

WMM/019/0003/1

03/8/87

MEETING OF THE ORGANISING COMMITTEE 3/8/87

Present: Horst, Abdul, Aziz, Kader, Tony, Al, Hilary
Apologies: Bishop Trevor, Bulelani

1) Zimbabwean Government Response.

Horst reported on meetings held with Machingaidze of Zimbabwe Ministry of Foreign Affairs. The following had been agreed:

- Organising Committee must have strong presence in Zimbabwe over and above local committee.
- Zimbabwe will provide protocol officers for VIPs
- Relevant Cabinet Ministers and MPs to be invited
- Broad list of Zimbabwean invitees to be checked with Machingaidze
- Ministry of Womens Affairs to provide message for Conference folder

Horst reported that he would have to return to Zimbabwe within 3 weeks.

2) SA invitees.

Horst reported on meetings re SA invitees.

- Invitations and travel arrangements in progress.
- 80 to 120 participants expected.

3) Provisional Programme.

A draft provisional programme was presented to the meeting. The following suggestions were made.

- We must ensure adoption of Declaration is a high point of programme.
- Press registration should be under Conference organisers control in cooperation with Zimbabwean Ministry of Information. Continuous press briefings must be organised, as well as interviews with key individuals. Press committee to include Govan Reddy and Tony Trew.
- A space needs to be made in programme for personalities to make a contribution.
- Conference draft programme too tight. Formal opening should take place before lunch on the 24th. Registration should start on the 23rd. Official registration should be for for 2 hours on the morning of the 24th.
- Topic of military and police should proceed vigilante factor.
- Content of Interfaith Rally should be political.
- Testimonies by youth and children could be organised to fit in with discussion themes. Outside personalities can ask questions re testimonies.
- Issue of Education can be dealt with by youth representatives in their speeches and not in group discussions.
- Agreed that on basis of above suggestions Provisional Programme be prepared for printing and distribution.

4) Documentation and other material.

It was agreed that:

- a good background paper essential. Tony to work on this perhaps based on paper to be sent out with next mailing.
- 6 main papers would have to be prepared.
- Declaration and Programme of Action should be ready on Friday night of Conference and suggestions given to drafting committee before formal adoption.
- ANC be asked to produce paper for Conference folder.*
- logo and banner need to be designed.

- we should ensure that sample campaigning material from different countries is available at conference.

5) Conference facilities.

Horst reported that Conference Centre has all necessary facilities. 4 local typists have been lined up. The cost of the Conference Centre for 4 days will be in the region of 3-4 thousand pounds.

6) Accommodation.

Horst reported that Sheraton has given us very reasonable rates for accommodation. Other hotels could also be booked by participants. Agreed that

- as many people as possible should stay at the Sheraton.
- SA's should be accommodated at Sheraton.
- registration fee to cover lunch, dinner, and documents to be charged to international participants.
- allowance to be given to SA participants for incidental expenses.

7) Organisation.

a) The following tasks outlined:

- Press, VIPs, transport, reproduction, documentation, stewarding, registration, Enquiry counter.

b) In terms of organisational structure, the following suggestions were discussed:

- a Praesidium with Bishop Trevor as ^{convenor}~~President~~ should be established. Other VIPs to be included, depending on who is present.

- Praesidium to set up working group consisting of:

- * representative of SA participants
- * representative of local organising committee.
- * ANC representative
- * ex officio member of drafting committee - Kader
- * Abdul
- * Horst (convenor)

Others suggested: Mrs Kinnock

Mrs Palme

Nordic solidarity representative

Should Thorvald Stoltenberg be present, suggested that he act as chair of this group.

8) International Campaign

- Agreed that solidarity group representatives and others to be invited for consultations on last day of Conference.

- suggested that a small delegation from the Conference consisting of Bishop and SA representatives travel to General Assembly for a half-day hearing after the Conference. One or two points of stopover to be organised where press conferences would be held.

9) Invitees list was briefly discussed. Following countries/regions to be strengthened:

- Caribbean, Spain, Portugal, Greece, Belgium,
- Members of committee to submit names to secretariat.

10) Meetings.

Agreed that organising committee to hold regular meetings. Next meeting on Friday 14th August at 10.30 am at Royal Commonwealth Society.