

23/03/83

MEETING OF MAZIMBU FINANCE COMMITTEE MEETING
HELD 23RD MARCH 1983.

Present : Cdes Tikly (chair), Gaboo, Maseko, R. Hodgson.

Minutes : of previous meeting confirmed.

Matters Arising

ACTION

- Budgets. A number of departments have requested assistance from the Treasury, which will take some time to extract. Proposed that we ask departments to give rough estimates by the next meeting, but to continue with their detailed analysis.

Sec/
Gaboo

The principal asked if provision for the coming student Holiday Programme in Somafo's estimates could be agreed. The committee sanctioned this and the Treasurer said he would have an estimate for student holidays at the next meeting.

Gaboo

Supply Store. There is a gap between the frame and the wall which needs attention to protect from rodents. It should be sealed and possibly have metal strips inserted. Sec. Secretary to advise project manager.

- Logistics Store in the absence of cde S. Hodgson this meeting had not been held. Project Manager to be reminded Sec. to hold a meeting on his return.

- Job Description . R. Hodgson - Cde Gaboo said he was still working on this.

Gaboo.

- Pork Sales . The Agricultural Department to be asked to increase production in order to provide the community with pork twice weekly. A discussion between Cdes Flennstead, Gaboo Sandile, Gaboo and Director to be held on general position of pork.

- Egg Sales. The Director will include in this week's newsletter, the fact that eggs are to be delivered once fortnightly to the community.

Dirac.

- Radda Barnen & SAIH. The Radda Barnen accounts are ready for typing. The Director stated that donors are getting more particular about receiving their statements as soon as possible and urged the Treasurer to submit them. The accounts for SAIH had already been submitted.

Gaboo

- New expenditures. None. However the Treasurer indicated that if we could purchase large stocks of soap, toothpaste and washing powder which had been unobtainable for some time he should be permitted to buy stocks in excess of one month's supply. This was agreed.

- Dakawa Banking Account . This is not yet operating

- United Church of Canada Grant. Cde Gaboo had been in touch and copies of the correspondence was requested. This had been sent. He will again contact them for a reply.

Gaboo

- Irrigation Equipment . A message received from the T.G. INDICATED that the Hollands Kommittee on SA were interested in funding such a project and cde Flenstead is doing it for them. Cde Dennis to be asked if Flenstead should still go ahead with the project to purchase the available irrigation equipment.

- Water tanks . A cheque has been given to comrade Marije for the purchase of these items and Cde Flenstead had gone to Dakawa today to effect the purchase and try to get other items included. The Director hoped that giving the money to cde Marije had not jeopardised the inclusion of other items.

- Incentives to Dakawa. 8 comrades were now being paid incentives and cde Gaboo was reminded to get sanction for this at the Directorate meeting. GABOO

- Budget Follow-up will be ready for the next meeting.

- UNESCO Payments. Payments for UNESCO refunds to the Regional Treasurer are still delayed. The Director affirmed that he will visit the Dar UNESCO Office to discuss this matter and also to find out if they pay for local scholarships in foreign currency or local currency. DIRECTOR

The Secretary to write a letter to cde Msimang asking for a report of payments of scholarships over the last 2 years - how often has UNESCO delayed payments and why this occurs. SEC.

- Improvements of conditions at Dakawa

Cde Gaboo reported that the contractor has delivered the required gravel. There was a delay, because although informed, Cde Mkatini was not present when the trucks arrived. Cde Gaboo undertook to visit Dakawa to ensure that the work of gravelling was being done. GABOO

Steel beds and mattresses have been sent to Dakawa. There are additional beds at Somafco which require welding before being despatched. Cde Gaboo to liase with Cde Dennis on this and arrange transport to fetch the beds. Steel trunks have also been obtained for comrades clothing. "

- Proposals for a breakdown of incentives and catering.

A financial statement of income and expenditure for February
Cde Gaboo said the one on catering was ready but Cde Marcus should be present for this discussion. He would have the incentive breakdown ready for the next meeting.

- Regional Treasurer's Report.

A financial statement of income and expenditure for February was tabled.

- Income. Cde Gaboo explained the 10,000/- travelling expenses which was a contra of local currency as against the foreign money which he had paid out for Cde Tanda's ticket on approval from the Treasury. The Chief Representative was getting clarification from HQ as to whom should in future pay out the foreign currency for tickets when approved by HQ. Clear guidelines were needed.

- Expenditure . Explained that certain items would appear high - this due to the short month of February and the fact that a number of March figures are included. The Treasurer said that at the end of April he would present a quarterly report for January, February and March which would give a truer picture.

Gaboo

- Cigarette Allowance. Thought should be given to changing this title.

- Supplies . Fruit and vegetable bill almost doubled on last month . The Treasurer explained this as follows:-

- that he had been persuaded - unfortunately to purchase from the market instead of from the farms, which was more expensive. He was to reverse this procedure.

- that there had been a great deal of uncertainty as to who was to work in supplies and this had caused a lack of control in purchasing.

- that while the new menus drawn up by the schools meant a more balanced diet, this had increased costs as many items could only be purchased at the market. A relook into the menus is necessary if we are to buy from the farms.

Agreed that expensive items such as cucumbers, tomatoes and lettuce should not be bought in such large quantities and that less vegetables should be supplied.

Gaboo

Further agreed that catering, supplies, agriculture and Treasury should co-ordinate on what should be planted towards self sufficiency and should also work out what portions should be provided to householders.

- Bicycle Repairs cost of outside repairs was queried since the workshop has undertaken to do all such repairs. The Treasurer stated that he had not been satisfied that the community had been properly informed about this.

- Office Maintenance. The Treasurer said he would get a breakdown for the next meeting of this item.

Gaboo

Agreed that in future, the clinic be included in the Financial Statement as an independent department.

Gaboo

- Youth Section - Moshe payment . This should be rightly come out of the Chief Representative Office but the separation of the two treasuries is not resolved and Mazimbu is still subsidizing the Dar Treasury. Reference was also made here to the rent of Temeke.

- Stock Control . The Treasurer again urged that someone was urgently required for this task as purchases reflected in the statement would never be accurate unless they were supported by goods on hand.

The Director agreed to try to place such a person who should be responsible for recording everything that comes into Mazimbu-bought or donated.

Direc.

to Cd. No. 115

- Travel Allowances. HQ sent \$5,000/ for allowances for travelling abroad, but so far, he had not paid this in . The Director to do a memo to him in this connection.

Direc

Similarly he has not checked Dar accounts and their Treasury is refusing to submit the SIDA receipts until this is done.

NEXT MEETING WEDNESDAY 6th APRIL 1983. 11.00 - 1 pm.

OK. [Signature] 11/2/83