country or travel to other parts of the country without the authority of the SG or his deputy. All applications for such travel must be made timeously and must specify the purpose of the trip, the period of absence and contact points throughout the journey. In the event of permission being refused, an appeal can be made to the Working Committee.
3. In the case of NEC members based in regions other than HQ, their internal travel shall be undertaken in consultation with the <sup>Regions</sup> ~~structures~~ to which they are attached. Permission to leave the country must however be obtained from the SG or his deputy.
4. Attendance at meetings of NEC and National Working Committee <sup>is</sup> ~~are~~ obligatory and shall take precedence over any other meeting. If a member of the NEC is unable to attend because of any prior arrangement, he/she shall seek permission to be absent from the SG or his deputy.
5. The proceedings of the NEC and its Working Committee and other leading structures are confidential. No NEC member shall convey the contents of the proceedings without express or implied authorisation. It shall also be the duty of NEC members to ensure the safety of all documents in their possession.

6. All NEC members shall be members of branches.
7. a) NEC members shall keep the SG or his deputy informed (through written reports where considered necessary) of all meetings and assignments carried out with embassies and other official of governments, both local and foreign.  
  
b) All interviews with the media~~s~~ should be carried out with the knowledge of the DIP
8. All gratuities, gifts and any form of material assistance offered or given to NEC members shall be reported to the SG or his deputy within a reasonable time.
9. All requests by regions and other structures for NEC speakers or participants in meetings of any of the structures shall go through the organ in charge of allocating such speakers.
10. The NEC and Working Committee shall from time to time take steps to ensure that its members are not over burdened with too many responsibilities. For this purpose, an immediate census shall be taken of the exact duties and responsibilities being carried out by each NEC member with a view to spreading work more equitably.
11. All members of the NEC shall strictly adhere to the letter and spirit of all decisions of the NEC.
12. All departmental heads shall regularly report the progress of their departments to the NEC and seek guidance on the broad thrust of their work.