

PREPARATION OF A FUNDING PROPOSAL

PART I

1. Title of project for which funds are currently being sought
 2. Who is the contact person - give name, address, fax number and telephone number and hours that this person can be reached (give in local time and state that it is local time)
 3. Give background of project
 4. Give rationale for the project
 5. Give a description of the project
 6. Give detailed workplan i.e. on what date(s) certain activities will take place, duration of activity, who will do what aspect of activity etc. Present it as a chart - like the format of a calendar. Do this on a separate sheet of paper
 7. What is the duration and locale of the project
 8. State who the beneficiaries of the project will be
 9. State why there is a need for the project
 10. Give background that leads to this need
 11. State an evaluation component; who will do this, how and what is the object of the evaluation
 12. Budget (This should be on a separate page)
- Itemise in local currency all cost envisaged for project such as: salaries, rents for space, supplies etc.
- Many funding agencies would like to know that the group is willing to put up some of the costs for the project for which funds are being requested. It is advisable to divide the budget into two parts. Part A will list what items the funding agency is being asked and Part B what the requesting group/organization will be responsible for and finally the total. The last line will then quote what is being sought. In the main body of the proposal the group/organization might want to state how they will raise their proportion of the costs. This shows resourcefulness on the part of the group.

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PART II

This part, which should be separate) gives a history of the organization. This is essential as it allows the funding agency to know more about the group/organization and to know how stable and credible the group/organization is. This is only fair as funding -agencies are also accountable to thei; board of directors and would not want to support a group that has not got a strong background.

1. Give name, address and contact person of organization.
2. Give age of organization
3. Give aims and objectives of the organization
4. Give examples of maybe 2 or 3 objectives that were met stating how they were met and what the benefits are
5. State who members are and how often the group/organization meet. Eg. once every three months. What are the reasons for meetings and how are decisions reached etc.
6. How often does elections of officers take place and how is this done
7. Attach latest audited statements if possible. If there are no audited statements due to the size of the group/organization, attach most recent financial statements.

Finally, attach a covering letter which briefly introduces the group/organization, states the reason in a sentence for the package and states that the attachments (i.e. the proposal itself) will give full details regarding the request.

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The Global Fund for Women

2480 Sand Hill Rd.

Ste. 100

Menlo Park, CA.

94025-6941

U.S.A.

Consciousness International Foundation

P.O. Box 91070

West Vancouver, B.C.

Canada V7V 3N3

International Women's Tribune Ctr. (:E);rlx/k96wl)

777 United Nations Plaza .

N6w York, NY 10017

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ROCKEFELLER BROTHERS FUND
SPECIAL CONCERNS -- SOUTH AFRICA

GOAL To improve the quality and accessibility of basic education in South Africa by supporting projects which provide a range of fundamental learning skills for children and adults.

STRATEGIES Promoting the development of appropriate literacy, reading, and learning materials;

Assisting innovative efforts to improve teaching methodology and practice;

Encouraging curriculum development and reform.

RBF Appropriations from 1990 to 1992 Relating to South Africa

Cape Churches Urban Trust (1990)

Cape Town

to support its project

Molo Songololo, which publishes

a children's magazine and runs

workshops for teachers on

alternative educational methodology

Cape Educational Trust (1990-92)

Cape Town

to launch a second language and

anti-bias curriculum development

project for pre-school children,

which is directed by the Early

Learning Resource Unit

Cape Town, University of (1990)

Cape Town

to support the primary math education

project with teachers in squatter

communities

Cape Town, University of (1990)

Cape Town

to establish a pilot program in

rural adult basic education

Cape Town, University of (1991-92)

Cape Town

to support the primary education

project which is working to develop

a resource package on literacy and

the teaching of reading for primary

school teachers in rural communities

Catholic Welfare and Development (1992-94)

Cape Town

to support the Development Education

and Leadership Training for Adults

Project, which will develop adult

education training programs and

materials

Cooperative Organization for the Upgrading (1991-92)

of Numeracy Training

Johannesburg

to develop an in-service teacher

training program for primary

mathematics teachers in farm schools

in the rural Transvaal

Diocese
of Grahamstown
Grahamstown
to establish a project of the Rural
Development Program that will produce
contextualized literacy materials for
farm workers
East London and Border Association
for Early Childhood Educare
East London
to produce materials, methodology, and
curriculum for courses for trainers of
early childhood educators in the rural
areas of the Border region
Eltic Education Trust, The
Johannesburg
English
Durban
to provide courses to improve the
English language ability and teaching
methodology of farm school teachers in
the rural Transvaal
Resource Unit
to establish a model program for
offering basic education to adults
in informal settlements around Durban
University of Natal
Durban
to launch the materials development
project at the Centre for Adult
Education, which will develop and
publish fiction and nonfiction books,
in Zulu and in English, for adult new
readers
University of Natal
Durban
to support the project of the Educare
and Training Centre to develop materials
for training courses for early childhood
educators in the rural areas of Natal
National Literacy Cooperation
Durban
to build cooperation and communication
among community-based literacy organiza-
tions on issues of common concern such
as materials development, teaching
methodology, and curriculum reform
(1991-93)
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Ntataise Trust
Viljoenskroon
to develop training and curriculum
materials for early childhood educators
in farm schools in the Orange Free state
and the Northern Transvaal
Sached Trust
Johannesburg
to establish a training program for
coordinators of literacy programs for
children aged nine to fourteen in squatter
communities
Storyteller Group, The
Johannesburg
to support its educational comic
book initiative "River of Our Dreams",
which will be used as a teaching
resource and for research into the
role of accessible print media in
promoting literacy and encouraging
reading
Western Cape, University of the
Cape Town
to expand the work of the teachers'
action research project to primary
school teachers in disadvantaged
communities
Western Cape, University of the
Cape Town
to establish the nonformal adult
education project at the Centre for
Adult and Continuing Education, which
will focus on teaching methodology and
the development of training materials
Witwatersrand, University of the
Johannesburg
to launch the ERA Initiative, which
will promote the development and
distribution of easy reading materials
for adults
to provide continued assistance
for the ERA Initiative
(1992-93)
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(1990)
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Special Opportunities
African-American Institute, The
New York City
to provide final support for its
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which facilitates dialogue between
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leaders_in the United States
Cape Town, University of
Cape Town
to support a colloquium on the
development of technological capacities
of a changing South Africa sponsored by
the Congress of South African Trade
Unions and the University
Fort Hare, University of
Alice
to support an institutional evaluation
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Information Exchange, which provides
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THE NEW YORK OFFICE OF THE FRIEDRICH EBERT FOUNDATION

Established in 1925 as a non-profit, non-governmental organization, the Friedrich Ebert Foundation was founded to commemorate the work and ideals of Friedrich Ebert, social democrat and first president of the Weimar Republic. The Foundation has its headquarters in Bonn, Federal Republic of Germany. Its primary purpose is to promote international cooperation. The Foundation holds seminars and conferences on a wide range of economic, political, social and historical issues in Germany and abroad. Besides civic education, it emphasizes economic and social research. Furthermore, the Foundation supports outstanding German and international students through scholarships.

1. The Development Activities of the Friedrich Ebert Foundation

The Friedrich Ebert Foundation is represented in more than 40 countries in Africa, the Middle East, Asia and the Pacific, as well as in the Caribbean and Central and Latin America. More than half of the annual budget is devoted to development projects, ranging from training programs to applied research and expert consulting services. Aiming at tackling mass poverty and supporting self help programs, the projects focus on small and micro enterprise promotion, support for cooperatives and trade unions and mass media and communications development.

To increase income and enhance both demand for and supply of local goods and services, numerous projects deal with the availability of and access to credit and management consulting for self help organizations of artisans, small farmers and entrepreneurs. Others address structural problems confronting agricultural and industrial cooperatives by offering management training and improving the quality, marketing and export of products. The Foundation further provides research and educational programs for trade unions. Other projects address environmental problems, health care and social security systems, administrative reform and refugee issues. Finally, in the area of media and communications development, the Foundation is involved in a variety of training programs, the improvement of information systems and the use of mass media for social and economic development.

2. The New York Office: Goals and Objectives

The New York Office of the Friedrich Ebert Foundation serves as a forum for the dialogue between industrial and developing countries by conducting conferences and seminars and training and information programs. For the exchange of ideas and experiences, New York offers the most productive environment, since the United Nations has its headquarters here and numerous international and American development organizations are represented here. The Friedrich Ebert Foundation

has observer status at the UN-Economic and Social Council and is one of the few European organizations in New York that in close cooperation with the UN contributes to the international dialogue on development policies and supports international cooperation. The responsibilities of the New York Office include (1) fostering close working relations with the United Nations, in particular its development organizations such as UNDP, as well as associated organizations such as the World Bank and the IMF; (2) providing the Foundation's headquarters and offices in Asia, Africa and Latin America with UN information and material; (3) establishing contacts and cooperation with international and American development organizations.

3. Activities

The New York Office concentrates on organizing conferences and seminars that address current and long term policy problems. Examples of our activities are a conference on the international service and information economy and its economic effects on developing countries; an international conference on macroeconomic policies necessary for enhancing the position of women in developing countries; a seminar on SADCC's role for peace and stability in Southern Africa; a training program for journalists in connection with the General Assembly at the UN, (which includes visits to the World Bank and the IMF in Washington) in order to promote a stronger communications network between the UN development organizations and the developing countries, and a seminar on development oriented assistance to refugees.

4. Staff

Dr. Dieter Dettke is the executive director of the Friedrich Ebert Foundation in the United States and coordinates its work from his Washington office. He holds a Ph.D. in Political Science and is a specialist in European-American relations.

Pia Bungarten is the director of the New York office. Ms. Bungarten holds an MPA in International Development from the Kennedy School of Government, Harvard University, and did field work in Sri Lanka.

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