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NORTH-WEST Provincial Govt.

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RE: IIEP MANAGEMENT TRAINING PROGRAMME

MEC's for education were sent MEMO's on the 27th August and 5th September about the IIEP Management Training Course which was tabled at the CEM on the 22/8/94.

IT IS IMPERATIVE THAT BY TOMORROW.THURSDAY, 15TH SEPTEMBER WE BEQEIZEL:

1.The names of 2 senior administrator to participate in the course.

2.Your 4 priority areas for the course, from the areas below:-

(a)Teacher Development and Management

', (b)Quality Control and the Inspectorate

(c)Governance in Education

(d)Financing Education/Budgeting

(e)Managing Change and Creating a Development

Administration Ethos

(f)Education Legislation

(g)Administrative Regulations and Procedures

(h)Other: Please specify.

THE FIRST STAGE OF THE COURSE WILL TAKE PLACE FROM MONDAY 17TH TO THURSDAY 20TH OCTOBER 1994 at the Wits Public and Development Management Centre in Johannesburg. Participants will be expected to arrive on Sunday 16th October and will be able to leave from the afternoon of 20th October.

The course outline and information about travel/accommodation arrangements will be sent to you in due course.