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NCCR PROJECT PROPOSAL FOR INVENTORY OF NGO'S
WORKING WITH CHILDREN

Background

For purposes of networking and understanding the possible scope of work being undertaken on children in South Africa the need for an Inventory of orga'iuations has been suggested in a number of meetings of the NCCR. The idea gained more ground in the Situation Analysis Workshop in Gaborone in April 1991.

Subsequently in meetings of the NCCR inside South Africa it was felt regions could put together their own inventories to assist with their work. However the realities of the situation are such that very few regions up to now have communication lines with even a handful of NGO's working on child issues in their regions. The situation is worse in those regions which have been late in setting up NCCR structures. It therefore became necessary for the Board of Trustees meeting held on the 12th September to review its intentions on the Inventory. The meeting called for an acceleration of efforts to put together a National Inventory of children's organisations. Initial investigations reveal the inventory would take approximately four months to complete.

The terms of reference

The terms of reference for the Inventoruy were agreed on in the Gaberone workshop in April 1991. A reference publication should list organisations which, work in the sector of children through publications, projects, educational, cultural, welfare, health, motherhood etc. The list would be indexed in terms of the field, region and names of organisations.

The following information would be listed for each organisation where possible.

r Historical background

h Aims and objectives

t The communities served

t The scope of its present work

t Technical expertise it offeres

t Resources available

Such a publication would assist the NCCR in its work particularly in the situation analysis, campaigns and projects.

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The Process

It is estimated that no less than a thousand (1000) organisations are directly addressing the plight of children in South Africa. Of these about two thirds are regional and as many as half are based only in the PWV Region.

Three organisations based in Johannesburg involved with community programmes and training have mailing lists which contain almost all organisations working with children. These would provide initial contact for the production of the Inventory.

Some administration has to be set up from onset to handle mail and questionnaire production. A period of four weeks would have to be allowed for responses, after which the process is repeated with four weeks being allowed again for responses. In addition telephone calls will be used for non responders to the initial questionnaires.

Finally a round trip will be necessary for interviews with non responders and those organisations which had not been listed in the original mailing lists. Car hire services will be required in between stops of the country trip.

Indexing design and type setting" will begin with the first responses from organisations and will last a minimum of two months. The services of a professional Indexor (Librarian) will be indispensable if the time schedule is to be adhered to.

THE BUDGET

Personnel

Coordinator R 3000 x 4

Administration R 2000 x 4

Administration

Mail and stationery

'Telephone

Toshiba notebook 386

(40 megabyte hard drive)

Consultation

Design and typesetting

Indexor (professional)

Publication

Travel two weeks country trip

Round trip air fare (2 x 14)

Car Hire (14 days x R428)

Accommodation (2 x 14 x R140)

R

R

R

12000

8000

8000

7000

5600

6000

3000

25000

2868

6000

6700

TOTAL R90188-00

TIME SCHEDULE

Consultation, mailing list organisation one week
Administration set up wrting and mailing two weeks
Mail responses four weeks
Repeat mail and telephone four weeks
Country trip (interviews) two weeks
Final indexing and editing two weeks
Publication two weeks
Seventeen weeks