

To: The Personnel Officer  
Mazimbu

From: The Librarian<sup>+</sup>  
Mazimbu

22 January 1988

Re: The Library personnel

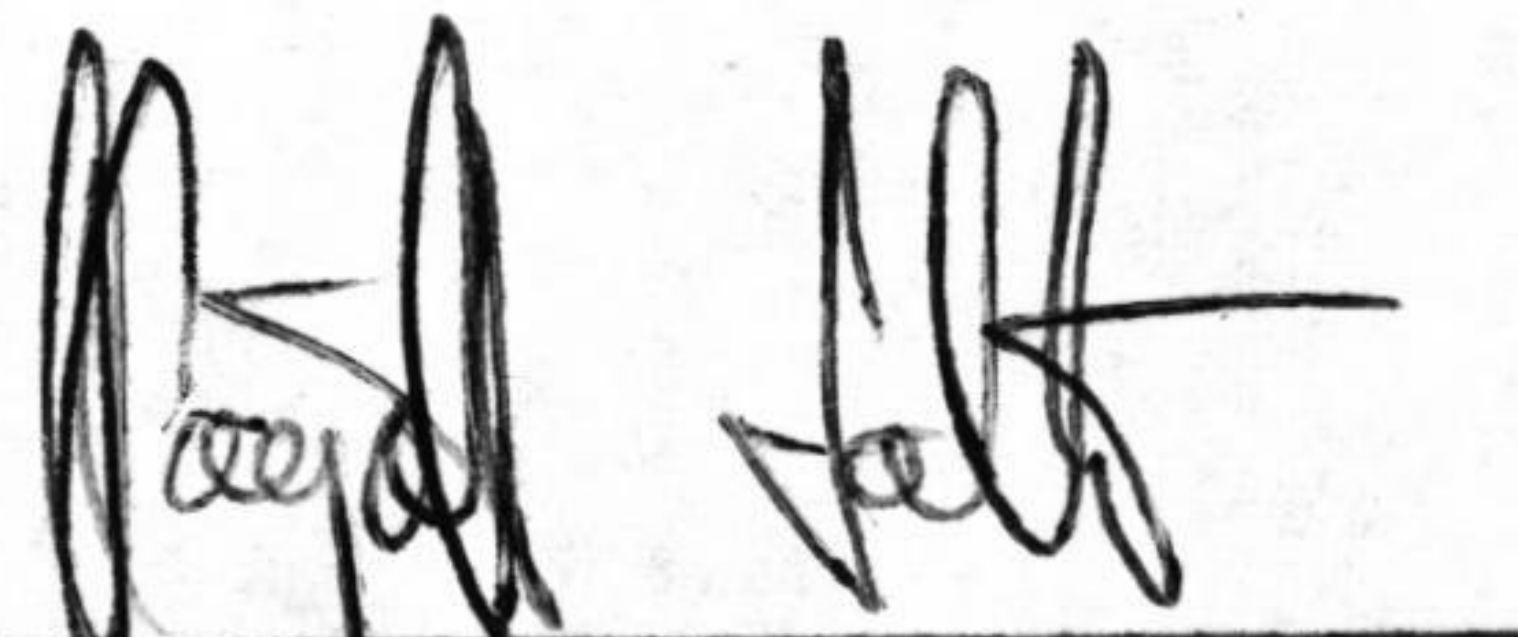
Enclosed please find the list of comrades presently working with the Library. Please, note the difficulties that are affecting the work of some of them.

The Library opening hours are nowadays very extensive, and it seems, that with the present type of staff we are not able to maintain them. We, therefore, request for four more assistants who are able to work also in the evening (once a week at the moment).

According to a plan, made and accepted by the administration at Mazimbu in January 1986, the personnel requirements for the Library are as follows:

- 3 trained librarians ( degree & diploma levels)
- 8 library assistants ( certificate level or trainee assistants)
- 2 assistants for the AV section
- 2 typists
- 2 archivists ( degree level)
- 2 assistants for the archives section.

In the year of united action for peoples power,



Marjatta Lahti  
Librarian



To: The Personnel Officer  
Mazimbu

From: The Librarian  
Mazimbu

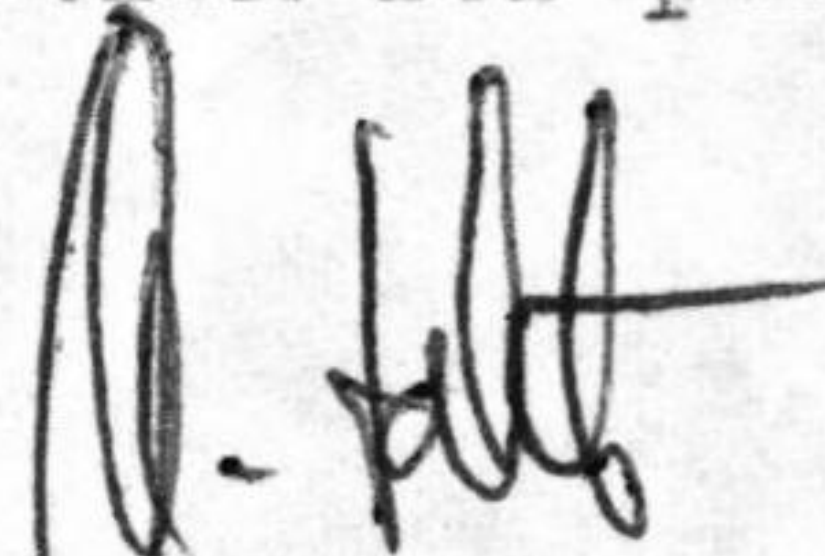
6 April 1988

Re: Personnel for Archives Section

The Archives Section of the Library needs a qualified person to look after it. At the moment, however, there is no ANC comrade trained in Archives Management.

If you can identify someone with a first degree in, for instance, History, could you please contact him/her, and inquire his/her interest in gaining a second degree in Archives Management. For further information, please contact us at the Library.

In the year of united action for people's power,



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Marjatta Lahti  
Librarian



DMD Office  
Mazimbu  
26th September, 1988.

The Coordinator  
Dakawa Project  
Dakawa

RE: Cde Spear Ndebele

The SOMAFCO library has informed us of the willingness of the above-mentioned comrade to work in their department. The DMD Office based is asking for transfer to this side as soon as possible as the Library is in dire need of his services.

Hoping that this request will meet your meet your favourable consideration.

Yours in The Year of United Action for People's Power,

R.B. Mokoena  
Head of DMD

cc: DMD Dakawa  
Cde Spear Ndebele



D.M.D. Office  
Mazimbu  
12th April 1988.

Marjatta Lahti  
Library  
Mazimbu.

RE: Personnel for Archives section .

I refer to your memo of 6/04/88 wherein you request for personnel to man the archive section.

We attach utmost seriousness to your request however, Identification of such personnel is cumbersome.

We assure you of immediate response once the candidate is identified.

Yours

R.B. Mokoena  
D.M.D Rep.



To: The Personnel Officer  
Mazimbu

From: The Librarian  
Mazimbu

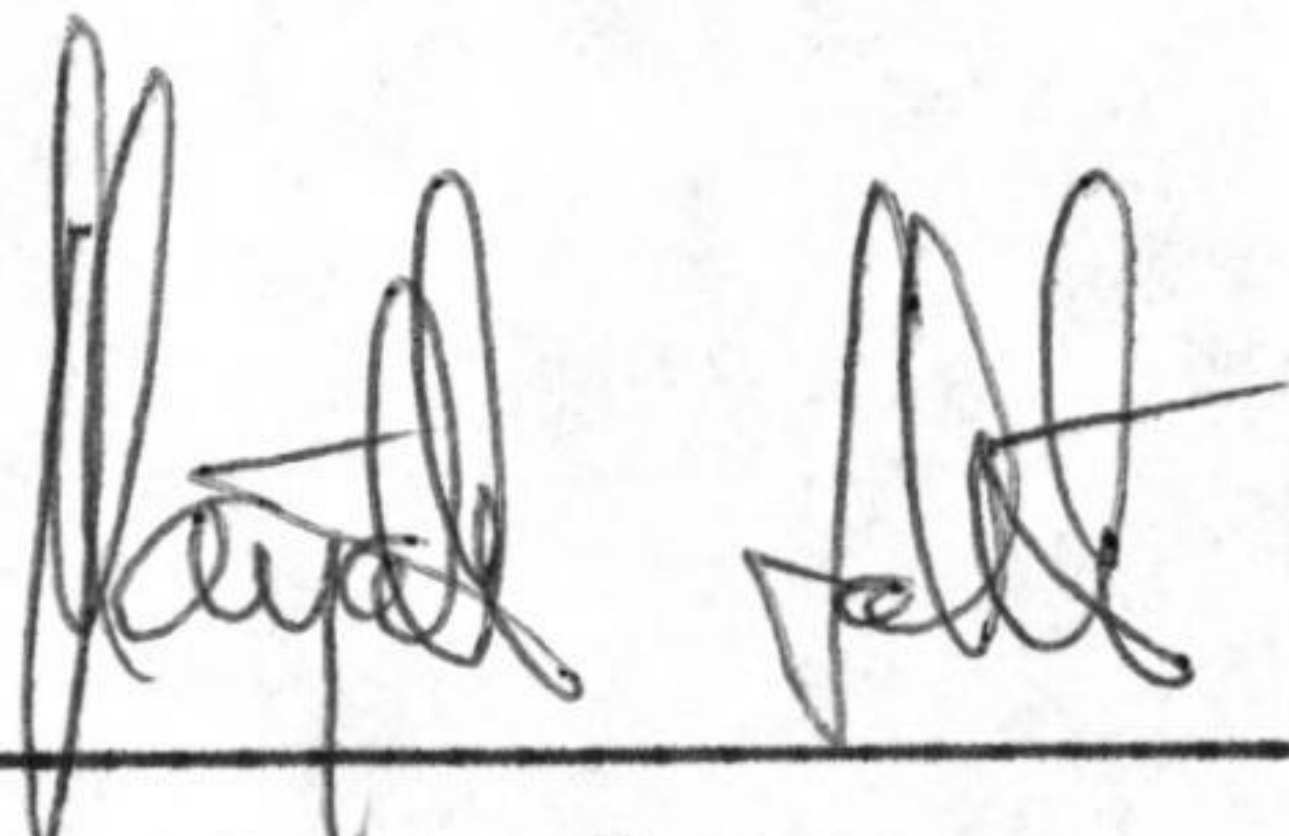
26 September 1988

Re: Cde Spear Ndebele

The above comrade, now based in Dakawa, is willing to start working at the Mazimbu Library, specializing in the Archives section.

Since we have long been looking for someone to work at the archives section, I hope you'll make arrangements for Cde Spear's transfer to the Mazimbu Library.

In the year of united action for people's power,

A handwritten signature in dark ink, appearing to be 'Marjatta Lahti', written over a horizontal line.

Marjatta Lahti

Librarian

cc. The Chief Administrator  
Mazimbu