

21/02/89

MEMORANDUM

TO: A. MASCHDO
 S. ZINDELA
 P. SEROTE
 B. SEPTINGER.
 F. MUSSAGY
 P. MBATYOTI
 W. NJODE
 O.
 ACTING HEAD OF SOC
 M. MAPHISA.

THIRD DAKAWA SEMINAR 11-14 APRIL 1989.

A copy of the 3rd DAKAWA SEMINAR PROJECT PROPOSAL will reach you about now. If yours has not reached you please obtain a copy from one of the comrades listed above.

As a member of the department of Education you are requested to make your contribution to the REPORT which the Secretary for Education will present to the Seminar.

Please send as soon possible to Lusaka your points for inclusion in the Department Report. You will need to refer to the objectives of the Seminar in the PROJECT PROPOSAL and make your comments with regard to those objectives, in particular, the role of the Department at the DEVELOPMENT CENTRE, current and new educational projects, suggestions about the Administrative and Political Structure for Dakawa and any other matter you deem important.

You will note that the Department's Paper will have to be distributed by March 25th, 1989. Therefore, the early receipt of your submission will be appreciated, certainly to reach Lusaka no later than March 10th 1989.

The Seminar will be of great consequence to our Movement and your full cooperation is requested with the Paper and other defined tasks.

In the Year of Mass Action for People's Power.

M. Tikly
 M. Tikly
 Administrative Secretary.

V P
 Cde Pella
 Note

x file

OTHER

17th February 1989

VTC

Dakawa

Dear

Cde Njobe

3RD DAKAWA SEMINAR

Herewith please find a copy of the Project Proposal for the THIRD SEMINAR ON THE ANC DEVELOPMENT CENTRE, DAKAWA, to be held from 11 - 14 April 1989. The venue has yet to be decided.

The participation of your Department/Sector will be vital for the success of the Seminar and you are requested to study carefully all aspects of the project Proposal and to submit any suggestions you may have on the Seminar. Furthermore, your early attention to the tasks required of your Dept/Sector will be appreciated. In particular, the preparation and distribution of your Dept's/Sector's paper by the 25th of March 1989.

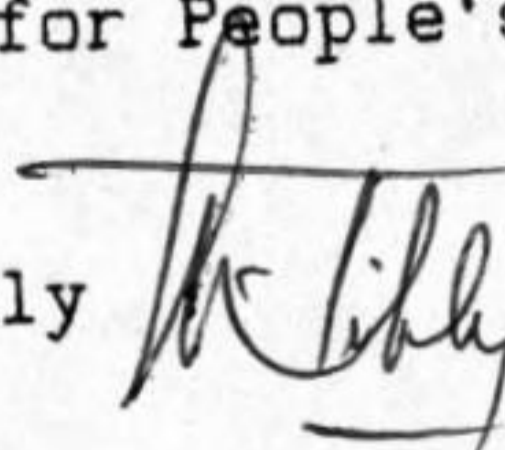
It is the wish of the Treasurer-General that Heads of Depts/Sectors should participate in the Seminar because discussion will centre on key areas of the Development Centre's future organisation and development.

The Regional Treasurer for Tanzania, Cde Kaya Vanda, is requested to draft an estimated BUDGET for submission to the Treasurer-General.

The Coordinator for Dakawa, Cde Jackie Morake, is requested to distribute copies of the Project Proposal and to convene the Tanzanian Preparatory Sub-Committee.

In the Year of Mass Action for People's Power.

Jacob Chilwane/Mohammed Tikly
Central Coordinators.



Distribution: Treasurer-General, DOE, DOH, DAC, DPE, DEP, DMD, NWS, NYS, Nat-National, RPC(Lusaka), Head of Finance, Head of Projects

Coordinator-Dakawa, Project Manager, Heads of Tech Dept, VTC, Agr, SOC, INSAS, PRO, ZPC.
Chief REP(Tanzania), K.Vanda, RPC, RWS, RYS, R. Projects Officer,
Chief Administrator, Mazimbu; Principal, Somajco Secondary Division.

3RD DAKAWA SEMINAR PROJECT PROPOSAL

1. INTRODUCTION

The Projects Department and the Department of Education received a directive from the Treasurer-General to begin preparations for the Third Seminar on the ANC Development Centre, Dakawa. Accordingly, Jacob Chilwane and Mohammed Tikly met on 15/2/89 to draft this Project Proposal.

2. OBJECTIVES OF THE SEMINAR

The First and Second Seminars of the Development Centre were held in 1983 and 1985 respectively and provided guidelines for the development of the Centre. The Third Seminar's objectives will be:-

- a) to review progress achieved so far
- b) to establish an autonomous administration for the Centre
- c) to consider new project proposals submitted by Departments/Sectors
- d) to review funding strategies
- e) to establish proper coordination between the various Projects at the Centre and between the Centre and Regional and National Structures.

3. ORGANISATION OF PREPARATORY WORK

It is proposed that there should be two Preparatory Sub-Committees, one in Lusaka and the other at Dakawa, to comprise the following members:-

LUSAKA SUB-COMMITTEE: Jacob Chilwane (Chair), M. Tikly (Convenor), and representatives from DAC, DPE, DEP. G. Shaya to provide secretarial support.

TANZANIA SUB-COMMITTEE: Jackie Morake, Titus Khotsoe, Oswald Dennis, Wintshi Njobe, Kaya Vanda. (Secretarial assistant to be decided locally, as well as Chairperson and Convenor)

Jacob Chilwane and Mohammed Tikly will be the CENTRAL COORDINATORS who will liaise closely with the Treasurer-General.

Abdelkader Mekki is recommended to provide administrative assistance and should coordinate with the Convenors of both Sub-Committees.

4. AGENDA

The following Agenda is proposed:-

- a) Keynote Address by T-G
- b) Review of Role and Objectives of the Development Centre and overview of progress achieved and problems encountered so far (Discussion to be led by J. Morake)
- c) Detailed Reports by Depts/Sectors on their activities and future plans. (i. Construction and Technical ii. Education and Training iii. Manpower Development iv. Arts & Culture v. Women vi. Youth vii. Health viii. Political Education)

- ix. Economics and Planning x. Projects, including Agriculture
- d) Administration and Political Structure for Dakawa
- e) Implementation Schedule

5. PROGRAMME

The detailed Program - should be drafted by the Tanzanian Sub-Committee and submitted to the Central Coordinators as soon as possible. The Programme should include an opening and closing session, a cultural evening, etc.

6. PAPERS

Each Department/Sector should present ONE Paper which reflects concerns at National, Regional and Local level about its Projects at Dakawa. Papers should incorporate strategies, project objectives, personnel needs, etc.

PAPERS SHOULD BE DESPATCHED BY EACH DEPT/SECTOR DIRECTLY to participants by March 25th 1989 AND SEND 10 COPIES TO THE CENTRAL COORDINATORS.

7. METHOD OF SEMINAR

It is proposed that there should be plenary sessions and Commissions on themes to be decided later. Commission Reports should make detailed recommendations.

PAPERS SHOULD BE TAKEN AS READ AND PRESENTERS SHOULD PROVIDE ONLY A SUMMARY OF THE MAIN POINTS CONTAINED IN THE PAPER. It is vital therefore that Papers are in the hands of the Participants at least ten days before the Seminar.

8. DATES, DURATION & VENUE

Due to constraints on the Treasurer-General, whose presence is essential, the dates for the Seminar are 11th to 14th April, 1989. It is felt that at least THREE days will be required for the Seminar plus one day for a tour of Dakawa.

As for the VENUE, the Tanzanian Sub-Committee should make a recommendation.

9. PARTICIPANTS

The following tentative list is proposed:-

DAKAWA: Coordinator, Project Manager, Head of Technical Dept, Manager of Agricultural Dept, Heads of VTC, SOC, INSAS, ZPC, PRO, Zonal Treasury

MAZIMBU: Chief Administrator, Principal of Secondary Division of SOMAFECO.

TANZANIA REGION: Chief Representative, Regional Treasurer, Heads of RPC, FWS, RYS, Projects Officer, Head of PRO.

LUSAKA: Treasurer-General, Heads of following Depts: Projects, Education, Arts & Culture, DMD, DPE, DEP, Finance, Health, NAT/National, RPC, NWS and NYS.

OTHERS: A. Mekki of NPA.

TECHNICAL STAFF: Hettie September and Helen from Projects Office, Mazimbu.
DIP: audio-visual recording staff.

10. TRANSPORT, ACCOMMODATION, MEALS.

To be planned by Tanzanian Sub-Committee.

11. BUDGET

To be drafted by Regional Treasurer, Tanzania.

M. Tikly, 17th February 1989.